

LUBECK PUBLIC SERVICE DISTRICT

FEBRUARY 28, 2002

James E. Smith, Chairman
David Steele, Secretary
Lee Johnson, Treasurer

ATTENDING: Jim Smith, Lee Johnson, Dave Steele, Jim Cox, Philip Postlewait, Jr.

| NO. OF CUSTOMERS: | Section | | Sewer | Water |
|-------------------|---------|----------------------------|-------|-------|
| | 1 | Lake Washington Road | 313 | 484 |
| | 2 | Lubeck | 326 | 412 |
| | 3 | Riverhill - Blenn. Heights | 245 | 383 |
| | 4 | DuPont Road | 221 | 296 |
| | 5 | Larkmead Road | 108 | 326 |
| | 6 | LMH - Homewood Road | 0 | 264 |
| | 7 | Washington Bottom | 303 | 355 |
| | 8 | New England Ridge | 185 | 314 |
| | 9 | Lubeck South | 217 | 316 |
| | 10 | Larkmead Area - Martown | 30 | 309 |
| | 11 | Route 68 South - Hopewell | 0 | 188 |
| | 12 | Mitchell's | 29 | 69 |
| | | Total Customers | 1977 | 3,716 |

TREASURER'S REPORT:

| | |
|--|--------------|
| Revenue Fund - United National Bank | \$3,658.40 |
| Operations & Maintenance Fund - Wesbanco | \$13,974.28 |
| Prudential Securities Sewer Fund | \$126,987.00 |
| Prudential Securities Water Fund | \$58,486.91 |
| Series 1999 Sewerage Bonds Account | \$40,792.55 |
| WesBanco Trust Fund | \$241,062.82 |
| Transfer From Revenue to Operation & Maintenance Checking Account | \$50,500.00 |
| Transfer From Revenue to Operation & Maintenance Checking Account | \$0.00 |
| Transfer From Revenue to RUS O&M Reserve Account | \$0.00 |
| Transfer From Revenue to RUS Debt Service Reserve Account | \$0.00 |
| Transfer From Water Revenue to Water Projection Construction | \$0.00 |
| Transfer From Revenue to Prudential Securities - Water Tap Account | \$0.00 |
| Transfer From Revenue to Sewer Reserve Account | \$0.00 |
| Transfer From Revenue to Vehicle Account | \$0.00 |
| Transfer From Water Revenue to Sewer Projection Construction | \$0.00 |
| Transfer From Water Revenue to WesBanco Investment Account | \$0.00 |

The following transfers were made to cover payroll since the last Board meeting:

| | |
|---|-------------|
| Transfer From Revenue to Operation & Maintenance Checking | \$16,000.00 |
| Transfer From Revenue to Operation & Maintenance Checking | \$0.00 |

BUSINESS: Prayer by Jim Smith.

- A) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of February 14, 2002 be approved. Passed unanimously.

EXISTING SEWER PLANT DEMOLITION, ETC.:

- A) Ron has started work on removing the Tarrytowne plant.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 0 water taps since the last Board meeting. There are 0 water taps to be installed. This gives us 6 water taps for 2002. The District has installed 0 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 2 sewer taps for 2002.
- B) Working on sewer plant removal.
- C) Completed work orders, spotted lines, set meters, etc.

GENERAL BUSINESS:

- A) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) The District has applied for the Small Cities Block Grant and Infrastructure Council loan for the Wadesville area.
- C) Discussion of testing on the clearwell under the water plant due to unusual deterioration of the concrete. The District has a proposal from Professional Service Industries, Inc. (PSI) to do the testing work for a cost of \$3,865.00. Moved by Dave Steele, seconded by Lee Johnson that the District employee PSI to do the testing. Passed unanimously.
- D) The District received a letter from the Public Service Commission in reference to the discussion we had at the last meeting about Mr. Thomas of the Belleville area e-mailing the Governor instead of the PSC. Basically the letter states the District's position and suggests that Mr. Thomas attend the Board meetings to show his interest in getting water.

- E) Moved by Dave Steele, seconded by Lee Johnson that the recommended pay rates be approved for 2002 as recommended by management. The Manager's salary was set by the Board. Passed unanimously. Commissioners reviewed allemployee evaluations.
- F) Discussion was held concerning the C-8 suit.
- G) Meeting adjourned.

