

LUBECK PUBLIC SERVICE DISTRICT

FEBRUARY 14, 2002

James E. Smith, Chairman
David Steele, Secretary
Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, David Steele, James Cox, Phil Postlewait,
Steve Bayer

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	311	482
	2 Lubeck	327	413
	3 Riverhill - Blenn. Heights	245	383
	4 DuPont Road	221	296
	5 Larkmead Road	110	327
	6 LMH - Homewood Road	0	264
	7 Washington Bottom	303	356
	8 New England Ridge	185	314
	9 Lubeck South	217	316
	10 Larkmead Area - Marrtown	30	309
	11 Route 68 South - Hopewell	0	188
	12 Mitchell's	29	69
	Total Customers	1978	3,717

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$10,118.39
Operations & Maintenance Fund - Wesbanco	\$11,760.50
Prudential Securities Sewer Fund	\$126,893.00
Prudential Securities Water Fund	\$58,442.91
Series 1999 Sewerage Bonds Account	\$40,792.55
WesBanco Trust Fund	\$258,218.84

Transfer From Revenue to Operation & Maintenance Checking Account	\$63,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$70,000.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Water Revenue to WesBanco Investment Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$16,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jim Smith.

- A) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of January 24, 2002 be approved. Passed unanimously.

EXISTING SEWER PLANT DEMOLITION, ETC.:

- A) Ron has been working on some water and sewer items other than plant demolition. We hope to get back to them by next meeting.
- B) Jim received some information from a company who specializes in supposedly inexpensive sludge removal from ponds. He e-mailed them and asked for an estimate. They faxed him a form to fill out on the pond. They called on Tuesday with a price of approximately \$100,000 plus transportation and landfill costs which could start at \$15,000 and go up from there. We will still need to look at doing this work ourselves.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 3 water taps since the last Board meeting. There are 0 water taps to be installed. This gives us 6 water taps for 2002. The District has installed 2 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 2 sewer taps for 2002.
- B) Dug up culvert that the sewer contractors repaired but it settled and plugged up.
- C) Did turn offs.
- D) Reconstructed the head building at the wastewater plant to keep it from freezing as it has done in the past.
- E) Completed work orders, spotted lines, set meters.

It was reported what Rod and Bill have been working on:

- A) January Water Pumped to System: 23,021,000 Gallons
 - Homewood Booster Station: 178,000 Gallons
 - New England Booster Station: 1,960,000 Gallons
 - High Water Usage and Day: 1,000,000 on 01/10
 - Low Water Usage and Day: 584,000 on 01/25
- B) Have experienced no overflows.

GENERAL BUSINESS:

- A) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

- B) The District has received a railroad crossing permit from CSX for the crossing that will put water down to the river at Tebay's property and will then be able to serve the other people that have been wanting water that already live down there. The cost is \$1,900. plus a \$250. insurance coverage fee for the construction. Moved by Dave Steele, seconded by Lee Johnson that the District pay the one time fee instead of a yearly fee. Passed unanimously.

- C) The District received a letter from the Public Service Commission the day after the last Board meeting asking the District to take over the Water Association that was asking for a Certificate of Convenience and Necessity. Phil Postlewait and Jim put together a response giving them 12 reasons why the District would not take over the Associations lines and wells. We have yet to hear anything from this letter.

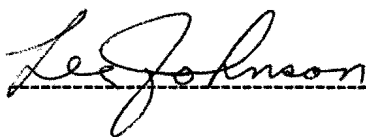
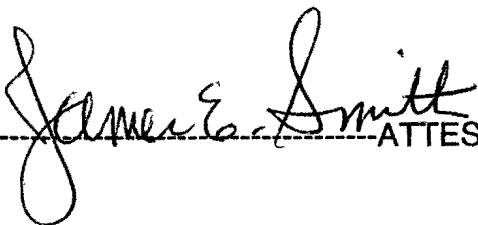
- D) The District has been given a designation of Case No. 02-0075-PWD-PC for our engineering request for tank design. Jim called yesterday afternoon to check on the status of it and was told that nothing has been passed along the paper trail because they do not have to have anything done until February 28th.

- E) The District received a letter from Robert T. Goldenberg who is representing Mr. Dew and Mr. Playtis now. Basically, Mr. Goldenberg stated that the subdivision wanted paid for the lines again. Jim directed Mr. Brown to respond to Mr. Goldenberg that the District will not pay for any lines. We have yet to hear from that letter.

- F) The District has received a letter from AIG, whom the District had insurance with in the 1980's, stating that they are going to examine the information but still reserves the right to drop out.

