

LUBECK PUBLIC SERVICE DISTRICT

JANUARY 10, 2002

James E. Smith, Chairman
David Steele, Secretary
Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, David Steele, James Cox, Phil Postlewait

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	312	484
	2 Lubeck	327	411
	3 Riverhill - Blenn. Heights	245	383
	4 DuPont Road	220	295
	5 Larkmead Road	109	326
	6 LMH - Homewood Road	0	265
	7 Washington Bottom	303	359
	8 New England Ridge	184	313
	9 Lubeck South	218	317
	10 Larkmead Area - Marrtown	30	307
	11 Route 68 South - Hopewell	0	187
	12 Mitchell's	28	69
	Total Customers	1976	3,716

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$26.75
Operations & Maintenance Fund - Wesbanco	\$7,357.39
Prudential Securities Sewer Fund	\$126,716.00
Prudential Securities Water Fund	\$58,361.91
Series 1999 Sewerage Bonds Account	\$56,424.70
WesBanco Trust Fund	\$258,218.84

Transfer From Revenue to Operation & Maintenance Checking Account	\$113,315.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Water Revenue to WesBanco Investment Account	\$7,744.30

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$18,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$16,000.00

BUSINESS: Prayer by Jim Smith.

FIRST ORDER OF BUSINESS:

A) Election of officers:

Moved by Lee Johnson, seconded by Dave Steele that the officers for 2002 be the same as 2001. That being Jim Smith - Chairman, Lee Johnson - Treasurer, and David Steele - Secretary. Passed unanimously.

B) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of December 13, 2001 be approved. Passed unanimously.

EXISTING SEWER PLANT DEMOLITION, ETC.:

A) The District will be taking out Bethel #2, Oak Acres, McPherson Townhouses, and Walnut Grove next week. We are going to rent a large backhoe with a concrete breaker on it to do the work. We hope to have all of them dismantled within the week. Then we can begin filling in the holes.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what the field has been doing in the District:

- A) Installed 1 water tap since the last Board meeting. There are 0 water taps to be installed. This gives us 1 water tap for 2002. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 0 sewer taps for 2002.
- B) Repaired 1 service line break.
- C) Repaired main line leak where the sewer line was put in at Newberrys.
- D) Installed downspout drains at the wastewater treatment plant.
- E) Helped water operators clean out 1/2 of the clear well.
- F) Checked for leaks or freeze ups.
- G) Did Turn offs.
- H) Completed work orders, spotted lines, set meters.

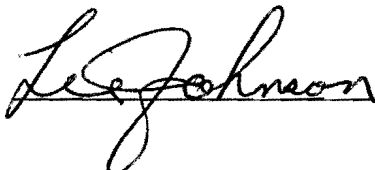
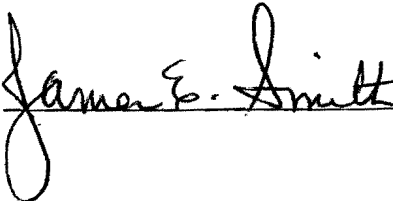
It was reported what Rod and Bill have been working on:

December Water Pumped to System:	21,862,000 Gallons
Homewood Booster Station:	176,000 Gallons
New England Booster Station:	1,762,000 Gallons
High Water Usage and Day:	854,000 on 12/03
Low Water Usage and Day:	522,000 on 12/16

Experienced 20,000 gallons in usage to fight fire on Rt.68 South.

GENERAL BUSINESS:

- A) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Dave Steele, seconded by Lee Johnson that the District accept the October and November 2001 financial statements as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- C) Discussion on bill sent by Sams concerning Pointe West. Jim Cox to have talk with the Sam's about this bill.
- D) Discussion on C-8 litigation.
- E) Discussion of a way to get the water line extended out New England Ridge.
- F) Discussion on dates for Commissioner training by West Virginia Rural Water people. Second meeting in January would be best.
- G) Meeting Adjourned.

