

LUBECK PUBLIC SERVICE DISTRICT

MARCH 14, 2002

James E. Smith, Chairman
David Steele, Secretary
Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, David Steele, Phil Postlewait, James Cox
Edwin Hill, Michael Hill

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	315	486
	2 Lubeck	326	412
	3 Riverhill - Blenn. Heights	245	382
	4 DuPont Road	222	296
	5 Larkmead Road	107	325
	6 LMH - Homewood Road	0	265
	7 Washington Bottom	304	356
	8 New England Ridge	185	314
	9 Lubeck South	216	315
	10 Larkmead Area - Marrtown	30	311
	11 Route 68 South - Hopewell	0	188
	12 Mitchell's	29	69
	Total Customers	1979	3,719

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$3,232.08
Operations & Maintenance Fund - Wesbanco	\$14,136.38
Prudential Securities Sewer Fund	\$127,116.00
Prudential Securities Water Fund	\$58,548.93
Series 1999 Sewerage Bonds Account	\$40,813.89
WesBanco Trust Fund	\$231,824.57

Transfer From Revenue to Operation & Maintenance Checking Account	\$104,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Water Revenue to WesBanco Investment Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$16,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jim Smith.

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meeting of February 28 be approved. Passed unanimously.

EXISTING SEWER PLANT DEMOLITION, ETC.:

- A) Ron continues to work on maintenance of Hyview Terrace. They have begun the demolition of the Tarrytowne plant.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what the field staff has been doing in the District:

- A) Installed 1 water tap since the last Board meeting. There are 0 water taps to be installed. This gives us 7 water taps for 2002. The District has installed 1 sewer tap since the last Board meeting. There are 0 sewer taps to be installed. This gives us 2 sewer taps for 2002.
- B) Been turning fire hydrants around and dug out 4 fire hydrants.
- C) Put insulation back in the roof of the building where it had started falling down.
- D) Completed work orders, spotted lines, set meters.

It was reported what Rod and Bill have been working on:

February Water Pumped to System:	20,604,000 Gallons
Homewood Booster Station:	156,000 Gallons
New England Booster Station:	1,632,900 Gallons
High Water Usage and Day:	880,000 on 02/10
Low Water Usage and Day:	556,000 on 02/11

Experienced no overflows.

GENERAL BUSINESS:

- A) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Discussion was held concerning the District's engineering agreement for water tanks that is at the Public Service Commission for approval. Jim spoke to Mr. Rupel today and was told that it had been turned over to the Administrative Law Judge for a decision.

- C) Discussion was held concerning the District's doing billing for the Lubeck Volunteer Fire Departments fire fee. The Board has some real concerns.
- D) Moved by Lee Johnson, seconded by Dave Steele that the District accept the financial statement for the month of January 2002 as presented by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- E) Moved by Dave Steele, seconded by Lee Johnson that the Manager, James M. Cox, be given the authority to sign the Notice of Statutory Lien for (Water/Sewer) Service on behalf of the Board. Passed unanimously.
- F) Mr. Hill and his son came to the Board meeting to discuss the drainage ditch along the edge of his property on Meldahl Road. Jim will take care of it if Lewis Mitchell does not.
- G) Discussion of the C-8 case. Also have people calling the office about calls they are receiving from someone wanting to test their water.
- H) Discussion of Pointe West.
- I) Meeting adjourned.

 APPROVED  ATTESTED

DATE: 03/14/02
TIME: 11:03 AM

LUBECK PUBLIC SRVC DSTR
Accounts Payable
Check Register

CASH ACCOUNT: 1 113150

--CHECK--		--VENDOR--		INVOICE		DISCOUNT	
NUMBER	DATE	ID	NAME	INVOICE NUMBER	DATE	AMOUNT	AMOUNT PAID
04769	03/14/02	USDA	RURAL ECONOMIC	FEB. 2002 SURCHARGES	03/14/02	975.30	975.30
				MARCH 2002 PAYMENT	03/14/02	2,585.00	2,585.00
						Total Check Amount:	3,560.30