- G) The District is making an application to the Small Cities Block Grant and West Virginia Infrastructure and Jobs Development Council for \$1,666,000 for money to install the southern water tank and water lines in the Wadesville area. Claywood Park PSD has agreed to allow Lubeck to make application this year since we had already completed our income surveys. Jim would ask that the Board approve the application. Moved by Lee Johnson, seconded by Dave Steele that the District apply for a \$750,000 Small Cities Block Grant and a \$910,000 forty year zero percent interest loan from the West Virginia Infrastructure and Jobs Development Council. Passed unanimously.

- H) It was moved by Dave Steele and seconded by Lee Johnson that the District approve a rebate period of 84 months, with any contributing customer getting one-half of an actual sewer bill credited to their bill and any other contributor who does not have sewer service will be rebated on a six month basis. Sewer lines installed by developers are not subject to rebates. This is due to the expense of sewer rebates and the fact that the District does not have the money to pay for these rebates up front. Passed unanimously.
- I) Go over information received from our attorney concerning the C-8. Jim also reported on the meeting at Little Hocking Water Association.
- J) Robert Thomas may attend the Board meeting tonight to ask about getting water to the Belleville area. He called on the 6th of February saying that he had read in the paper in the last couple of weeks that Lubeck was going to be putting water down there in the near future. Jim asked him to find that and bring it to me because he was unaware of anything like that taking place. Jim suggested that maybe it was Mineral Wells PSD that is extending water on the I-77 side.
- K) Discussion of the Pointe West bill. The Board stated that the District needs to get the right-of-way questions answered and corrected before talking about the bill.
- L) Moved by Lee Johnson, seconded by Dave Steele that telecommunications is an acceptable mode of communicating with a Board member if that person is unable to attend a Board meeting in person. Passed unanimously.
- M) Meeting adjourned.

 APPROVED  ATTESTED

IN DATE: 02/14/02
 TIME: 9:31 AM

LUBECK PUBLIC SRVC DSTR
 Accounts Payable
 Check Register

CASH ACCOUNT: 1 113150

CHECK		VENDOR		INVOICE	DISCOUNT			
NUMBER	DATE	ID	NAME	NUMBER	DATE	AMOUNT	AMOUNT	AMOUNT PAID
004561	02/14/02	AT & T	AT & T	030 337 3531 0010	01/13/02	21.26	0.00	21.26
004562	02/14/02	ATT	ATT WIRELESS SERVICES	2002347009 2800418853	01/27/02 01/27/02	196.03 36.47	0.00 0.00	196.03 36.47
Total Check Amount:								232.50
004563	02/14/02	AUTOZO	AZ COMMERCIAL	1104539787	01/23/02	7.98	0.00	7.98
004564	02/14/02	BADGER	BADGER LUMBER CO., INC.	289025 289206 289567	01/28/02 01/29/02 01/31/02	55.68 212.49 9.90	0.00 0.00 0.00	55.68 212.49 9.90
Total Check Amount:								278.07
004565	02/14/02	BAULDR	JUDE BAULDRIDGE	SD REF ACCT.5-4550-05	02/14/02	25.32	0.00	25.32
004566	02/14/02	BREEDL	ROB BREEDLOVE	SD REF ACCT.11-0600-00	02/14/02	4.35	0.00	4.35
004567	02/14/02	BUCHAN	ROBERT G. BUCHANAN, II	SD REF ACCT.5-1790-03	02/14/02	100.99	0.00	100.99
004568	02/14/02	CANON	CANON FINANCIAL SERVICES	3072378	02/11/02	223.01	0.00	223.01
004569	02/14/02	CHEVRO	CHEVRON USA INC	7898819706201	01/25/02	31.74	0.00	31.74
004570	02/14/02	CITGO	CITGO PETROLEUM CORP.	0131451312	01/31/02	417.98	0.00	417.98
004571	02/14/02	COMPAN	COMPANION LIFE	903 05 41250 0000	01/21/02	493.78	0.00	493.78
004572	02/14/02	COX.J	JAMES M. COX	INS. DEDUCT. RE-INBURSE	02/12/02	500.00	0.00	500.00
004573	02/14/02	COXBRE	BRENDA COX	SD REF ACCT.8-1098-01	02/14/02	50.49	0.00	50.49
004574	02/14/02	CSX	CSX TRANSPORTATION	CSX-042948	02/14/02	2,150.00	0.00	2,150.00
004575	02/14/02	FRANCI	MART FRANCIS	SD REF ACCT.2-0430-01	02/14/02	100.99	0.00	100.99
004576	02/14/02	HOMEME	HOME MEDICAL EQUIP. CO.	L001458	02/01/02	32.60	0.00	32.60
004577	02/14/02	HOPE	DOMINION HOPE	1 5000 0182 1052 2 1000 0004 8137 3 5000 0186 2903	02/05/02 02/05/02 02/05/02	77.11 364.74 373.18	0.00 0.00 0.00	77.11 364.74 373.18
Total Check Amount:								815.03
004578	02/14/02	JOHN	LEE JOHNSON	JAN.2002 REG. MEETINGS	02/14/02	200.00	0.00	200.00

