

LUBECK PUBLIC SERVICE DISTRICT

SEPTEMBER 27, 2001

James E. Smith, Chairman  
 David Steele, Secretary  
 Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, David Steele, Phil Postlewait, James Cox

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	318	494
	2	Lubeck	327	414
	3	Riverhill - Blenn. Heights	244	389
	4	DuPont Road	223	301
	5	Larkmead Road	112	325
	6	LMH - Homewood Road	0	261
	7	Washington Bottom	306	364
	8	New England Ridge	181	313
	9	Lubeck South	219	318
	10	Larkmead Area - Marrtown	29	304
	11	Route 68 South - Hopewell	0	189
	12	Mitchell's	27	68
		Total Customers	1986	3,740

TREASURER'S REPORT:

Revenue Fund - United National Bank	(\$16,978.16)
Operations & Maintenance Fund - Wesbanco	\$11,613.09
Prudential Securities Sewer Fund	\$125,899.00
Prudential Securities Water Fund	\$57,985.91
Series 1999 Sewerage Bonds Account	\$65,423.44
WesBanco Trust Fund	\$239,026.42

Transfer From Revenue to Operation & Maintenance Checking Account	\$50,500.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$15,000.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Fund to Operation & Maintenance Checking	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$16,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Jim Smith.

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meeting of September 13, 2001 be approved. Passed unanimously.

**SEWER PROJECT:**

- A) It was noted for the file that the Commissioners signed the pay request for Holley Brothers as approved at the August 9th Board meeting. Moved by Dave Steele, seconded by Lee Johnson that the action is hereby ratified for the pay request being submitted to the State. See attached listing. Passed unanimously.
- B) Moved by Lee Johnson, seconded by Dave Steele that the District purchase approximately two dozen 5' - 6' White Pine trees to go across the front of the wastewater treatment plant site near the top of the hill next to the roadway. It appears that the cost will be about \$50 per tree planted. Passed unanimously.
- C) It was agreed that Phil Postlewait has put in many additional hours to make sure that all fund balances are correct and located in the correct account number designations. Therefore, he will be sending the District a bill for these services.

**EXISTING PACKAGE PLANT DEMOLITION & LINE REHABILITATION:**

- A) Ron continues to work on maintenance of the Hyview Terrace plant.

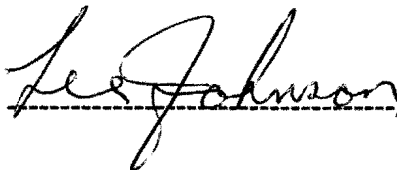
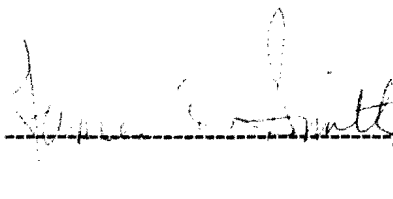
**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been happening in the District:

- A) Installed 3 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 59 water taps for 2001. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 8 sewer taps for 2001.
- B) Repaired one main line water line break and two service line breaks.
- C) Moved a water service on Riverhill Road.
- D) Painted the Conference Room.
- E) Fixed several yards of which three were large.
- F) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) The District needs to appoint a Voting Delegate for the annual meeting of the Rural Water Association meeting of October 8, 2001. The conference will last from October 7 - 10, 2001. Jim Cox was appointed as the Voting Delegate with Bill Gibbs being appointed as the Alternate Delegate by Jim Smith, Chairman. Passed unanimously.
- B) Jim would like to have permission to send a letter to the Cayton's next to the well field that has horses requesting that they find another location to keep them. This would allow Mr. Colvin the ability to mow the entire area without any fences being in the way.
- C) Jim has a proposed letter that the Wood County Health Department is going to send out to the people who have yet to connect to the sewer system. The Board was in agreement with the letter.
- D) The District has received a response back from the Fairlawn Baptist Church in reference to the baptismal water. The Board agrees that there is no way to do what they are requesting. We must follow our rules.
- E) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- F) Discussion was held concerning security of our water facilities.
- G) Moved by Lee Johnson, seconded by Dave Steele that the District purchase a tag along trailer from Gress Equipment for a price of \$8,962. It has electric brakes, 102" width, 19' flat bed, spring assisted ramps, etc. Passed unanimously.
- H) Meeting adjourned.