End of Check Register ***

DATE: 03/14/02
TIME: 9:34 AM

LUBECK PUBLIC SRVC DSTR
Accounts Payable
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PAGE 1

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--CHECK--		VENDOR		INVOICE	DISCOUNT			
NUMBER	DATE	ID	NAME	NUMBER	DATE	AMOUNT	AMOUNT	AMOUNT PAID
04706	03/14/02	AGA GA	AGA GAS AND WELDING	93429785	02/22/02	14.06	0.00	14.06
04707	03/14/02	AMERIC	AMERICAN MEDICAL SECURITY	4700-003434	03/01/02	378.34	0.00	378.34
04708	03/14/02	ARCHEK	KIMBERLY D. ARCHER	SD REF ACCT.4-0730-01	03/12/02	50.39	0.00	50.39
04709	03/14/02	ATT	ATT WIRELESS SERVICES	20023470090 28004188530	02/27/02 02/27/02	193.32 36.47	0.00 0.00	193.32 36.47
Total Check Amount:								229.79
04710	03/14/02	AUTOZO	AZ COMMERCIAL	6035303000260905	03/05/02	43.77	0.00	43.77
04711	03/14/02	BANNIN	FRANCES ANN BANNING	SD REF ACCT.1-1265-01	03/12/02	100.85	0.00	100.85
04712	03/14/02	CANON	CANON FINANCIAL SERVICES	3114776	03/12/02	223.01	0.00	223.01
04713	03/14/02	CITGO	CITGO PETROLEUM CORP.	01314513120	02/28/02	326.19	0.00	326.19
714	03/14/02	CORBIN	CHRIS J. CORBIN	SD REF ACCT.7-6465-03	03/12/02	100.85	0.00	100.85
04715	03/14/02	CRESCE	CRESCENT & SPRAGUE	S1646158.001 S1648081.001	02/20/02 02/27/02	3.27 7.70	0.00 0.00	3.27 7.70
Total Check Amount:								10.97
04716	03/14/02	CUNNIN	JASON CUNNINGHAM	SD REF ACCT.10-2000-04	03/12/02	100.78	0.00	100.78
04717	03/14/02	DEENDO	DONNA M. DEEM	SD REF ACCT.5-0323-03	03/12/02	50.43	0.00	50.43
04718	03/14/02	DRAKER	REBECCA DRAKE	SD REF ACCT.1-1337-01	03/12/02	100.85	0.00	100.85
04719	03/14/02	ENOCH	CLIFFORD ENOCH	SD REF ACCT.11-8000-00	03/12/02	50.43	0.00	50.43
04720	03/14/02	FASTEN	FASTENAL COMPANY	WVPARS6493	03/01/02	16.35	0.00	16.35
04721	03/14/02	FLANER	CHERYL FLANERY	SD REF ACCT.6-3525-00	03/12/02	100.85	0.00	100.85
04722	03/14/02	FREELA	ROBERT M. FREELAND, II	SD REF ACCT.2-1090-01	03/12/02	50.43	0.00	50.43
04723	03/14/02	FRYEJA	JAMES L. FRYE, JR.	SD REF ACCT.1-1845-02	03/12/02	50.46	0.00	50.46
04724	03/14/02	GARDLY	LYNN M. GARD	SD REF ACCT.2-0188-00	03/12/02	50.46	0.00	50.46
04725	03/14/02	GIANTT	GIANT TIRE SERVICE	SD REF ACCT.10-1975-01	03/12/02	100.78	0.00	100.78
04726	03/14/02	HARDNA	ROGER HARDMAN	SD REF ACCT.8-4300-00	03/12/02	50.43	0.00	50.43