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CHECK		VENDOR		INVOICE	DISCOUNT			
NUMBER	DATE	ID	NAME	NUMBER	DATE	AMOUNT	AMOUNT	AMOUNT PAID
004579	02/14/02	L. TIR	LUBECK TIRE SERVICE	5245	01/30/02	7.00	0.00	7.00
				5249	02/05/02	15.00	0.00	15.00
				5250	02/08/02	15.00	0.00	15.00
Total Check Amount:								37.00
004580	02/14/02	LUBSD	LUBECK PSD	SD REF ON ACCTS.	02/14/02	1,012.44	0.00	1,012.44
004581	02/14/02	MATH R	RALPH MATHENY	REBATE WILDWOOD EXT.	01/29/02	1,524.78	0.00	1,524.78
004582	02/14/02	MATHEN	MATHENY MOTOR CO.	169415	02/04/02	11.62	0.00	11.62
				76038	01/29/02	215.57	0.00	215.57
Total Check Amount:								227.19
004583	02/14/02	MATHOL	RALPH MATHENY &	REBATE 2001	02/14/02	850.50	0.00	850.50
004584	02/14/02	MCCLUN	RACHEL E. MCCLUNG	SD REF ACCT.4-0373-02	02/14/02	50.49	0.00	50.49
1585	02/14/02	MCDANI	LARRY M. MCDANIEL	APPRAISAL WITTMAN CASE	01/31/02	650.00	0.00	650.00
004586	02/14/02	MCMANU	CYNTHIA M. MCMANUS	SD REF ACCT.1-3090-01	02/14/02	100.92	0.00	100.92
004587	02/14/02	METLIF	METLIFE	ID 7502878	01/29/02	59.58	0.00	59.58
004588	02/14/02	MILLER	MILLER COMMUNICATIONS	76390	01/24/02	75.00	0.00	75.00
004589	02/14/02	MITCHE	LEWIS MITCHELL	MELDAHL PL. REBATE	01/29/02	2,551.50	0.00	2,551.50
004590	02/14/02	MITCLE	LEWIS MITCHELL	MOBILE PARK LINE EXT.	01/29/02	28,066.50	0.00	28,066.50
004591	02/14/02	MITLEW	LEWIS MITCHELL	LOTS 76-90 REBATE	01/29/02	4,252.50	0.00	4,252.50
004592	02/14/02	MSUTIL	MISS UTILITY OF WV, INC.	IVC0003472	01/31/02	23.75	0.00	23.75
004593	02/14/02	MURPHY	PATRICK M. MURPHY	REFUND CONV. TAP	02/12/02	115.43	0.00	115.43
004594	02/14/02	NEWBER	NEWBERRY HARDWARE	127499	01/23/02	7.56	0.00	7.56
				127549	01/30/02	18.82	0.00	18.82
				127558	01/31/02	6.99	0.00	6.99
				127597	02/08/02	28.85	0.00	28.85
Total Check Amount:								62.22
04595	02/14/02	NORTHW	NORTHWESTERN DISPOSAL	582363	01/31/02	340.84	0.00	340.84
				582483	02/01/02	367.41	0.00	367.41
				583191	02/07/02	360.60	0.00	360.60
Total Check Amount:								1,068.85