James E. Smith APPROVED *David W. Harte* ATTESTED

DATE: 02/28/02
 TIME: 11:13 AM

LUBECK PUBLIC SRVC DSTR
 Accounts Payable
 Check Register

CASH ACCOUNT: 1 113150

| ---CHECK--- | | ---VENDOR--- | | INVOICE | DISCOUNT | | | |
|---------------------|----------|--------------|----------------------------------|------------------------|----------|--------|--------|-------------|
| NUMBER | DATE | ID | NAME | NUMBER | DATE | AMOUNT | AMOUNT | AMOUNT PAID |
| 004648 | 02/28/02 | | AMERIC AMERICAN MEDICAL SECURITY | 4700-003434 | 02/08/02 | 529.82 | 0.00 | 529.82 |
| 004649 | 02/28/02 | | ANDREW JAMES C. ANDREWS | CIVIL ACTION 99-C-126 | 02/21/02 | 50.00 | 0.00 | 50.00 |
| 004650 | 02/28/02 | | AT & T AT & T | 030 337 3531 001 | 02/13/02 | 30.41 | 0.00 | 30.41 |
| 004651 | 02/28/02 | | AVAYA AVAYA, INC. | 0100315737 | 02/06/02 | 55.63 | 0.00 | 55.63 |
| 004652 | 02/28/02 | | BANGO JON H. BANGO | CIVIL ACTION 99-C-126 | 02/21/02 | 50.00 | 0.00 | 50.00 |
| 004653 | 02/28/02 | | BESTWY BESTWAY EQUIPMENT & SERV. | 17370 | 02/21/02 | 94.00 | 0.00 | 94.00 |
| 004654 | 02/28/02 | | BOSLEY BOSLEY RENTAL & SUPPLY | P1028534-01 | 02/15/02 | 36.10 | 0.00 | 36.10 |
| 004655 | 02/28/02 | | BROWNJ JOSEPH M. BROWN | 2/20/02 | 02/20/02 | 207.00 | 0.00 | 207.00 |
| | | | | 2/21/02 | 02/21/02 | 248.98 | 0.00 | 248.98 |
| Total Check Amount: | | | | | | | | 455.98 |
| 004656 | 02/28/02 | C&P | VERIZON | 000042342669 16Y | 02/17/02 | 311.56 | 0.00 | 311.56 |
| 004657 | 02/28/02 | | COMPAN COMPANION LIFE | 903 05 41250 000 | 02/18/02 | 523.00 | 0.00 | 523.00 |
| 004658 | 02/28/02 | | CONNOL TERRY CONNOLLY | CIVIL ACTION 99-C-126 | 02/21/02 | 50.00 | 0.00 | 50.00 |
| 004659 | 02/28/02 | | CRESCE CRESCENT & SPRAGUE | S1636107.001 | 01/17/02 | 5.66 | 0.00 | 5.66 |
| | | | | S1643429.001 | 02/11/02 | 2.49 | 0.00 | 2.49 |
| | | | | S1644277.001 | 02/13/02 | 28.72 | 0.00 | 28.72 |
| Total Check Amount: | | | | | | | | 36.87 |
| 004660 | 02/28/02 | | DUTYDO DON DUTY | CIVIL ACTION 99-C-126 | 02/21/02 | 50.00 | 0.00 | 50.00 |
| 004661 | 02/28/02 | | FASTEN FASTENAL COMPANY | WVPAR55119 | 01/24/02 | 8.23 | 0.00 | 8.23 |
| | | | | WVPAR55334 | 01/30/02 | 4.61 | 0.00 | 4.61 |
| | | | | WVPAR55731 | 02/08/02 | 25.95 | 0.00 | 25.95 |
| Total Check Amount: | | | | | | | | 38.79 |
| 004662 | 02/28/02 | | FAUCET MELISSA R. FAUCETT | SD REF ACCT.7-6350-01 | 02/28/02 | 15.50 | 0.00 | 15.50 |
| 004663 | 02/28/02 | | FERGUS FERGUSON ENTERPRISES, INC | 551509 | 02/20/02 | 8.76 | 0.00 | 8.76 |
| 004664 | 02/28/02 | HACH | HACH COMPANY | 2977198 | 02/19/02 | 306.45 | 0.00 | 306.45 |
| 004665 | 02/28/02 | | HARDIN LISA HARDING | SD REF ACCT.10-0627-01 | 02/28/02 | 9.64 | 0.00 | 9.64 |

