

LUBECK PUBLIC SERVICE DISTRICT

MARCH 28, 2002

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, David Steele, James Cox, Phil Postlewait,
 Mike Cottrell, Dave Cutright of the Lubeck Volunteer Fire Department

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	316	487
	2 Lubeck	327	413
	3 Riverhill - Blenn. Heights	245	382
	4 DuPont Road	224	298
	5 Larkmead Road	108	326
	6 LMH - Homewood Road	0	266
	7 Washington Bottom	305	358
	8 New England Ridge	185	315
	9 Lubeck South	216	316
	10 Larkmead Area - Marrtown	30	311
	11 Route 68 South - Hopewell	0	188
	12 Mitchell's	29	69
	Total Customers	1985	3,729

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$509.84
Operations & Maintenance Fund - Wesbanco	\$10,775.03
Prudential Securities Sewer Fund	\$127,116.00
Prudential Securities Water Fund	\$58,548.93
Series 1999 Sewerage Bonds Account	\$40,813.89
WesBanco Trust Fund	\$231,824.57
Transfer From Revenue to Operation & Maintenance Checking Account	\$35,500.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Water Revenue to WesBanco Investment Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$15,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jim Smith.

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meeting of March 14 meeting be approved. Passed unanimously.

EXISTING SEWER PLANT DEMOLITION, ETC.:

- A) Ron continues to work on maintenance and operation of Hyview Terrace. They are continuing to work on taking out the Tarrytowne plant.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what the field staff has been doing in the District:

- A) Installed 3 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 10 water taps for 2002. The District has installed 0 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 2 sewer taps for 2002.
- B) Repaired one water leak on Smitherman Road.
- C) Turned fire hydrants around and dug some out.
- D) Built a bench and shelf in the garage to alleviate some clutter from the old work bench.
- E) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Dave Steele, seconded by Lee Johnson that the District approve the payment of up to \$15,000 for the West Pump Station property to keep the District from having to expend money for lawyers, professional witnesses, etc. in court. Passed unanimously.
- C) Mike Cottrell and Dave Cutright from the Lubeck Volunteer Fire Department attended the meeting tonight to talk about how the District can help them in their quest to reduce their fire classification.

- D) We have two employees who have passed their Class 1 wastewater treatment plant operator. They are Mark Lewis and Michael Smith. They are both now working through their Operator In Training time periods. Mark is about to finish and Mike is just beginning. The Board wishes to express their appreciation for their efforts.
- E) The Funding Committee of the Infrastructure Council changed our funding request from Small Cities and I/C to RUS/WDA and raise the rates for the entire District to pay for the extension.
- F) Discussion of C-8 information.
- G) Meeting adjourned.

