

LUBECK PUBLIC SERVICE DISTRICT

AUGUST 10, 2000

James E. Smith, Chairman  
David Steele, Secretary  
Lee Johnson, Treasurer

ATTENDING: Jim Smith, Lee Johnson, Dave Steele, Dawn Jackson, Dave Ramsey, Jim Cox,  
Brian Arthur, Philip Postlewait, Jr.

NO. OF CUSTOMERS:	Section		
	1	Lake Washington Road	490
	2	Lubeck	409
	3	Riverhill - Blenn. Heights	388
	4	DuPont Road	294
	5	Larkmead Road	315
	6	LMH - Homewood Road	252
	7	Washington Bottom	363
	8	New England Ridge	308
	9	Lubeck South	315
	10	Larkmead Area - Marrtown	303
	11	Route 68 South - Hopewell	187
	12	Mitchell's	67
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		Total Customers	3,691

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$13,587.88
Operations & Maintenance Fund - Wesbanco	\$16,526.96
Vehicle Reserve Account - One Valley Bank	\$2,747.28
Operation & Maintenance Reserve - One Valley Bank	\$1,908.22
Construction Reserve - One Valley Bank	\$3,991.91
Water Reserve Fund - One Valley Bank	\$24,055.47
Water Project Construction Fund - One Valley Bank	\$2,577.88
Sewer Reserve Certificate of Deposit - United National Bank	\$6,835.25
Sewer Project Construction Fund - United National Bank	\$15,395.87
Sewer Operation & Maintenance Reserve - United National Bank	\$1,211.00
Special Sewer Construction - Larkmead - United National Bank	\$55.96
Revenue Fund - Wesbanco	\$1,377.22
Hopewell Project Construction Account - United National Bank	\$0.00
Hopewell Reserve Fund - United National Bank	\$0.00
Sewer Reserve Fund - United National Bank	\$9,302.32
Hopewell Savings (Tap Fees) - United National Bank	\$22,075.83
Prudential Securities Sewer Fund	\$27,400.00
Prudential Securities Water Fund	\$51,964.91
Series 1999 Sewerage Bonds Account	\$134,175.51
Hopewell Debt Service Reserve	\$2,452.92
Hopewell O&M Reserve Account	\$4,119.55
Transfer From Revenue to Operation & Maintenance Checking Account	\$60,000.00
Transfer From Water Revenue to Water Reserve Account	\$2,442.03
Transfer From Revenue to RUS O&M Reserve Account	\$455.67
Transfer From Revenue to RUS Debt Service Reserve Account	\$271.33
Transfer From Water Project Construction Fund to O&M Checking	\$0.00
Transfer From Revenue to Prudential Securities - Sewer Tap Acct.	\$21,400.00
Transfer From Revenue to Sewer Reserve Account	\$1,002.19
Transfer From Revenue to Vehicle Account	\$877.31
The following transfers were made to cover payroll since the last Board meeting:	
Transfer From Revenue to Operation & Maintenance Checking	\$16,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Brian Arthur.

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meeting of July 27, 2000 be approved. Passed unanimously.

**SEWER PROJECT:**

- A) Mr. Brown has prepared a Resolution that we would like for you to adopt that would authorize the District Manager to take appropriate action to force connection to the central sewer system. This has been brought on because of the Public Service Commissions ruling that the District cannot collect any more than the Customer Charge for any customer who is not hooked up. Moved by Dave Steele, seconded by Lee Johnson that the attached Resolution be adopted as revised which authorizes the District Manager to pursue forced connection to the central sewer system. Passed unanimously.
- B) The District has received a copy of Holley Brothers correspondence back to George Cosenza in reference to the streets in Greenland Addition.
- C) The District has experienced a problem with not having communication with our pump stations. Jim requests that the District authorize Miller Communications to proceed with the installation of radios at the East and West Pump Stations and a new repeater at the New England Tank site for an amount not to exceed \$14,990.00. Moved by Lee Johnson, seconded by Dave Steele that the District authorize the installation of the above referenced equipment with the understanding that if the Department of Environmental Protection authorizes the District to proceed with this in the future the District would request their funds be paid back to the District. Passed unanimously.
- D) Reported the fact that Marbo Construction is getting close to having the final connection made at the Fairlawn Church.

**SEWER PLANT SAMPLING & PHYSICAL CONDITION:**

- A) Ron continues to work on maintenance of the plants.
- B) The District has ceased operation of our Driamad unit. Jim requests permission to advertise it for sale provided there is nothing prohibiting the sale. Moved by Dave Steele, seconded by Lee Johnson that the Manager be authorized to sell the Driamad unit as it is now set up along with the vehicle. Passed unanimously.