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|---------------------|----------|--------------|---------------------------|------------------------|----------|-----------|--------|-------------|
| NUMBER | DATE | ID | NAME | NUMBER | DATE | AMOUNT | AMOUNT | AMOUNT PAID |
| 004666 | 02/28/02 | HYDE | HYDE BROTHERS PRINTING CO | 0039743-IN | 02/12/02 | 360.00 | 0.00 | 360.00 |
| | | | | 0039769-IN | 02/14/02 | 1,550.00 | 0.00 | 1,550.00 |
| Total Check Amount: | | | | | | | | 1,910.00 |
| 004667 | 02/28/02 | L. TIR | LUBECK TIRE SERVICE | 5254 | 02/27/02 | 13.98 | 0.00 | 13.98 |
| 004668 | 02/28/02 | LUBSD | LUBECK PSD | SEC DEP. ON ACCTS. | 02/28/02 | 532.85 | 0.00 | 532.85 |
| 004669 | 02/28/02 | MEDIC | MEDICAL BENEFITS CO. | 49 10075 | 02/21/02 | 5,973.65 | 0.00 | 5,973.65 |
| 004670 | 02/28/02 | METLIF | METLIFE | 7502878 | 02/21/02 | 59.58 | 0.00 | 59.58 |
| 004671 | 02/28/02 | MILLER | MILLER COMMUNICATIONS | 76979 | 02/14/02 | 120.95 | 0.00 | 120.95 |
| 004672 | 02/28/02 | MONONG | ALLEGHENY POWER | 3 60 09 888 00025 1 | 02/14/02 | 9,666.21 | 0.00 | 9,666.21 |
| | | | | 3 60 09 888 00025 10 | 02/14/02 | 356.42 | 0.00 | 356.42 |
| Total Check Amount: | | | | | | | | 10,022.63 |
| 004673 | 02/28/02 | NORTHW | NORTHWESTERN DISPOSAL | 584271 | 02/15/02 | 349.70 | 0.00 | 349.70 |
| | | | | 585506 | 02/25/02 | 306.79 | 0.00 | 306.79 |
| Total Check Amount: | | | | | | | | 656.49 |
| 004674 | 02/28/02 | PETERS | JESSICA PETERS | SD REF ACCT.10-0518-03 | 02/28/02 | 34.39 | 0.00 | 34.39 |
| 004675 | 02/28/02 | PKSEWR | PARKERSBURG SANITARY BD | JAN. 2002 PKBG. SEWER | 02/01/02 | 11,632.08 | 0.00 | 11,632.08 |
| 004676 | 02/28/02 | PRATHE | PRATHER ENTERPRISES | FEBRUARY SERVICES | 02/25/02 | 240.00 | 0.00 | 240.00 |
| 004677 | 02/28/02 | REAGLE | REAGLE & PADDEN, INC. | 9999 | 02/25/02 | 2,525.00 | 0.00 | 2,525.00 |
| 004678 | 02/28/02 | SAMS | SAM'S CLUB | 49 0939 108861 4 | 02/08/02 | 102.92 | 0.00 | 102.92 |
| 004679 | 02/28/02 | SMITHH | HAROLD E. SMITH | 2/3 HEALTH INSURANCE | 02/25/02 | 190.00 | 0.00 | 190.00 |
| 004680 | 02/28/02 | THORNT | LISA THORNTON | SD REF ACCT.5-1034-03 | 02/28/02 | 44.68 | 0.00 | 44.68 |
| 004681 | 02/28/02 | TNCC | THE NATIONAL COLLOID CO. | 13840 | 02/11/02 | 5,149.64 | 0.00 | 5,149.64 |
| 004682 | 02/28/02 | USABLU | USA BLUEBOOK | 515542 | 02/11/02 | 344.80 | 0.00 | 344.80 |
| 004683 | 02/28/02 | USFILS | U. S. FILTER | 8810161 | 02/15/02 | 1,560.00 | 0.00 | 1,560.00 |
| 004684 | 02/28/02 | VISA | CARDHOLDERS SERVICES | 4442 7903 0003 9660 | 02/14/02 | 39.98 | 0.00 | 39.98 |

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PAGE 3

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|-----------|----------|--------|---------------------------------|------------------------------|----------|-----------|-------------|
| NUMBER | DATE | ID | NAME | NUMBER | DATE | AMOUNT | AMOUNT PAID |
| 004685 | 02/28/02 | | WAWORK WATER WORKS & INDUSTRIAL | 318420 | 02/12/02 | 679.00 | 679.00 |
| 004686 | 02/28/02 | | WILLIA M. SUE WILLIAMS | SD REF ACCT.10-2129-00 | 02/28/02 | 12.94 | 12.94 |
| 004687 | 02/28/02 | | WRIGHR ROBERT L. WRIGHT, II | CIVIL ACTION 99-C-126 | 02/21/02 | 50.00 | 50.00 |
| 004688 | 02/28/02 | WVEP | WV DIV. OF ENVIRON. PROTC | WV/NPDES WV0032590 | 01/22/02 | 230.00 | 230.00 |
| 004689 | 02/28/02 | WVRET | WV PUBLIC EMP RETIREMENT | PERIOD ENDING 02/28/02 | 02/28/02 | 4,095.06 | 4,095.06 |
| 004690 | 02/28/02 | WVTAX | WV DEPT OF TAX & REVENUE | PERIOD ENDING 02/28/02 | 02/21/02 | 1,196.11 | 1,196.11 |
| 004691 | 02/28/02 | ZZIPNT | ZZZIP.NET | 2/14/02 | 02/14/02 | 65.00 | 65.00 |
| | | | | Number Of Checks Written: 44 | Totals: | 50,134.24 | 50,134.24 |

End of Check Register ***