 APPROVED  ATTESTED

RESOLUTION OF THE PUBLIC SERVICE BOARD OF LUBECK PUBLIC SERVICE DISTRICT APPROVING INVOICES AND EXPENSES RELATING TO CERTAIN ADDITIONS, BETTERMENTS AND IMPROVEMENTS TO THE WASTEWATER COLLECTION AND TREATMENT FACILITIES OF THE DISTRICT AND AUTHORIZING PAYMENT THEREOF.

WHEREAS, Lubeck Public Service District (the "District") has reviewed the list of invoices and project-related expenses attached hereto and incorporated herein by reference relating to the design and construction of certain additions, betterments and improvements to the wastewater collection and treatment facilities of the District to be financed in part by the proceeds of the District's Sewerage System Revenue Bonds, Series 1999 A (the "Series 1999 A Bonds"); the District's Sewerage System Revenue Bonds, Series 1999 B (the "Series 1999 B Bonds"); and the District's Sewerage System Bond Anticipation Notes, Series 1999 (the "Notes"), and finds as follows:

- (A) That none of the items for which the payment is proposed to be made has formed the basis for any disbursement theretofore made;
- (B) That each item for which the payment is proposed to be made is or was necessary in connection with the Project and constitutes a Cost of the Project;
- (C) That each of such costs has been otherwise properly incurred; and
- (D) That payment for each of the items proposed is now due and owing.

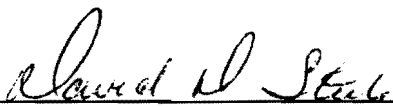
NOW, THEREFORE, BE IT RESOLVED BY THE PUBLIC SERVICE BOARD OF LUBECK PUBLIC SERVICE DISTRICT AS FOLLOWS:

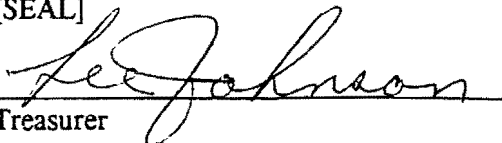
There is hereby authorized and directed the payment of the following invoices and project-related expenses from the proceeds of the Series 1999 A Bonds (designated for State Revolving Fund reimbursement, or "SRF" below) or from the proceeds of the Series 1999 B Bonds or the Notes (designated for reimbursement from Infrastructure Council bond or note proceeds, or "IC" below):

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<u>Vendor</u>	<u>Amount</u>	<u>SRE</u>	<u>IC</u>
Lubeck Public Service District			
- Reimbursement	\$45,586.84	\$0.00	\$45,586.84
Burgess & Niple, Limited			
- Technical Services	0.00	0.00	0.00
Hayslett Construction Co., Inc.			
- (Contract 98-1)	0.00	0.00	0.00
Marbo Construction Co., Inc.			
- (Contract 98-3)	0.00	0.00	0.00
Holley Bro. Const. Co., Inc.			
- (Contracts 98-4, 98-5, & 98-7)	301,971.21	0.00	301,971.21
Valley Development of WV, Inc.			
- (Contracts 98-6 & 98-9)	0.00	0.00	0.00
Pipe Plus Inc.			
- (Contract 98-8)	0.00	0.00	0.00
PMS Consulting Examiners, Inc.			
- (Technical Services)	0.00	0.00	0.00
Joseph M. Brown			
- (Attorney Fees)	2,478.57	0.00	2,478.57
MCDI Appraisers			
- (Appraisals or Other Related Costs)	0.00	0.00	0.00
Ronning, Palmer, Titus			
- (Easement Cost)	0.00	0.00	0.00
Waterman-Douglass			
- (Easement Cost)	0.00	0.00	0.00
Thompson, Hine & Flory, LLP			
- (Attorney Fees)	11,124.25	0.00	11,124.25
Moore & Weber			
- (Attorney Fees)	0.00	0.00	0.00
Jackson & Kelly			
- (Bond Counsel)	0.00	0.00	0.00
Jackson & Kelly			
- (Attorney Fees)	0.00	0.00	0.00
Miller Communications			
(Administration)	0.00	0.00	0.00
The Hub, Inc.			
(Payment in lieu of Concrete Work)	0.00	0.00	0.00
<b>Total</b>	<b>\$361,160.87</b>	<b>\$0.00</b>	<b>\$361,160.87</b>

Adopted by the Public Service Board of the District at a meeting held on the 9<sup>TH</sup>  
day of AUGUST, 2001.

  
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Secretary

[SEAL]  
  
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Treasurer