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NUMBER	DATE	ID	NAME	INVOICE NUMBER	DATE	AMOUNT	AMOUNT	AMOUNT PAID
004727	03/14/02	HOPE	DOMINION HOPE	1 5000 0182 1052	03/04/02	86.72	0.00	86.72
				2 1000 0004 8137	03/04/02	97.81	0.00	97.81
				3 5000 0186 2903	03/04/02	74.15	0.00	74.15
Total Check Amount:								258.68
004728	03/14/02	JOHN	LEE JOHNSON	FEB.2002 REG. MEETINGS	03/12/02	200.00	0.00	200.00
004729	03/14/02	KEENER	MISTY KEENER	SD REF ACCT.1-0220-02	03/12/02	50.39	0.00	50.39
004730	03/14/02	L. TIR	LUBECK TIRE SERVICE	5256	02/28/02	24.95	0.00	24.95
				5257	03/07/02	34.95	0.00	34.95
Total Check Amount:								59.90
004731	03/14/02	LEACHM	MELISSA LEACH	SD REF ACCT.9-2057-00	03/12/02	50.63	0.00	50.63
004732	03/14/02	LINGER	MICHAEL LINGER	SD REF ACCT.2-0000-01	03/12/02	100.21	0.00	100.21
733	03/14/02	LOSTPA	LOST PAVEMNT CH OF CHRIST	SD REF ACCT.6-1115-00	03/12/02	50.43	0.00	50.43
004734	03/14/02	LUBECK	LUBECK PSD	WATER BILLS	02/21/02	2,207.84	0.00	2,207.84
004735	03/14/02	MAGIST	MAGISTRATES COURT	CASE #02C283	03/12/02	45.00	0.00	45.00
004736	03/14/02	MAHURI	KELLY MAHURIN	SD REF ACCT.10-1324-03	03/12/02	100.28	0.00	100.28
004737	03/14/02	MATHEN	MATHENY MOTOR CO.	77247	02/28/02	50.16	0.00	50.16
004738	03/14/02	MCHENR	MC HENRY ELECTRIC CO. INC	14108	02/20/02	196.94	0.00	196.94
				14111	02/20/02	561.07	0.00	561.07
				14111-2	02/20/02	87.00	0.00	87.00
Total Check Amount:								845.01
04739	03/14/02	MCINTR	BETH MCINTYRE	SD REF ACCT.8-0520-02	03/12/02	100.92	0.00	100.92
4740	03/14/02	MSUTIL	MISS UTILITY OF WV, INC.	IVC0003795	02/28/02	25.00	0.00	25.00
4741	03/14/02	MUNICI	MUNICIPAL BOND COMMISSION	90 A REVENUE ACCT.	03/12/02	21,672.00	0.00	21,672.00
				90 B REVENUE ACCOUNT	03/12/02	313.00	0.00	313.00
Total Check Amount:								21,985.00
742	03/14/02	MUNICS	MUNICIPAL BOND COMMISSION	LUB-S-1-99-A-WO-06	03/12/02	36,480.00	0.00	36,480.00
				LUB-S-1-99-B-WO-06	03/12/02	4,390.00	0.00	4,390.00
				LUB-S-2-99-A-WO-06	03/12/02	5,480.00	0.00	5,480.00

