

# LUBECK PUBLIC SERVICE DISTRICT

OCTOBER 26, 2000

James E. Smith, Chairman  
David Steele, Secretary  
Lee Johnson, Treasurer

ATTENDING: James Smith, David Steele, James Cox, Brian Arthur, Rick Sprouse,  
Phil Postlewait, Pete Berolotti

<b>NO. OF CUSTOMERS:</b>	<b>Section</b>		
	1 Lake Washington Road		492
	2 Lubeck		413
	3 Riverhill - Blenn. Heights		388
	4 DuPont Road		295
	5 Larkmead Road		312
	6 LMH - Homewood Road		254
	7 Washington Bottom		358
	8 New England Ridge		311
	9 Lubeck South		311
	10 Larkmead Area - Marrtown		306
	11 Route 68 South - Hopewell		193
	12 Mitchell's		68
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	Total Customers		3,701

## TREASURER'S REPORT:

Revenue Fund - United National Bank	\$71,565.08
Operations & Maintenance Fund - Wesbanco	\$29,894.45
Vehicle Reserve Account - One Valley Bank	\$9,021.04
Operation & Maintenance Reserve - One Valley Bank	\$1,909.82
Construction Reserve - One Valley Bank	\$4,014.96
Water Reserve Fund - One Valley Bank	\$28,987.39
Water Project Construction Fund - One Valley Bank	\$12,580.03
Sewer Reserve Certificate of Deposit - United National Bank	\$7,005.00
Sewer Project Construction Fund - United National Bank	\$17,418.98
Sewer Operation & Maintenance Reserve - United National Bank	\$1,215.61
Special Sewer Construction - Larkmead - United National Bank	\$56.04
Revenue Fund - Wesbanco	\$1,379.52
Hopewell Project Construction Account - United National Bank	\$0.00
Hopewell Reserve Fund - United National Bank	\$0.00
Sewer Reserve Fund - United National Bank	\$11,985.08
Hopewell Savings (Tap Fees) - United National Bank	\$22,185.70
Prudential Securities Sewer Fund	\$108,553.00
Prudential Securities Water Fund	\$52,698.91
Series 1999 Sewerage Bonds Account	\$47,031.05
Hopewell Debt Service Reserve	\$3,007.93
Hopewell O&M Reserve Account	\$5,050.48
Transfer From Revenue to Operation & Maintenance Checking Account	\$33,000.00
Transfer From Water Revenue to Water Reserve Account	\$0.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Sewer Tap Acct.	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
The following transfers were made to cover payroll since the last Board meeting:	
Transfer From Revenue to Operation & Maintenance Checking	\$16,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Brian Arthur.

- A) Moved by Dave Steele, seconded by Jim Smith that the minutes of the Board meeting of October 12, 2000 be approved. Passed unanimously.

**SEWER PROJECT:**

- A) Bruce from Holley Brothers has indicated that they may be going to pave all of the areas that have been complaining. The only problem we are going to have now is that Conger Addition took it upon themselves to go ahead and pave their subdivision.
- B) Mr. Brown has responded to the letter from Blaine Myers about the Wellesley sewer connection.
- C) The District has received a copy of the answer to the Holley Brothers complaint.

**SEWER PLANT SAMPLING & PHYSICAL CONDITION:**

- A) Ron continues to work on maintenance of the Hyview Terrace Plant.
- B) Jim needs to correct a statement that he made at the last Board meeting. He stated that we did not have any violations. That was incorrect. We had 1 violation on the Hyview Terrace Plant.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been going on in the District:

- A) Installed 6 water taps since the last Board meeting. There are 9 water taps to be installed. This gives us 89 water taps for 2000. The District has installed 1 sewer tap since the last Board meeting. There are 2 sewer taps to be installed. This gives us 12 sewer taps for 2000.
- B) Worked on raising of manhole castings in Wakefield so the State could put down asphalt.
- C) Worked on lowering one sewer tap in Lake Ron so the customer could hook up.
- D) Worked on meter wells so we don't have any meters getting frozen this coming winter.
- E) Fixed two water leaks.
- F) Inspected sewer connections, etc.
- G) Completed work orders, spotted lines, set meters.

**GENERAL BUSINESS:**

- A) Discussion on health insurance for the District employees. Moved by Dave Steele, seconded by Jim Smith that the District go with MedBen for our health insurance, Companion Life for life, short & long term disability insurance, and Choose One GroupDental Choice for Dental insurance at a cost of \$4,928.33 per month. It is to be noted that the dental coverage has been picked up at this time, however, the Board reserves the right to drop that coverage if it gets too expensive. Passed unanimously.
  
- B) Moved by Dave Steele, seconded by Jim Smith that the District pay Charles Vincent for 14 days of vacation due to his inability to take his vacation since we have not had time to train a second employee on the wastewater treatment plant operation. Passed unanimously.
  
- C) Discussion was had with the Board about the possibility of hiring Sam Moss on a permanent basis providing he passes his probationary period. The Board agreed to his being hired.
  
- D) Moved by Dave Steele, seconded by Jim Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
  
- E) Moved by Dave Steele, seconded by Jim Smith that the District advertise for the purchase of a cab and chassis for use in hauling sludge from the wastewater plant. Passed unanimously.
  
- F) Moved by Dave Steele, seconded by Jim Smith that the District advertise for the purchase of an appropriate dump body for the hauling of sludge from the wastewater plant. Passed unanimously.
  
- G) Meeting adjourned.

 APPROVED  ATTESTED