

LUBECK PUBLIC SERVICE DISTRICT

APRIL 5, 2001

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: Lee Johnson, David Steele, James Cox, Rick Sprouse, Phil Postlewait

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	317	491
	2	Lubeck	331	412
	3	Riverhill - Blenn. Heights	240	387
	4	DuPont Road	219	299
	5	Larkmead Road	104	309
	6	LMH - Homewood Road	0	257
	7	Washington Bottom	305	359
	8	New England Ridge	179	312
	9	Lubeck South	215	315
	10	Larkmead Area - Martown	28	309
	11	Route 68 South - Hopewell	0	198
	12	Mitchell's	15	70
		Total Customers	1953	3,718

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$615.93
Operations & Maintenance Fund - Wesbanco	\$6,882.35
Prudential Securities Sewer Fund	\$123,541.00
Prudential Securities Water Fund	\$56,926.91
Series 1999 Sewerage Bonds Account	\$79,817.69
WesBanco Trust Fund	\$305,276.05

Transfer From Revenue to Operation & Maintenance Checking Account	\$105,000.00
Transfer From Water Revenue to Water Reserve Account	\$0.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$17,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jim Cox.

- A) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of March 22 be approved. Passed unanimously.
- B) It was noted for the record that our Chairman, Jim Smith, had a heart attack yesterday afternoon and is in the hospital. It was also noted that Lee Johnson would serve as Acting Chairman.

SEWER PROJECT:

- A) The District is working with John Holley to get the services on Blennerhassett Heights corrected. Holley Brothers are now working on clean up of their final punch list. They are going to repave Broadmoor, Lutz Addition, driveway in Bethel Heights, 115' of Kiser driveway, and a couple other areas.
- B) Jim has faxed a list of items that are wrong with the sewer plant or pump stations for Hayslett to get repaired. Charlie had been holding that list for them to come move the sludge press but Jim suggested that we go ahead and fax the list to them so they can bring parts, etc.
- C) Moved by Dave Steele, seconded by Lee Johnson that the District authorize Jim to pay up to \$5,000 to settle any claim that Holley Brothers might have against the District.

EXISTING SEWER PLANT DEMOLITION, ETC.:

- A) Ron continues to work on maintenance of Hyview Terrace plant. It seems we never get enough time to start repairs on Somer Villa.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 3 water tap since the last Board meeting. There are 7 water taps to be installed. This gives us 13 water taps for 2001 calendar year. The District has installed 2 sewer taps since the last Board meeting. There are 2 sewer taps to be installed. This gives us 2 sewer tap for 2001.
- B) Fixed 6" service line on Route 68 S. Line had sank beside manhole and caused a backup into his basement.
- C) Did disconnects for the month.

- D) Reworked curves on the road at the sewer plant.
- E) Completed work orders, spotted lines, set meters, etc.

It was reported what Rod and Bill have been working on:

- A) March Water Pumped to System: 22,017,000 Gallons
 - Homewood Booster Station: 163,000 Gallons
 - New England Booster Station: 2,106,000 Gallons
 - High Water Usage and Day: 882,000 on 03/10
 - Low Water Usage and Day: 429,000 on 03/11
- B) Have experienced 25,000 gallon in overflows.

GENERAL BUSINESS:



- A) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Dave Steele, seconded by Lee Johnson that the District exercise its option to purchase the 1999 Ford F-150 pickup from United National Bank for \$14,702.61 plus a \$200.00 Purchase Option Fee. Passed unanimously.
- C) Brian and Jim have talked about hiring out the mowing at all of the water and sewer sites with the exception of the well field, water and sewer plant sites. We just wanted to let you gentlemen know that we are going to start getting some pricing.
- D) Discussion on a 2" water line out Elm Drive off Larkmead Road in the Gilchrist Addition. The Board stated that if the line is to be extended that it be according to policy of 6 inch.
- E) The District has gotten information from Community Bank and United National Bank concerning the District accepting VISA and MASTERCARD payments. The cost for Community Bank was estimated to be between 3 and 3 1/2%. United National Bank has offered us a rate of 2.35% if someone comes in and we swipe their card or 2.80% if we don't have the card and only have their account number to run it through. We would like to go with the United National Bank option. There will be an up front cost of \$523.59 for the unit to swipe on, etc. Jim is going to try and see if he can get some of this cost cut off. If the District accepts corporate credit cards the rate will be 3.65%. Moved by Dave Steele, seconded by Lee Johnson that the

District go ahead with the United National Bank offer without the option of accepting corporate credit cards. Passed unanimously.

F) The District has received a petition for water service on Pine Run Road. Jim's conversation with them was more toward them being added into one of our water projects versus them paying to have water extended to them. Jim told them that he would keep the area in mind.

G) Moved by Dave Steele, seconded by Lee Johnson that the District authorize James M. Cox, Manager, Philip Postlewait, Jr., CPA, and Brian Arthur, Operations Superintendent as the people with the ability to move money from Wesbanco's Trust Department to the Operation and Maintenance account at Wesbanco. It is further resolved that James M. Cox, Manager and Philip R. Postlewait, Jr., CPA be the persons authorized to make investment decisions at Wesbanco's Trust Department. Passed unanimously.

H) Meeting adjourned.

 APPROVED  ATTESTED