

LUBECK PUBLIC SERVICE DISTRICT

JULY 13, 2000

James E. Smith, Chairman  
 David Steele, Secretary  
 Lee Johnson, Treasurer

ATTENDING: Jim Smith, Lee Johnson, Dave Steele, Joe Brown, Brian Arthur, Jim Cox,  
 Phil Postlewait, Katie Murphy, Patty Will, Denny Parsons

NO. OF CUSTOMERS:	Section		
	1	Lake Washington Road	490
	2	Lubeck	408
	3	Riverhill - Blenn. Heights	386
	4	DuPont Road	294
	5	Larkmead Road	310
	6	LMH - Homewood Road	249
	7	Washington Bottom	362
	8	New England Ridge	304
	9	Lubeck South	313
	10	Larkmead Area - Marrtown	306
	11	Route 68 South - Hopewell	185
	12	Mitchell's	67
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		Total Customers	3,674

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$960.92
Operations & Maintenance Fund - Wesbanco	\$9,518.04
Security Deposits - One Valley Bank	\$0.00
Operation & Maintenance Reserve - One Valley Bank	\$1,907.41
Construction Reserve - One Valley Bank	\$3,971.02
Water Reserve Fund - One Valley Bank	\$21,613.44
Water Project Construction Fund - One Valley Bank	\$2,576.78
Sewer Reserve Certificate of Deposit - United National Bank	\$6,835.25
Sewer Project Construction Fund - United National Bank	\$15,384.14
Sewer Operation & Maintenance Reserve - United National Bank	\$1,208.67
Special Sewer Construction - Larkmead - United National Bank	\$55.92
Revenue Fund - Wesbanco	\$1,376.05
Hopewell Project Construction Account - United National Bank	\$0.00
Hopewell Reserve Fund - United National Bank	\$0.00
Sewer Reserve Fund - United National Bank	\$8,284.91
Hopewell Savings (Tap Fees) - United National Bank	\$22,075.83
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$51,964.91
Series 1999 Sewerage Bonds Account	\$134,008.25
Hopewell Debt Service Reserve	\$2,181.59
Hopewell O&M Reserve Account	\$3,663.88
Transfer From Revenue to Operation & Maintenance Checking Account	\$89,000.00
Transfer From Water Revenue to Water Reserve Account	\$2,554.62
Transfer From Revenue to RUS O&M Reserve Account	\$455.67
Transfer From Revenue to RUS Debt Service Reserve Account	\$271.33
Transfer From Water Project Construction Fund to O&M Checking	\$0.00
Transfer From Revenue to Sewer Project Construction Fund	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$964.91

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$16,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS: Prayer by Brian Arthur.**

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meeting of June 22, 2000 be approved. Passed unanimously.

**SEWER PROJECT:**

- A) Joe & Katie Murphy attended the Board meeting asking about why they did not receive a free sewer tap. Discussion was held and she was told to call the contractor back.
- B) The District has Change Order No. 10 for Contract 98-8 that needs to be executed. Moved by Dave Steele, seconded by Lee Johnson that Jim Smith, Chairman, be authorized to sign Change Order No. 10 for Contract 98-8. Passed unanimously.
- C) The District received a copy of a letter from the Wood County Commission that was written to Robin Mayer of Greenland Addition. Jim has forwarded a copy on to Mr. Brown for his review and asked him to attend the Board meeting to discuss it. The Board discussed the letter and acknowledged receipt of it.
- D) Jim needs to get permission to have Project Management Services (PMS) continue to look at the information that has been submitted to us and the engineers. Garris Clyborn's hourly rate is \$38.50 and his employees rate is \$27.50. He has spent about 50 hours at no cost to the District and this would only be for future work. The Board agreed that this would be agreeable.
- E) The District has received an informal complaint from Pam Moore by way of the Public Service Commission. I have given it to Joe Brown to look over my answers. He is going to answer it.
- F) Received copies of three letters from Holley Brothers that they had written to our customers. Basically they are saying tough luck even though Jack met with the District and the engineers and made the statement that he would have Lee pave the access in Washington Heights. Now Jack is saying that he will not do it without a Court Order.
- G) The District has 231 new customers hooked up as of today.
- H) The District has asked the Public Service Commission to reopen our sewer case only for the purpose of establishing a proper substantial completion date. The date established by the PSC was the date that the inspector came up and did his inspection not the date we stated as being the date. The District had, in the past, been instructed that any bill rendered after the date of substantial completion was to be at

the new rate. However, the PSC has now decided that you must adjust each bill for new and old rate depending upon read date. We are waiting on a response now.

**SEWER PLANT SAMPLING & PHYSICAL CONDITION:**

- A) The District has received the test results for our plants for the second quarter of 2000. There were 5 violations this quarter. Three of the plants were not sampled because they had been turned into the new system.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been going in the District:

- A) Installed 8 water taps since the last Board meeting. There are 11 water taps to be installed. This gives us 52 water taps for 2000. The District has 0 sewer taps to install. Have installed 2 sewer taps for 2000.
- B) Worked on leaks in Somer Villa and Demoore Additions.
- C) Completed work orders, spotted lines, set meters.

It was reported what Rod and Bill have been working on:

A) June Water Pumped to System:	27,070,000 Gallons
Homewood Booster Station:	222,000 Gallons
New England Booster Station:	1,786,100 Gallons
High Water Usage and Day:	1,074,000 on 06/02
Low Water Usage and Day:	654,000 on 06/04

Experienced 100,000 gallon overflow.

**GENERAL BUSINESS:**

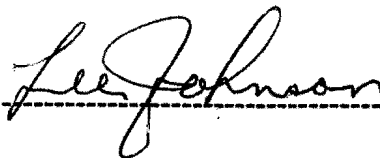
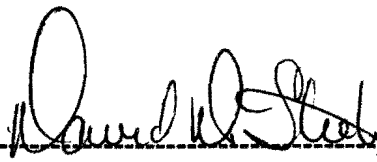
- A) Patty Wills attended the Board meeting asking about why she was required to pay sewer charges on her water bill for filling the swimming pool. She is experiencing problems with the liner and normally does not have to add much water and does not have a problem paying the sewer bill on that amount and therefore does not see the need for a convenience tap under normal circumstances.
- B) Discuss the joining of the West Virginia Municipal Water Quality Association, Inc. This organization tries to look after the rules that are being promulgated by the DEP, etc. among other things. Our yearly cost would be \$1,750. Lee Johnson moved, seconded by Dave Steele that the District join the Water Quality Association. Passed unanimously.

C) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

D) Don Harper called asking about getting water down to the river lots that Westwood owns. Jim told him that there would have to be a railroad crossing required. Jim told him that the District has been buying the crossing permits out up front instead of paying a yearly fee. Don was asking if they would pay a portion of that cost versus them paying it all. It was agreed that the District does not pay any of this cost for other people therefore it would be up to the developers to pay the entire cost.

E) Information for the Board. There is a minimum of \$100.00 payment that the Long Term Disability policy has to pay. Therefore, there will not be any cost difference that will need to be made up by the District.

F) Meeting adjourned.

 APPROVED  ATTESTED