

LUBECK PUBLIC SERVICE DISTRICT

MAY 11, 2000

James E. Smith, Chairman
David Steele, Secretary
Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, David Steele, James Cox, John Goodman
Phil Postlewait

NO. OF CUSTOMERS:	Section		
	1	Lake Washington Road	493
	2	Lubeck	408
	3	Riverhill - Blenn. Heights	385
	4	DuPont Road	296
	5	Larkmead Road	310
	6	LMH - Homewood Road	246
	7	Washington Bottom	359
	8	New England Ridge	304
	9	Lubeck South	312
	10	Larkmead Area - Marttown	309
	11	Route 68 South - Hopewell	182
	12	Mitchell's	69
		Total Customers	3,673

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$401.98
Operations & Maintenance Fund - Wesbanco	\$7,652.97
Security Deposits - One Valley Bank	\$0.00
Operation & Maintenance Reserve - One Valley Bank	\$1,905.82
Construction Reserve - One Valley Bank	\$3,960.61
Water Reserve Fund - One Valley Bank	\$16,558.08
Water Project Construction Fund - One Valley Bank	\$2,574.63
Sewer Reserve Certificate of Deposit - United National Bank	\$6,835.25
Sewer Project Construction Fund - United National Bank	\$15,361.09
Sewer Operation & Maintenance Reserve - United National Bank	\$1,204.09
Special Sewer Construction - Larkmead - United National Bank	\$55.84
Revenue Fund - Wesbanco	\$1,373.76
Hopewell Project Construction Account - United National Bank	\$0.00
Hopewell Reserve Fund - United National Bank	\$0.00
Sewer Reserve Fund - United National Bank	\$6,807.25
Hopewell Savings (Tap Fees) - United National Bank	\$21,967.68
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$51,485.91
Series 1999 Sewerage Bonds Account	\$60,572.85
Hopewell Debt Service Reserve	\$1,631.37
Hopewell O&M Reserve Account	\$2,739.84
Transfer From Revenue to Operation & Maintenance Checking Account	\$67,000.00
Transfer From Water Revenue to Water Reserve Account	\$2,202.32
Transfer From Revenue to RUS O&M Reserve Account	\$455.67
Transfer From Revenue to RUS Debt Service Reserve Account	\$271.33
Transfer From Water Project Construction Fund to O&M Checking	\$0.00
Transfer From Revenue to Sewer Project Construction Fund	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$499.18
The following transfers were made to cover payroll since the last Board meeting:	
Transfer From Revenue to Operation & Maintenance Checking	\$15,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jim Smith.

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meeting of April 27, 2000 meeting be approved. Passed unanimously.

SEWER PROJECT:

- A) The District has the backup to the original 37 pages from Holley Brothers. Garris and his people have already started looking it over. They have already found duplications in different areas and areas where they are claiming concrete work where there was none done. We will continue to go over it and break it down into claims that are appropriate or not.
- B) The District has received a copy of the lawsuit concerning the HUB. Jim has spoken to our insurance company today and they have the claim and will defend against it.
- C) The District has received a letter from the residents of Broadmoor Addition complaining about the condition of their roadway. Jim has faxed a copy of this to the engineers for their comment on it. I have yet to hear anything.
- D) Moved by Lee Johnson, seconded by Dave Steele that the signature of Lee Johnson on Change Order No. 13 of Contract 98-4 be ratified. Passed unanimously.
- E) John Goodman brought a letter from the engineers stating that the system is substantially complete and ready for service. This will allow the District to advertise in the newspaper and begin the connections to the system.
- F) Question was asked of John Goodman as to what had been found out about the non compliant restoration work that Holley Brothers is doing. He has yet to find anything out but will get back to me.
- G) The contractor and District have started the process of connecting the package plants to the large plant. The District started the process of pumping the sludge, etc. from the plants for abandonment.
- H) The District intends to send out letters to the customers of Washington Bottom that they can begin connecting as of May 30, 2000. Moved by Dave Steele, seconded by Lee Johnson that the District advertise that connections can begin in most locations as of May 30, 2000. Passed unanimously.

- I) Jim has sent information to Bernie Yonkosky of the Water Development Authority concerning our facilities. He is checking with the Governors people to see about a dedication between June 12 - 30.
- J) Jim gave information to the Commissioners to look over concerning the letter going out to the customers that need to connect.
- K) It was moved by Lee Johnson, seconded by Dave Steele that the District hire Garris Clyborn and his people to answer the listing of areas, etc. in Holley Brothers complaints. It is anticipated that this cost would be in the neighborhood of \$4,000. Passed unanimously.

SEWER PLANT SAMPLING & PHYSICAL CONDITION:

- A) Ron and Mark continue to work on maintenance of the plants and continue to use the Driamad unit for sludge removal.
- B) The District has started abandoning the package plants as Jim spoke about earlier.
- C) The District has some customers who are not waiting for the notice to connect up. They are running their lines from the tap to the house and being ready to make the connection when they get the notice. Our people are working on inspecting these services.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been doing in the District:

- A) Installed 3 water taps since the last Board meeting. There are 19 water taps to be installed. This gives us 23 water taps for 2000.
- B) Worked on seeding and strawing leak and tap locations.
- C) Fixed 2 main line leaks and 2 service line leaks.
- D) Completed work orders, spotted lines, set meters.

It was reported what Rod and Bill have been working on:

- A) April Water Pumped to System: 25,617,000 Gallons
 - Homewood Booster Station: 163,000 Gallons
 - New England Booster Station: 1,570,800 Gallons
 - High Water Usage and Day: 1,570,800 on 04/25
 - Low Water Usage and Day: 624,000 on 04/21

- B) Have experienced 85,000 gallon in overflows.

GENERAL BUSINESS:

- A) The District has received a letter from the Public Service Commission stating that they are going to allow the District to evaluate our own engineering agreement for the water project. We should be receiving the official letter giving us the go ahead shortly. Jim needs the Board to approve Jim Smith signing the Contract with Burgess & Niple, Ltd. for the engineering study as soon as the letter comes. Moved by Dave Steele, seconded by Lee Johnson that Jim Smith be authorized to sign the engineering agreement as soon as the Public Service Commission letter of approval comes in. Passed unanimously.

- B) Moved by Lee Johnson, seconded by Dave Steele that the water and sewer budgets be approved for the year ending June 30, 2001. Passed unanimously.

- C) It was mentioned that Jim Cox had received a call from Ferris Nedeff, our next door neighbor in Walnut Grove explaining that he had installed a storage building but that when the builder dropped it off they dropped it a couple feet onto the District's property. It was agreed that it could remain there and that Jim would write him a letter so stating and requiring him to keep it in good condition and mowed around.

- D) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

- E) Meeting adjourned.

 APPROVED  ATTESTED