## RESOLUTION

Whereas, Lubeck Public Service District is about to complete a sanitary sewer system that will provide sewer service and treatment of waste water within the District's boundaries, and

Whereas, in the passage of the statute governing Public Service Districts, entitled "Rules; service rates and charges; discontinuance of service; required water and sewer connections; lien for delinquent fees" (West Virginia Code Chapter 16, Article 13A, Section 9) the Legislature made the following specific finding:

" . . . it is hereby found, determined and declared that the mandatory use of such sewer facilities provided for in this paragraph is necessary and essential for the health and welfare of the inhabitants and residents of such districts and of the state . . . .", and

Whereas, West Virginia Code Chapter 16, Article 13A, Section 9, further provides:

"Any District furnishing sewer facilities within the district may require, or may by petition to the Circuit Court of the County in which the property is located . . . compel . . . all owners, tenants or occupants of any houses, buildings and dwellings located near such sewer facilities . . . to connect with and use such sewer facilities, and to cease the use of all other means for the collection, treatment and disposal of sewage and waste matters from such houses, dwellings and buildings . . . ."

Now, Therefore, be it Resolved that in accordance with West Virginia Law, the Lubeck Public District does hereby require the connection of all houses, buildings, and dwellings to the Lubeck Public Service District's sanitary sewer as the

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same becomes available to such houses, buildings, and dwellings.

Any owner, tenant, or occupant of any house, building or dwelling located within the geographic boundaries of the Lubeck Public Service District which are served by the sanitary sewer facility that fails and refuses to connect to the available Lubeck Sanitary Sewer shall be compelled to do so by lawful means then available.

This Resolution shall duly delegate the power and authority of the Board of the Lubeck Public Service District to its General Manager to give all proper notices for connection to the sewer system, to permit and approve the individual connections to the sanitary sewer and to take such action necessary to compel the connection to the sanitary sewer.

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**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been happening in the District:

- A) Installed 6 water taps since the last Board meeting. There are 12 water taps to be installed. This gives us 62 water taps for 2000. The District has 7 sewer taps to install. Have installed 1 sewer tap since the last Board meeting. Have installed 3 sewer taps for 2000.
- B) Worked with Marbo Construction on blocking of the water line that was crossing the trench line. Installed a valve on the lower side and capped it on the upper side. They have now put it back together and have water flowing again.
- C) Repaired a leak on Ridgeway. Raised manhole casting at Pointe West.
- D) Did turn offs for non payments.
- E) Repaired leak sites.
- F) Completed work orders, spotted lines, set meters.

It was reported what Rod and Bill have been working on:

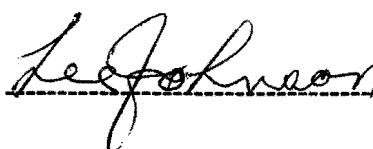
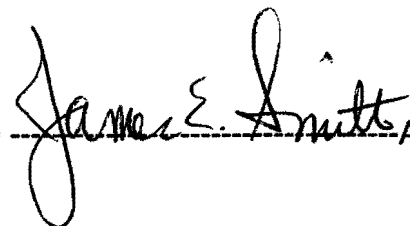
A) July Water Pumped to System:	26,829,000 Gallons
Homewood Booster Station:	200,000 Gallons
New England Booster Station:	1,731,900 Gallons
High Water Usage and Day:	1,101,000 on 07/27
Low Water Usage and Day:	654,000 on 07/17

Experienced 50,000 gallon overflow plus 20,000 gallon flushed from fire hydrants.

**GENERAL BUSINESS:**

- A) Brian was asking about getting a diesel fuel tank to have here at the office. The 100 gallon tank that we presently haul around has gotten to be too small. This tank would be a 500 gallon tank. The cost would be \$1,100 for the tank, dike, and pump. Brian has checked with Reagle and Padden and the cost will be less than \$100 per year. This will also alleviate the District having to send someone up to Stewart's to get the 100 gallon tank filled. Moved by Lee Johnson, seconded by Dave Steele that the District purchase the above materials. Passed unanimously.

- B) The District has been approved by the West Virginia Infrastructure and Jobs Development Council for the air stripper and three water tanks. They have recommended that the District pursue funding from the Drinking Water Treatment Revolving Fund. In talking to Walt Ivey who oversees this fund, they have no money until the next fiscal year. He stated to us that he felt that the District had a good project and that he anticipated being able to give us a letter in the spring allowing us to proceed.
- C) The District needs to sign paper work to re-establish our sewer account at Prudential Securities. Moved by Dave Steele, seconded by Lee Johnson that the District re-establish our Sewer Fund account at Prudential Securities. Passed unanimously.
- D) DuPont came to the meeting to discuss the fact that they were going to be doing an employee release on Monday that would include the fact that the District has C-8 in our water.
- E) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- F) Moved by Lee Johnson, seconded by Dave Steele that the District accept the May 2000 financial statement as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- G) The Board discussed the bill that had been sent to Mr. Tebay for the replacement of a 1" setter. It was their decision that the bill stood as being due.
- H) Moved by Dave Steele, seconded by Lee Johnson that the District's Personnel Policy be changed to reflect the fact that before a new employee is hired that the District will do a Department of Motor Vehicle check for any potential drivers license problems.
- I) Meeting adjourned.

 APPROVED  ATTESTED

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~~STAT. L.P.S.D. RES.~~