

LUBECK PUBLIC SERVICE DISTRICT

JUNE 22, 2000

James E. Smith, Chairman
David Steele, Secretary
Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, John Goodman, Brian Arthur, James Cox

NO. OF CUSTOMERS:	Section		
	1	Lake Washington Road	489
	2	Lubeck	409
	3	Riverhill - Blenn. Heights	384
	4	DuPont Road	296
	5	Larkmead Road	309
	6	LMH - Homewood Road	246
	7	Washington Bottom	362
	8	New England Ridge	305
	9	Lubeck South	313
	10	Larkmead Area - Marrtown	310
	11	Route 68 South - Hopewell	185
	12	Mitchell's	67

		Total Customers	3,675

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$4,074.60
Operations & Maintenance Fund - Wesbanco	\$9,108.91
Security Deposits - One Valley Bank	\$0.00
Operation & Maintenance Reserve - One Valley Bank	\$1,906.63
Construction Reserve - One Valley Bank	\$3,971.02
Water Reserve Fund - One Valley Bank	\$18,664.68
Water Project Construction Fund - One Valley Bank	\$2,575.73
Sewer Reserve Certificate of Deposit - United National Bank	\$6,835.25
Sewer Project Construction Fund - United National Bank	\$12,713.30
Sewer Operation & Maintenance Reserve - United National Bank	\$1,206.42
Special Sewer Construction - Larkmead - United National Bank	\$55.88
Revenue Fund - Wesbanco	\$1,374.92
Hopewell Project Construction Account - United National Bank	\$0.00
Hopewell Reserve Fund - United National Bank	\$0.00
Sewer Reserve Fund - United National Bank	\$7,306.59
Hopewell Savings (Tap Fees) - United National Bank	\$21,967.68
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$51,485.91
Series 1999 Sewerage Bonds Account	\$60,572.85
Hopewell Debt Service Reserve	\$1,902.70
Hopewell O&M Reserve Account	\$3,195.51
Transfer From Revenue to Operation & Maintenance Checking Account	\$48,000.00
Transfer From Water Revenue to Water Reserve Account	\$0.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Project Construction Fund to O&M Checking	\$0.00
Transfer From Revenue to Sewer Project Construction Fund	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
The following transfers were made to cover payroll since the last Board meeting:	
Transfer From Revenue to Operation & Maintenance Checking	\$16,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Brian Arthur.

- A) Moved by Lee Johnson, seconded by Jim Smith that the minutes of the Board meeting of June 8, 2000 meeting be approved. Passed unanimously.

SEWER PROJECT:

- A) Moved by Lee Johnson, seconded by Jim Smith that the District sign the Supplemental Substantial Completion Date for Contracts 98-6 & 98-9 for the Pump Stations. Passed unanimously.
- B) Moved by Lee Johnson, seconded by Jim Smith that the District sign the #8 and Final Adjusting Change Order for Contract 98-6 and #7 and Final Adjusting Change Order for Contract 98-9. Passed unanimously.
- C) The District has received Payment Requisition No. 15 from the Contractors, etc. for the month of June 2000. The total is \$215,698.90. Moved by Lee Johnson, seconded by Jim Smith that Payment Requisition No. 15 be approved for the above amount. See attached copy. Passed unanimously.
- D) Moved by Lee Johnson, seconded by Jim Smith that the District sign the Certificate of Substantial Completion for Contract 98-3. Passed unanimously.
- E) Jim Cox has passed the word along to Barry Dew of the Wellesley Homeowner's Association that Lubeck PSD is not interested in purchasing the sewer system from them. They can either connect and get one bill for the Association, turn the system over without cost, or not connect to the sewer. He stated that he would take this information back and figure on a path forward and then get back to the District.
- F) Moved by Lee Johnson, seconded by Jim Smith that the Board rename the Sewer Tap Account at One Valley Bank to the Vehicle Account. Passed unanimously.
- G) Having not heard anything from the Governor's office, the District will be establishing a dedication date sometime here in the near future. It will more than likely be in August after the 7th.
- H) Discussion on the service laterals that were left at the right-of-way line instead of being at the property line for Bailey and Kiger. The Public Service Commission says that they do not allow for a sewer service line to be left off at the right-of-way line. It must go to the person's property line. The Board agreed that so long as the District could obtain the Easement across the lot needed to serve them that we would extend the service to their property line. However, if we cannot obtain the needed easement, then the taps would be put at the back of their properties.

