

LUBECK PUBLIC SERVICE DISTRICT

SEPTEMBER 28, 2000

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James E. Smith, Lee Johnson, David Steele, John Goodman, James Cox,
 Brian Arthur

NO. OF CUSTOMERS:	Section	1 Lake Washington Road	493
		2 Lubeck	412
		3 Riverhill - Blenn. Heights	388
		4 DuPont Road	297
		5 Larkmead Road	308
		6 LMH - Homewood Road	252
		7 Washington Bottom	361
		8 New England Ridge	309
		9 Lubeck South	315
		10 Larkmead Area - Marrtown	306
		11 Route 68 South - Hopewell	188
		12 Mitchell's	67

		Total Customers	3,696

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$18,768.80
Operations & Maintenance Fund - Wesbanco	\$29,281.75
Vehicle Reserve Account - One Valley Bank	\$6,024.59
Operation & Maintenance Reserve - One Valley Bank	\$1,909.03
Construction Reserve - One Valley Bank	\$4,004.09
Water Reserve Fund - One Valley Bank	\$26,297.89
Water Project Construction Fund - One Valley Bank	\$2,578.97
Sewer Reserve Certificate of Deposit - United National Bank	\$6,835.25
Sewer Project Construction Fund - United National Bank	\$15,407.61
Sewer Operation & Maintenance Reserve - United National Bank	\$1,213.34
Special Sewer Construction - Larkmead - United National Bank	\$56.00
Revenue Fund - Wesbanco	\$1,378.39
Hopewell Project Construction Account - United National Bank	\$0.00
Hopewell Reserve Fund - United National Bank	\$0.00
Sewer Reserve Fund - United National Bank	\$10,456.31
Hopewell Savings (Tap Fees) - United National Bank	\$22,075.83
Prudential Securities Sewer Fund	\$97,238.00
Prudential Securities Water Fund	\$52,435.91
Series 1999 Sewerage Bonds Account	\$47,011.73
Hopewell Debt Service Reserve	\$2,724.25
Hopewell O&M Reserve Account	\$4,575.22
Transfer From Revenue to Operation & Maintenance Checking Account	\$48,000.00
Transfer From Water Revenue to Water Reserve Account	\$0.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Project Construction Fund to O&M Checking	\$0.00
Transfer From Revenue to Prudential Securities - Sewer Tap Acct.	\$11,000.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
The following transfers were made to cover payroll since the last Board meeting:	
Transfer From Revenue to Operation & Maintenance Checking	\$16,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Brian Arthur.

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meeting of September 14, 2000 be approved. Passed unanimously.

SEWER PROJECT:

- A) Moved by Dave Steele, seconded by Lee Johnson that the Supplemental Completion Date of July 18, 2000 for the Portable Emergency Generator for Contract 98-8 be approved and signed. Passed unanimously.
- B) Moved by Lee Johnson, seconded by Dave Steele that the Supplemental Completion Date of April 20, 2000 for the sewage Pump Stations for Contract 98-4 be approved and signed. Passed unanimously.
- C) The District needs to ratify the signing of Contract 98-8, Change Order No. 11 - Final Adjusting. Moved by Dave Steele, seconded by Lee Johnson that the above action be ratified. Passed unanimously.
- D) The District received a favorable decision from the Public Service Commission in reference to the rate increase. As it turns out the date of substantial completion was moved from June 7, 2000 to June 1, 2000 to alleviate the problem of split billing. This means that we will have to refund the difference between rates for the month of May 2000. This will be done before the District bills in October.
- E) Report to the Board that we are working with Bruce to see if we can get anything done in Broadmoor.
- F) Brian to discuss invoice from customer in Conger Addition. It was agreed that the District should not pay anything on this invoice.
- G) The Dedication Ceremony for the James E. Smith Station will be October 18, 2000 at 2 PM. Invitations were sent out today and we are working on the other arrangements.
- H) The District will be filling our response to the Holley Brothers claim before the October 4 deadline.
- I) Moved by Lee Johnson, seconded by Dave Steele that the Chairman be authorized to sign Estimate No. 18 & Final for Contract 98-8 in the amount of \$17,317.85. Passed unanimously.

SEWER PLANT SAMPLING & PHYSICAL CONDITION:

- A) Ron continues to work on maintenance of the Hyview Terrace plant.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 11 water taps since the last Board meeting. There are 7 water taps to be installed. This gives us 80 water taps for 2000. The District has installed 4 sewer taps since the last Board meeting. There are 2 sewer taps to be installed. This gives us 10 sewer taps for 2000.
- B) Repaired one water line break.
- C) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

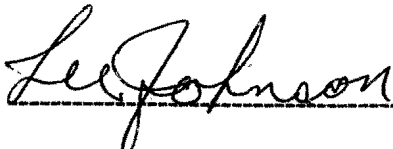
- A) I have gotten three estimates for doing an overlay on the front parking area along with the repair of the hole and doing a corner of the lot inside the fence to make it easier for tractor trailers to make the bend. As a separate price I have had them give me a price for doing the entire front area between the asphalt and the new garage. The prices are as follows:

	First two areas	Garage area
Brown Asphalt	\$4,980.00	\$7,018.00
Black Top	\$5,049.68	\$7,131.75
All-Ways Paving	\$5,284.00	\$8,392.00

Moved by Dave Steele, seconded by Lee Johnson that the District award the asphalt paving of all area to Brown Asphalt for a total price of \$11,998.00. Passed unanimously.

- B) PSC training class October 20 & 21 at Canaan Valley Resort. Jim Smith, Dave Steele & Jim Cox will be attending.
- C) Discussion on health insurance for Chris Garvey. The District has run into a problem getting him on to our existing insurance because they are saying that since he has been with us for 4 months that he is a late enrollee. Therefore, he is not eligible for coverage from Fortis until February 2001. We have gotten a quote for a single policy that actually ends up being a better deal than we have at this time. The monthly cost will be \$126.64 for a \$500.00 deductible policy with a prescription card. When we change carriers he will, at that time, be able to be moved into that group. Moved by Lee Johnson, seconded by Dave Steele that the District pick up this policy if Chris cannot be added to the Fortis policy until next year. Passed unanimously.

- D) Discussion was held on the letter that the District is going to be sending out. Moved by Dave Steele, seconded by Lee Johnson that the District send the letter out in reference to the C-8 in our water wells either late next week or early the following week. Passed unanimously.
- E) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- F) Meeting adjourned.

 APPROVED ----- ATTESTED