

LUBECK PUBLIC SERVICE DISTRICT

AUGUST 24, 2000

James E. Smith, Chairman  
 David Steele, Secretary  
 Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, David Steele, James Cox, John Goodman  
 Rick Burka, Phil Postlewait, Lucille Morales

NO. OF CUSTOMERS:	Section		
	1	Lake Washington Road	489
	2	Lubeck	413
	3	Riverhill - Blenn. Heights	389
	4	DuPont Road	295
	5	Larkmead Road	315
	6	LMH - Homewood Road	252
	7	Washington Bottom	363
	8	New England Ridge	308
	9	Lubeck South	314
	10	Larkmead Area - Marttown	305
	11	Route 68 South - Hopewell	187
	12	Mitchell's	67
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		Total Customers	3,697

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$12,536.34
Operations & Maintenance Fund - Wesbanco	\$16,460.77
Vehicle Reserve Account - One Valley Bank	\$2,747.28
Operation & Maintenance Reserve - One Valley Bank	\$1,908.22
Construction Reserve - One Valley Bank	\$3,991.91
Water Reserve Fund - One Valley Bank	\$24,055.47
Water Project Construction Fund - One Valley Bank	\$2,577.88
Sewer Reserve Certificate of Deposit - United National Bank	\$6,835.25
Sewer Project Construction Fund - United National Bank	\$15,395.87
Sewer Operation & Maintenance Reserve - United National Bank	\$1,211.00
Special Sewer Construction - Larkmead - United National Bank	\$55.96
Revenue Fund - Wesbanco	\$1,377.22
Hopewell Project Construction Account - United National Bank	\$0.00
Hopewell Reserve Fund - United National Bank	\$0.00
Sewer Reserve Fund - United National Bank	\$9,302.32
Hopewell Savings (Tap Fees) - United National Bank	\$22,075.83
Prudential Securities Sewer Fund	\$67,500.00
Prudential Securities Water Fund	\$51,964.91
Series 1999 Sewerage Bonds Account	\$134,175.51
Hopewell Debt Service Reserve	\$2,452.92
Hopewell O&M Reserve Account	\$4,119.55

Transfer From Revenue to Operation & Maintenance Checking Account	\$35,000.00
Transfer From Water Revenue to Water Reserve Account	\$0.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Project Construction Fund to O&M Checking	\$0.00
Transfer From Revenue to Prudential Securities - Sewer Tap Acct.	\$40,100.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$15,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

- A) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of August 11, 2000 be approved. Passed unanimously.

**SEWER PROJECT:**

- A) The District has the Resolution for payment request #17 for signature in the amount of \$351,987.02. Moved by Lee Johnson, seconded by Dave Steele that the Chairman be authorized to execute the Resolution and sign all payment requests. Passed unanimously. See attached Resolution.
- B) The District has Change Order No. 4 and Final for Contract 98-1 that needs to be executed. It is for an increased amount of \$5,857.00. Moved by Dave Steele, seconded by Lee Johnson that the District execute Change Order No. 4 and Final for Contract 98-1. Passed unanimously.
- C) The District has received a letter from the West Virginia Division of Labor stating that the District can now release the \$59,525.00 that we were earlier told to withhold. Jim has asked our attorney about whether to release the money or not and was told that since we have more money than is suspected to be needed to pay any claims that we should release the money. Jim has that amount added to the payment request.
- D) Discussion was held concerning the letter received from Joseph Santer who was retained by Mrs. Nancy Lowers concerning her yard and drains. This has been passed along to Bruce who is working here for Holley Brothers and he has told Jim that he has sent it on to Jack. Jim has also sent a copy to Joe Brown.
- E) It was reported that Marbo Construction has completed the laying of the sewer line and we are receiving the Substantial Completion on this as of August 17, 2000.

**SEWER PLANT SAMPLING & PHYSICAL CONDITION:**

- A) Ron continues to work on maintenance of the plants.

## **DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been done in the District:

- A) Installed 12 water taps since the last Board meeting. There are 5 water taps to be installed. This gives us 68 water taps for 2000. The District has installed 0 sewer taps since the last Board meeting. There are 10 sewer taps to be installed. This gives us 2 sewer taps for 2000.
- B) Repaired one main line leak on Pine Street.
- C) Worked on meter wells.
- D) Received schooling on operation of the sewer pump stations.
- E) Completed work orders, spotted lines, set meters.