RESOLUTION OF THE PUBLIC SERVICE BOARD OF LUBECK PUBLIC SERVICE DISTRICT APPROVING INVOICES AND EXPENSES RELATING TO CERTAIN ADDITIONS, BETTERMENTS AND IMPROVEMENTS TO THE WASTEWATER COLLECTION AND TREATMENT FACILITIES OF THE DISTRICT AND AUTHORIZING PAYMENT THEREOF.

WHEREAS, Lubeck Public Service District (the "District") has reviewed the list of invoices and project-related expenses attached hereto and incorporated herein by reference relating to the design and construction of certain additions, betterments and improvements to the wastewater collection and treatment facilities of the District to be financed in part by the proceeds of the District's Sewerage System Revenue Bonds, Series 1999 A (the "Series 1999 A Bonds"); the District's Sewerage System Revenue Bonds, Series 1999 B (the "Series 1999 B Bonds"); and the District's Sewerage System Bond Anticipation Notes, Series 1999 (the "Notes"), and finds as follows:

- (A) That none of the items for which the payment is proposed to be made has formed the basis for any disbursement theretofore made;
- (B) That each item for which the payment is proposed to be made is or was necessary in connection with the Project and constitutes a Cost of the Project;
- (C) That each of such costs has been otherwise properly incurred; and
- (D) That payment for each of the items proposed is now due and owing.

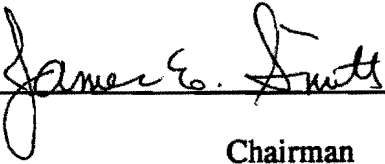
NOW, THEREFORE, BE IT RESOLVED BY THE PUBLIC SERVICE BOARD OF LUBECK PUBLIC SERVICE DISTRICT AS FOLLOWS:

There is hereby authorized and directed the payment of the following invoices and project-related expenses from the proceeds of the Series 1999 A Bonds (designated for State Revolving Fund reimbursement, or "SRF" below) or from the proceeds of the Series 1999 B Bonds or the Notes (designated for reimbursement from Infrastructure Council bond or note proceeds, or "IC" below):

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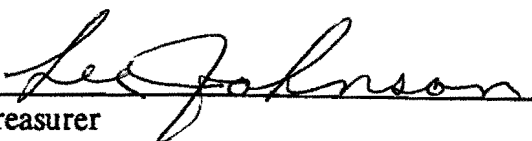
<u>Vendor</u>	<u>Amount</u>	<u>SRF</u>	<u>IC</u>
Lubeck Public Service District			
- Reimbursement	\$1,085.23	\$0.00	\$1,085.23
Burgess & Niple, Limited			
- Technical Services	23,777.10	17,636.65	6,140.45
Hayslett Construction Co., Inc.			
- (Contract 98-1)	0.00	0.00	0.00
Marbo Construction Co., Inc.			
- (Contract 98-3)	71,547.02	0.00	71,547.02
Holley Bro. Const. Co., Inc.			
- (Contracts 98-4, 98-5, & 98-7)	0.00	0.00	0.00
Valley Development of WV, Inc.			
- (Contracts 98-6 & 98-9)	79,609.06	0.00	79,609.06
Pipe Plus Inc.			
- (Contract 98-8)	37,895.33	0.00	37,895.33
Joseph M. Brown			
- (Attorney Fees)	1,785.16	0.00	1,785.16
MCDI Appraisers			
- (Appraisals or Other Related Costs)	0.00	0.00	0.00
Ronning, Palmer, Titus			
- (Easement Cost)	0.00	0.00	0.00
Waterman-Douglass			
- (Easement Cost)	0.00	0.00	0.00
Less Cash on Hand			
- (WVDOT Reimbursement)	0.00	0.00	0.00
Total	\$215,698.90	\$17,636.65	\$198,062.25

Adopted by the Public Service Board of the District at a meeting held on the 22nd day of June, 2000.



 Chairman

[SEAL]



 Treasurer

- I) The District has a request from a customer who started to connect to the sewer system and found out that the service lateral was too high for them to connect to with a 4" line. On one of their properties we had to lower the line so they could use 6" pipe. The other one was low enough for 6" pipe. She has come to the District asking that we pay for the cost difference between the 4 and 6 inch lines. She had already purchased the 4" pipe and had to take it back and trade it for 6" pipe. The customer was sent a letter stating that they needed to uncover the end of the service line at the house and the lateral end and check to make sure there were no problems. Secondly, we do not guarantee any customer that they may not have to use 6" pipe to connect to the system. Therefore, it was agreed that we should not feel any obligation to pay the cost difference.