 APPROVED  ATTESTED

DATE: 01/10/02
TIME: 11:40 AM

LUBECK PUBLIC SRVC DSTR
Accounts Payable
Check Register

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CASH ACCOUNT: 1 113150

CHECK NUMBER	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
430	01/10/02	AT & T	AT & T	030 337 3531 001	12/13/01	26.30	0.00	26.30
431	01/10/02	ATT	ATT WIRELESS SERVICES	2002347009 2800418853	12/27/01 12/27/01	192.71 40.54	0.00 0.00	192.71 40.54
Total Check Amount:								233.25
432	01/10/02	AUTOFL	AUTO FLEET & INDUSTRIAL	073186	01/07/02	99.99	0.00	99.99
433	01/10/02	AUTOZD	AZ COMMERCIAL	1104525079 1104527073 1104527207	01/04/02 01/07/02 01/07/02	31.97 38.92 25.67	0.00 0.00 0.00	31.97 38.92 25.67
Total Check Amount:								96.56
434	01/10/02	BADGER	BADGER LUMBER CO., INC.	286509	01/08/02	14.59	0.00	14.59
435	01/10/02	BEHAVI	VICKI BEHA	SD REF ACCT.7-4060-02	01/08/02	101.84	0.00	101.84
436	01/10/02	BOSLEY	BOSLEY RENTAL & SUPPLY	P 1027382-01 P 1027384-01 P 1027441-01 P1027868-01	12/20/01 12/20/01 12/21/01 01/07/02	38.34 38.34 35.46 11.25	0.00 0.00 0.00 0.00	38.34 38.34 35.46 11.25
Total Check Amount:								123.39
437	01/10/02	BROWNJ	JOSEPH M. BROWN	12/12/01 12/31/01	12/12/01 12/31/01	450.00 509.53	0.00 0.00	450.00 509.53
Total Check Amount:								959.53
438	01/10/02	C&P	VERIZON	000042342669 16Y	12/17/01	255.03	0.00	255.03
439	01/10/02	CANON	CANON FINANCIAL SERVICES	3029148	01/09/02	223.01	0.00	223.01
440	01/10/02	CITGO	CITGO PETROLEUM CORP.	0131451312	12/31/01	372.44	0.00	372.44
441	01/10/02	COMPAN	COMPANION LIFE	903 05 41250 000	12/20/01	493.78	0.00	493.78
442	01/10/02	CREASY	GREGORY K. CREASY	SD REF ACCT.9-1586-02	01/09/02	101.84	0.00	101.84
443	01/10/02	CRESCE	CRESCENT & SPRAGUE	S1627270.001 S1627965.001 S1627970.001 S1629922.001	12/17/01 12/19/01 12/19/01 12/28/01	0.91 30.78 6.76 1.34	0.00 0.00 0.00 0.00	0.91 30.78 6.76 1.34
Total Check Amount:								39.79