## **GENERAL BUSINESS:**

- A) The District received two water samples that had failing results. It was felt by the plant operators that it was due to the type of bottles that we had started using since changing to a new testing lab this month. This resulted in the District having to do a legal ad in the newspaper. The District collected more samples and split them between two laboratories. The results from these samples were that everything was fine. The Parkersburg Sentinel last night carried an article on the situation and since Jim was not available for comment had talked to Vic Wilford at the State office. He gave the District high marks.
- B) As a result of the employee information that was given out at DuPont, question was raised about whether the District might want to send out information to our customers concerning the C-8 that has been found in our water wells. DuPont and Lubeck have passed a proposed letter back and forth between our lawyers in an attempt to get one that would be acceptable to both sides. DuPont has stated that they would be willing to pay the postage cost for mailing of the letter to our customers. It was agreed that the District would hold up on sending the letter until the results of the last tests are received back.
- C) Question has been brought up by Patty Lyons about whether they could extend a line of smaller size than 6 inch to reduce the line length of their services. The Board stated that the line is to be 6" if it is to be extended.
- D) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

E) Rick Burka was here to discuss how what the District offers as health insurance differs from what is nationally accepted. It was moved by Lee Johnson, seconded by Dave Steele that the District change our policy to offer health insurance after two (2) months. This does not alter the fact that a new employee is probationary for at least a six month period. Passed unanimously.

F) Meeting adjourned.

Lee Johnson APPROVED James E. Smith ATTESTED

**RESOLUTION OF THE PUBLIC SERVICE BOARD OF LUBECK PUBLIC SERVICE DISTRICT APPROVING INVOICES AND EXPENSES RELATING TO CERTAIN ADDITIONS, BETTERMENTS AND IMPROVEMENTS TO THE WASTEWATER COLLECTION AND TREATMENT FACILITIES OF THE DISTRICT AND AUTHORIZING PAYMENT THEREOF.**

WHEREAS, Lubeck Public Service District (the "District") has reviewed the list of invoices and project-related expenses attached hereto and incorporated herein by reference relating to the design and construction of certain additions, betterments and improvements to the wastewater collection and treatment facilities of the District to be financed in part by the proceeds of the District's Sewerage System Revenue Bonds, Series 1999 A (the "Series 1999 A Bonds"); the District's Sewerage System Revenue Bonds, Series 1999 B (the "Series 1999 B Bonds"); and the District's Sewerage System Bond Anticipation Notes, Series 1999 (the "Notes"), and finds as follows:

(A) That none of the items for which the payment is proposed to be made has formed the basis for any disbursement theretofore made;

(B) That each item for which the payment is proposed to be made is or was necessary in connection with the Project and constitutes a Cost of the Project;

(C) That each of such costs has been otherwise properly incurred; and

(D) That payment for each of the items proposed is now due and owing.

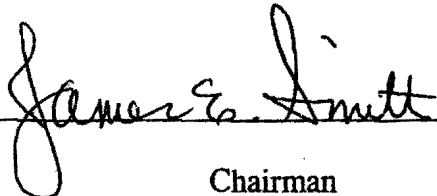
**NOW, THEREFORE, BE IT RESOLVED BY THE PUBLIC SERVICE BOARD OF LUBECK PUBLIC SERVICE DISTRICT AS FOLLOWS:**

There is hereby authorized and directed the payment of the following invoices and project-related expenses from the proceeds of the Series 1999 A Bonds (designated for State Revolving Fund reimbursement, or "SRF" below) or from the proceeds of the Series 1999 B Bonds or the Notes (designated for reimbursement from Infrastructure Council bond or note proceeds, or "IC" below):


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<u>Vendor</u>	<u>Amount</u>	<u>SRE</u>	<u>IC</u>
Lubeck Public Service District			
- Reimbursement	\$42,616.90	\$42,616.90	\$0.00
Burgess & Niple, Limited			
- Technical Services	15,846.68	0.00	15,846.68
Hayslett Construction Co., Inc.			
- (Contract 98-1)	0.00	0.00	0.00
Marbo Construction Co., Inc.			
- (Contract 98-3)	140,855.60	0.00	140,855.60
Holley Bro. Const. Co., Inc.			
- (Contracts 98-4, 98-5, & 98-7 Release by State Division of Labor)	59,525.00	0.00	59,525.00
Valley Development of WV, Inc.			
- (Contracts 98-6 & 98-9)	0.00	0.00	0.00
Pipe Plus Inc.			
- (Contract 98-8)	84,616.24	0.00	84,616.24
PMS Consulting Examiners, Inc. (Technical Services)	3,637.50	0.00	3,637.50
Joseph M. Brown			
- (Attorney Fees)	3,147.50	0.00	3,147.50
MCDI Appraisers			
- (Appraisals or Other Related Costs)	0.00	0.00	0.00
Ronning, Palmer, Titus			
- (Easement Cost)	0.00	0.00	0.00
Waterman-Douglass			
- (Easement Cost)	1,460.00	0.00	1,460.00
Thompson, Hine & Flory, LLP			
- (Attorney Fees)	281.60	0.00	281.60
Less Cash on Hand			
- (WVDOT Reimbursement)	0.00	0.00	0.00
<b>Total</b>	<b>\$351,987.02</b>	<b>\$42,616.90</b>	<b>\$309,370.12</b>

Adopted by the Public Service Board of the District at a meeting held on the 24th day of August, 2000.

  
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 Chairman

[SEAL]

  
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 Treasurer