- J) Robin Mayer of Greenland addition says that they have hired an engineer to look at their road and that they want our inspector to meet with him. The Board said that we would not meet with their engineer. They need to make their own determination.

SEWER PLANT SAMPLING & PHYSICAL CONDITION:

- A) Ron continues to work on maintenance of the three remaining plants.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going in the District:

- A) Installed 0 water taps since the last Board meeting. There are 10 water taps to be installed. This gives us 44 water taps for 2000. The District has 1 sewer tap to install. Have installed 1 sewer tap for 2000.

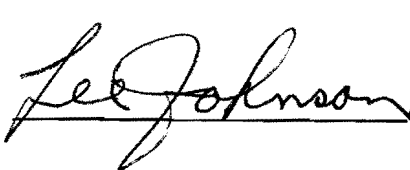
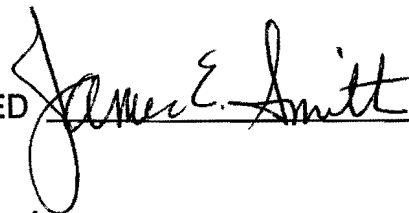
- B) Worked on line leaks.

- C) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Jim reported that the District had made a submission to the Infrastructure Council for funding of the Air Stripper and three Water tanks. The Engineers have estimated the cost at \$1,573,000.

- B) The Board needs to go into Executive Session. Pursuant to 6-9A-4 of the Open Governmental Statute, an executive session of the District's board is necessary to discuss the appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting and matters involving or affecting the purchase, sale or lease of property, advance construction planning, pending litigation, the investment of public funds or matters involving competition which, if made public, might adversely affect the financial or other interest of the state or any political subdivision. Moved by Lee Johnson, seconded by Jim Smith that the Board go into Executive Session for discussion of matters recited above. Passed unanimously.
- C) Moved by Lee Johnson, seconded by Jim Smith that the Board come out of Executive Session with no decisions having been made. Passed unanimously.
- D) Jake brought to my attention the fact that when the District made the revision concerning health insurance September 9, 1999 that it was to apply to John Epling, Harold Smith, and Ron Miller. See copy attached. It was moved by Lee Johnson, seconded by Jim Smith that the District amend the Motion of June 8, 2000 to follow the attached copy in lieu of the June 8 General Business item B for the above listed three people. Passed unanimously.
- E) Discussion of information and bill from PMS. Lee Johnson moved, seconded by Jim Smith that PMS be paid \$45,603.99 for services provided the District that were above and beyond his contract with Burgess & Niple, Limited and that this money come out of the project funds. Passed unanimously.
- F) Moved by Lee Johnson, seconded by Jim Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- G) Approved bills and signed checks.
- H) Meeting adjourned.

 APPROVED  ATTESTED

**LUBECK PUBLIC SERVICE DISTRICT
PROPOSED ADDITION TO PERSONNEL POLICY AND
BENEFITS PROVIDED EMPLOYEES**

Employees who have been employed by the District for more than nine (9) years and who have attained age sixty-two (62) will qualify for the following benefit at retirement. **THIS BENEFIT IS NOT APPLICABLE TO NEW HIRES AFTER SEPTEMBER 1, 1999:**

District employees having more than nine (9) years of service with the District and are sixty-two (62) years of age will qualify to have two-thirds of their retirement health insurance premium paid for the employee. Employees who are married will qualify to have the same benefit paid for their spouse if they have been married for a period of five (5) years and the spouse is no more than five (5) years younger than the employee. Said interim benefit will continue until said retiree and/or spouse have attained age sixty-five (65) when Medicare benefits start. The termination of such supplemental payment shall be when the retiree and spouse attain age sixty-five (65) independently and not at the younger of the couple: i.e. when the retiree reaches age sixty-five (65) said supplement stops for the retiree's premium, and when the spouse reaches age sixty-five (65), the supplemental premium payment for the spouse shall stop. At that time, the District stops the premium supplement under this policy, all insurance costs are the responsibility of the retiree or spouse.

This policy only applies to retirees with less than twenty (20) years service who have attained the age of sixty-two (62); retirees having twenty (20) years or more service and have attained the age of sixty two (62) qualify for insurance benefits at reasonable costs through the State Public Employees Insurance Agency. Employees having twenty years or more of service shall receive no premium benefit from the District.