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004596	02/14/02		NUTTER DONALD W. NUTTER	REBATE WATERLINE EXT.	01/29/02	850.50	0.00	850.50
004597	02/14/02		OFFICE OFFICE DEPOT CREDIT PLAN	6011564203427108	02/04/02	196.08	0.00	196.08
004598	02/14/02	PO	WASHINGTON POSTMASTER	POSTAGE FEB. BILLING	02/01/02	600.00	0.00	600.00
004599	02/14/02		POSTLE PHILIP R. POSTLEWAIT CPA	000315	02/01/02	2,200.00	0.00	2,200.00
004600	02/14/02		PRATHE PRATHER ENTERPRISES	JANUARY 2002 SERVICES	01/25/02	240.00	0.00	240.00
004601	02/14/02		REAGLE REAGLE & PADDEN, INC.	9882	02/04/02	350.00	0.00	350.00
004602	02/14/02		REEFER TANNY L. REEFER	SE SD REF 10-0520-08	02/04/02	50.11	0.00	50.11
004603	02/14/02		RESA V RESA V	REGISTER FEE	02/14/02	120.00	0.00	120.00
004604	02/14/02	RUS	RUS OF MORGANTOWN	37270-0485	01/15/02	85.56	0.00	85.56
				37277-0501	01/22/02	85.56	0.00	85.56
				37284-0473	01/29/02	79.76	0.00	79.76
				37291-0498	02/05/02	76.18	0.00	76.18
				37298-0473	02/12/02	79.20	0.00	79.20
Total Check Amount:								406.26
004605	02/14/02		SMITHC SMITH CONSTRUCTION	2712	01/24/02	3,225.00	0.00	3,225.00
004606	02/14/02		SMITHH HAROLD E. SMITH	2/3 OF HEALTH INS.	01/29/02	190.00	0.00	190.00
004607	02/14/02		SMITHJ JAMES E. SMITH	JAN. 2002 REG MEETINGS	02/14/02	200.00	0.00	200.00
004608	02/14/02		SMITHR REBECCA TA SMITH	SD REF ACCT.10-2045-08	02/14/02	80.79	0.00	80.79
004609	02/14/02		STEELE DAVID D. STEELE	JAN. 2002 REG MEETINGS	02/14/02	200.00	0.00	200.00
004610	02/14/02		SUN VA SUN VALLEY RD. WATER PROJ	WATERLINE EXT. REBATE	01/29/02	2,247.14	0.00	2,247.14
004611	02/14/02		TANNER BARBARA TANNER	SD REF ACCT.1-2831-04	02/14/02	7.47	0.00	7.47
004612	02/14/02		TAYLOR HAROLD'S REFUSE REMOVAL	C033	02/01/02	44.96	0.00	44.96
				C069	02/01/02	44.96	0.00	44.96
Total Check Amount:								89.92
004613	02/14/02		TBUCK T-BUCK APARTMENTS	WATERLINE EXT. REBATE	01/29/02	7,116.27	0.00	7,116.27
004614	02/14/02		TESACO TESA COMPANY, INC.	64020	01/31/02	1,007.81	0.00	1,007.81

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CHECK NUMBER	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID	
004615	02/14/02		THOMAS MELLISSA D. THOMAS	SD REF ACCT.10-2038-02	02/14/02	23.53	0.00	23.53	
004616	02/14/02		TRI-SR TRI-STAR PAGING	2002599441	02/01/02	29.85	0.00	29.85	
004617	02/14/02		TRIMBL TRIMBLE & ASSOCIATES	ARBITRAGE REBATE CAL.	02/12/02	525.00	0.00	525.00	
004618	02/14/02		USDA RURAL ECONOMIC	FEB. 2002 PAYMENT	02/01/02	2,585.00	0.00	2,585.00	
				JAN. 2002 SURCHARGES	02/07/02	1,073.60	0.00	1,073.60	
Total Check Amount:								3,658.60	
004619	02/14/02		USFILS U. S. FILTER	8810044	01/25/02	1,560.00	0.00	1,560.00	
004620	02/14/02		WALDRO JEROMY WALDRON	SD REF ACCT.4-0100-01	02/01/02	56.84	0.00	56.84	
004621	02/14/02		WESBAN WESBANCO BANK, INC.	000314939453	02/10/02	1,241.26	0.00	1,241.26	
004622	02/14/02		WESTDE DEBRA L. WEST	SD REF ACCT.11-3650-00	02/01/02	50.46	0.00	50.46	
1623	02/14/02		WESTFI WESTFIELD GROUP	4701235316 0001 00001	01/27/02	2,600.01	0.00	2,600.01	
004624	02/14/02		WESTWO WESTWOOD LAND DEVELOPMENT	WATERLINE EXT. REBATE	01/29/02	1,701.00	0.00	1,701.00	
004625	02/14/02		WIRESB BUFFY S. WIRES	SD REF ACCT.12-2990-02	02/14/02	39.26	0.00	39.26	
004626	02/14/02		WTRENV JAMES C. WRIGHT	3038	02/04/02	635.00	0.00	635.00	
004627	02/14/02		WVDHH WV DEPT OF HEALTH & HUMAN	122751	01/31/02	8.00	0.00	8.00	
004628	02/14/02		WVEMER WV STATE EMERGENCY	ANNUAL TIER TWO FEE	02/14/02	100.00	0.00	100.00	
004629	02/14/02		WVEP WV DIV. OF ENVIRON. PROTC	00057484	02/05/02	2,050.00	0.00	2,050.00	
004630	02/14/02		WVPEIA WVPEIA	IV0203308245	02/02/02	1,746.20	0.00	1,746.20	
004631	02/14/02		WVRET WV PUBLIC EMP RETIREMENT	PERIOD ENDING 01/31/02	01/29/02	4,443.62	0.00	4,443.62	
004632	02/14/02		WVWAT WV WATER & WASTE SUPPLY	36746871-01	02/05/02	19.68	0.00	19.68	
				36780859-01	02/05/02	279.00	0.00	279.00	
Total Check Amount:								298.68	
Number Of Checks Written: 72						Totals:	86,559.40	0.00	86,559.40

End of Check Register ***