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CHECK NUMBER	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
4444	01/10/02	FRUNBR	BRAD FRUM	SD REF ACCT.9-1290-01	01/09/02	101.99	0.00	101.99
4445	01/10/02	HACH	HACH COMPANY	2927640	01/02/02	107.90	0.00	107.90
4446	01/10/02	HOPE	DOMINION HOPE	1 5000 0182 1052	01/02/02	76.58	0.00	76.58
				2 1000 0004 8137	01/02/02	178.08	0.00	178.08
Total Check Amount:								254.66
4447	01/10/02	HUSKMI	MICHAEL HUSK	SD REF ACCT.2-3038-01	01/02/02	50.92	0.00	50.92
4448	01/10/02	J&KGUN	J & K GUNS	SD REF ACCT.4-0923-00	01/02/02	50.08	0.00	50.08
4449	01/10/02	JOHN	LEE JOHNSON	REG MEETING DEC.2001	01/08/02	100.00	0.00	100.00
4450	01/10/02	KINESG	GARY KIMES	SD REF ACCT.11-7725-00	01/02/02	50.92	0.00	50.92
4451	01/10/02	L. TIR	LUBECK TIRE SERVICE	5237	12/28/01	7.00	0.00	7.00
4452	01/10/02	LOWE'S	LOWE'S BUSINESS ACCOUNT	821 3049 102180 1	01/02/02	596.68	0.00	596.68
4453	01/10/02	LUBECK	LUBECK PSD	4632	12/20/01	1,307.51	0.00	1,307.51
				WATER BILLS	12/20/01	229.67	0.00	229.67
Total Check Amount:								1,537.18
4454	01/10/02	LUBSD	LUBECK PSD	SD REF ON ACCTS.	01/02/02	78.43	0.00	78.43
4455	01/10/02	MCHENR	MC HENRY ELECTRIC CO. INC	13170	12/13/01	221.80	0.00	221.80
				13348	12/13/01	3,077.83	0.00	3,077.83
				13594	12/13/01	1,033.79	0.00	1,033.79
				13594-2	12/13/01	199.37	0.00	199.37
				13730	12/13/01	335.82	0.00	335.82
				13789	12/13/01	58.00	0.00	58.00
				13834	12/13/01	142.29	0.00	142.29
				13834-2	12/13/01	444.82	0.00	444.82
				13834-3	12/13/01	87.00	0.00	87.00
				13834-4	12/13/01	173.65	0.00	173.65
Total Check Amount:								5,774.37
4456	01/10/02	HILLST	THOMAS HILLS	SD REF ACCT.5-1550-03	01/02/02	101.38	0.00	101.38
4457	01/10/02	MSUTIL	MISS UTILITY OF WV, INC.	IVC0003151	12/31/01	22.50	0.00	22.50
4458	01/10/02	MUNICI	MUNICIPAL BOND COMMISSION	90 A REVENUE ACCOUNT	01/08/02	21,672.00	0.00	21,672.00
				90 B REVENUE ACCOUNT	01/08/02	313.00	0.00	313.00
Total Check Amount:								21,985.00

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CHECK		VENDOR		INVOICE	INVOICE	DISCOUNT	
NUMBER	DATE	ID	NAME	NUMBER	DATE	AMOUNT	AMOUNT PAID
04459	01/10/02	MUNICS	MUNICIPAL BOND COMMISSION	#LUB-S-1-99-A-WO-06	01/08/02	36,480.00	36,480.00
				#LUB-S-1-99-B-WO-06	01/08/02	4,390.00	4,390.00
				#LUB-S-2-99-A-WO-06	01/08/02	5,480.00	5,480.00
				#LUB-S-2-99-B-WO-06	01/08/02	660.00	660.00
Total Check Amount:							47,010.00
04460	01/10/02	NORTHW	NORTHWESTERN DISPOSAL	579062	01/03/02	364.34	364.34
04461	01/10/02	OFFICE	OFFICE DEPOT CREDIT PLAN	6011564203427108	01/04/02	89.96	89.96
04462	01/10/02	PADILL	DANIELLE PADILLO	SD REF ACCT. 4-0585-04	01/09/02	21.57	21.57
04463	01/10/02	PAMS	PARKERSBURG AC MOTOR SALE	79845	01/07/02	12.26	12.26
04464	01/10/02	PKOFFI	PARKERSBURG OFFICE SUPPLY	434241-0	01/09/02	17.56	17.56
04465	01/10/02	PO	WASHINGTON POSTMASTER	BILLING POSTAGE JAN. 02	01/08/02	500.00	500.00
				POSTAGE DUE ACCT.	01/08/02	38.00	38.00
Total Check Amount:							538.00
04466	01/10/02	POSTLE	PHILIP R. POSTLEWAIT CPA	DECEMBER, 2001 SERVICES	01/08/02	2,200.00	2,200.00
04467	01/10/02	PRATHE	PRATHER ENTERPRISES	DECEMBER 2001 SERVICES	12/28/01	240.00	240.00
04468	01/10/02	RUS	RUS OF MORGANTOWN	37242-0469	12/18/01	85.56	85.56
				37249-0507	12/25/01	85.56	85.56
				37256-0484	01/01/02	85.56	85.56
				37263-0514	01/08/02	85.56	85.56
Total Check Amount:							342.24
04469	01/10/02	SMITHJ	JAMES E. SMITH	REG MEETING DEC. 2001	01/08/02	100.00	100.00
04470	01/10/02	STEELE	DAVID D. STEELE	REG MEETING DEC., 2001	01/08/02	100.00	100.00
04471	01/10/02	TAYLOR	HAROLD'S REFUSE REMOVAL	C033	01/01/02	44.96	44.96
				C069	01/01/02	44.96	44.96
Total Check Amount:							89.92
04472	01/10/02	TRI-SR	TRI-STAR PAGING	41934045	01/01/02	29.85	29.85
04473	01/10/02	USDA	RURAL ECONOMIC	DEC. 2001 SURCHARGES	01/01/02	999.10	999.10
				JAN, 2002 PAYMENT	01/01/02	2,585.00	2,585.00
Total Check Amount:							3,584.10