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NUMBER	DATE	ID	NAME	NUMBER	DATE	AMOUNT	AMOUNT	AMOUNT PAID
				LUB-S-2-99-B-WO-06	03/12/02	660.00	0.00	660.00
						Total Check Amount:		47,010.00
004743	03/14/02	NATIO	NATIONAL MUFFLER SERV.	005096	03/05/02	24.95	0.00	24.95
004744	03/14/02	OFFICE	OFFICE DEPOT CREDIT PLAN	6011564203427108	03/04/02	111.52	0.00	111.52
004745	03/14/02	PETTY	LUBECK PUBLIC SERVICE DIS	INV.#58 THRU INV.#65	03/12/02	83.04	0.00	83.04
004746	03/14/02	PIONEER	PIONEER SUPPLY, INC.	72351	02/19/02	45.16	0.00	45.16
004747	03/14/02	PKOFFI	PARKERSBURG OFFICE SUPPLY	437416-0	02/27/02	8.00	0.00	8.00
004748	03/14/02	PKSEWR	PARKERSBURG SANITARY BD	FEB SEWER BILLING	02/27/02	11,448.90	0.00	11,448.90
004749	03/14/02	PO	WASHINGTON POSTMASTER	MARCH 2002 BILL POST.	03/12/02	600.00	0.00	600.00
004750	03/14/02	POSTLE	PHILIP R. POSTLEWAIT CPA	FEB. 2002 SERVICES	03/12/02	2,200.00	0.00	2,200.00
004751	03/14/02	PRIMA	PRIMA MARKETING	SD REF ACCT.1-2835-01	03/12/02	100.99	0.00	100.99
004752	03/14/02	RAITZ	CHRISTA RAITZ	SD REF ACCT.3-1350-01	03/12/02	100.92	0.00	100.92
004753	03/14/02	RUS	RUS OF MORGANTOWN	37305-0495	02/19/02	79.20	0.00	79.20
				37312-0456	02/26/02	79.20	0.00	79.20
				37319-0474	03/05/02	79.20	0.00	79.20
				37326-0461	03/12/02	84.20	0.00	84.20
						Total Check Amount:		321.80
04754	03/14/02	SAMS	SAM'S CLUB	49 0939 108861 4	03/08/02	38.43	0.00	38.43
04755	03/14/02	SATTER	ANNA SATTERFIELD	SD REF ACCT.3-2070-00	03/12/02	100.99	0.00	100.99
04756	03/14/02	SHORTL	LLOYD A. SHORT	SD REF ACCT.5-1670-00	03/12/02	100.85	0.00	100.85
04757	03/14/02	SMITHJ	JAMES E. SMITH	FEB.2002 REG. MEETINGS	03/12/02	200.00	0.00	200.00
04758	03/14/02	STEELE	DAVID D. STEELE	FEB. 2002 REG. MEETINGS	03/12/02	200.00	0.00	200.00
04759	03/14/02	TAYLOR	HAROLD'S REFUSE REMOVAL	C069	03/12/02	44.96	0.00	44.96
				C033	03/12/02	44.96	0.00	44.96
						Total Check Amount:		89.92
760	03/14/02	TRI-SR	TRI-STAR PAGING	42069522	03/01/02	29.85	0.00	29.85

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NUMBER	DATE	ID	NAME	NUMBER	DATE	AMOUNT	AMOUNT	AMOUNT PAID
004761	03/14/02	USABLU	USA BLUEBOOK	522489	03/06/02	89.63	0.90	88.73
004762	03/14/02	WATERM	WATERMAN-DOUGLASS & ASSOC	02-114	02/28/02	382.50	0.00	382.50
004763	03/14/02	WESBAN	WESBANCO BANK, INC.	000314939453	03/10/02	1,241.26	0.00	1,241.26
004764	03/14/02	WESTFI	WESTFIELD GROUP	4701235316 001 00001	02/25/02	2,600.01	0.00	2,600.01
004765	03/14/02	WTRENV	JAMES C. WRIGHT	3079	03/05/02	539.00	0.00	539.00
004766	03/14/02	WVDHH	WV DEPT OF HEALTH & HUMAN	123479	02/28/02	8.00	0.00	8.00
004767	03/14/02	WVPEIA	WVPEIA	IV0206108525	03/02/02	1,746.20	0.00	1,746.20
004768	03/14/02	WVWAT	WV WATER & WASTE SUPPLY	36703729-01	02/08/02	30.12	0.00	30.12
				36746477-01	02/05/02	137.50	0.00	137.50
				36746477-02	02/27/02	12.50	0.00	12.50
				36786239-01	02/27/02	171.00	0.00	171.00
				36786263-01	02/08/02	171.00	0.00	171.00
				36809516-01	02/18/02	80.00	0.00	80.00
				36814002-01	02/27/02	113.24	0.00	113.24
				36828392-01	02/27/02	1,700.00	0.00	1,700.00
				36867413-01	02/28/02	55.65	0.00	55.65

Total Check Amount: 2,471.01

Number Of Checks Written: 63 Totals: 100,222.85 0.90 100,221.95

End of Check Register ***