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CHECK		VENDOR		INVOICE	DISCOUNT				
NUMBER	DATE	ID	NAME	NUMBER	DATE	AMOUNT	AMOUNT	AMOUNT PAID	
04474	01/10/02		USFILS U. S. FILTER	8809710	12/11/01	1,560.00	0.00	1,560.00	
04475	01/10/02		VALTRO VALTRONICS, INC.	SI-2300	12/26/01	495.00	0.00	495.00	
04476	01/10/02		WESTFI WESTFIELD INSURANCE CO.	4701235316 001 00001	12/26/01	2,600.01	0.00	2,600.01	
04477	01/10/02		WIGGIN CHARITY A. WIGGINS	SD REF ACCT.10-0648-01	01/08/02	101.38	0.00	101.38	
04478	01/10/02		WTRENV WATER ENVIRON. TESTING	3019	01/05/02	638.00	0.00	638.00	
04479	01/10/02		WVCOMP WV WORKERS COMPENSATION	PERIOD ENDING 12/31/01	01/05/02	3,162.87	0.00	3,162.87	
04480	01/10/02		WVDHH WV DEPT OF HEALTH & HUMAN	121958	12/31/01	8.00	0.00	8.00	
04481	01/10/02		WVENV WV ENVIRONMENTAL TRAINING	REGISTRATION FEE	01/09/02	62.50	0.00	62.50	
04482	01/10/02		WVLBO WV LABOR LAW POSTER SERV.	LABOR POSTERS	01/08/02	55.25	0.00	55.25	
04483	01/10/02		WVRET WV PUBLIC EMP RETIREMENT	PERIOD ENDING 12/31/01	12/31/01	5,187.19	0.00	5,187.19	
04484	01/10/02		WVTAX WV DEPT OF TAX & REVENUE	PERIOD ENDING 12/31/01	12/26/01	1,515.13	0.00	1,515.13	
04485	01/10/02		WVWAT WV WATER & WASTE SUPPLY	35497052-08	12/11/01	6,750.00	0.00	6,750.00	
				36470511-01	12/11/01	1,314.00	0.00	1,314.00	
				36492395-01	12/11/01	290.46	0.00	290.46	
				36587509-01	12/20/01	368.24	0.00	368.24	
				36628100-01	01/02/02	272.16	0.00	272.16	
Total Check Amount:								8,994.86	
04486	01/10/02		ZIELIN MARK ZIELINSKI	1612	01/04/02	237.50	0.00	237.50	
				Number Of Checks Written:	57	Totals:	113,317.84	0.00	113,317.84

End of Check Register ***