Lee Johnson APPROVED James E. Smith ATTESTED

DATE: 03/28/02
 TIME: 9:43 AM

LUBECK PUBLIC SRVC DSTR
 Accounts Payable
 Check Register

CASH ACCOUNT: 1 113150

CHECK NUMBER	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
4784	03/28/02		AMERIC AMERICAN MEDICAL SECURITY	4700-0034340	03/12/02	340.47	0.00	340.47
4785	03/28/02		AT & T AT & T	030 337 3531 001	03/13/02	31.71	0.00	31.71
4786	03/28/02		ATLAST ATLAS TOWING	19971	03/13/02	330.14	0.00	330.14
4787	03/28/02		AUTOZO AZ COMMERCIAL	1104587023 1104587612 1104590159 1104593709	03/18/02 03/19/02 03/22/02 03/26/02	199.30 60.00- 27.86 18.05-	0.00 0.00 0.00 0.00	199.30 60.00- 27.86 18.05-
Total Check Amount:								149.11
4788	03/28/02		AVAYA AVAYA, INC.	0100315737	03/06/02	55.63	0.00	55.63
4789	03/28/02		BADGER BADGER LUMBER CO., INC.	295886 296460 296555 297310	03/18/02 03/21/02 03/21/02 03/27/02	143.76 16.95 13.53 33.58	0.00 0.00 0.00 0.00	143.76 16.95 13.53 33.58
Total Check Amount:								207.82
4790	03/28/02		BARTON JANIE R. BARTON	SD REF ACCT.10-2005-04	03/26/02	44.42	0.00	44.42
4791	03/28/02		BOSLEY BOSLEY RENTAL & SUPPLY	P-1030024-01	03/18/02	61.75	0.00	61.75
4792	03/28/02		BROWNJ JOSEPH M. BROWN	3/15/02	03/15/02	607.50	0.00	607.50
4793	03/28/02		C&P VERIZON	000042342669 16Y	03/17/02	311.71	0.00	311.71
4794	03/28/02		CARR CARR CONCRETE CORP.	29585	03/22/02	1,990.00	0.00	1,990.00
4795	03/28/02		COLE-P COLE-PARNER INSTRUMENT CO	4710721	03/18/02	267.21	0.00	267.21
4796	03/28/02		FASTEN FASTENAL COMPANY	PBWV57021 WVPAR57176	03/14/02 03/19/02	20.19 6.83	0.00 0.00	20.19 6.83
Total Check Amount:								27.02
4797	03/28/02		FERGUS FERGUSON ENTERPRISES, INC	552721	03/12/02	34.69	0.00	34.69
4798	03/28/02		HYDE HYDE BROTHERS PRINTING CO	0040159-IN	03/26/02	361.00	0.00	361.00
4799	03/28/02		L. TIR LUBECK TIRE SERVICE	4403 4404	03/21/02 03/14/02	25.95 17.95	0.00 0.00	25.95 17.95
Total Check Amount:								43.90

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800	03/28/02		LUBECK LUBECK PSD	WATER BILLS WATER PLANT WATER BILL	03/21/02 03/21/02	171.98 1,238.96	0.00 0.00	171.98 1,238.96
Total Check Amount:								1,410.94
801	03/28/02		LUBSD LUBECK PSD	SEC DEP ON ACCTS.	03/21/02	405.75	0.00	405.75
802	03/28/02		LUCASP PAUL K. LUCAS, III	SD REF ACCT.11-3350-00	03/26/02	41.75	0.00	41.75
803	03/28/02		MEDIC MEDICAL BENEFITS CO.	49 10075	03/18/02	6,867.47	0.00	6,867.47
804	03/28/02		METLIF METLIFE	7502878	03/18/02	59.58	0.00	59.58
805	03/28/02		MONONG ALLEGHENY POWER	3 60 09 888 00025 1 3 60 09 888 00025 1	03/18/02 03/18/02	6,571.82 3,740.59	0.00 0.00	6,571.82 3,740.59
Total Check Amount:								10,312.41
806	03/28/02		MOOREG GARY MOORE	REPAIR SMOKER	01/10/02	18.79	0.00	18.79
807	03/28/02		NEWTON F. W. NEWTON COMPANY	932	03/23/02	562.50	0.00	562.50
808	03/28/02		PETTY LUBECK PUBLIC SERVICE DIS	INV.#66 THRU INV.69	03/27/02	53.76	0.00	53.76
809	03/28/02		PKOFFI PARKERSBURG OFFICE SUPPLY	438467-0	03/15/02	57.24	0.00	57.24
810	03/28/02		PKSBLK PARKERSBURG LOCK SERVICE	4872	03/19/02	32.35	0.00	32.35
811	03/28/02		PO WASHINGTON POSTMASTER	100 STAMPS	03/28/02	34.00	0.00	34.00
812	03/28/02		SMITH HAROLD E. SMITH	2/3 HEALTH INSURANCE	03/27/02	190.00	0.00	190.00
813	03/28/02		USABLU USA BLUEBOOK	526657	03/20/02	77.63	0.78	76.85
814	03/28/02		USFIS U. S. FILTER	8810354	03/18/02	1,560.00	0.00	1,560.00
815	03/28/02		VISA CARDHOLDERS SERVICES	4442 7903 0003 9660	03/14/02	300.54	0.00	300.54
816	03/28/02		WESTFI WESTFIELD GROUP	4701235316-001-00001	03/25/02	2,600.01	0.00	2,600.01
817	03/28/02		WRIGHT SAMUEL WRIGHT	SD REF ACCT.6-0145-03	03/25/02	8.08	0.00	8.08
818	03/28/02		WVRET WV PUBLIC EMP RETIREMENT	PERIOD ENDING 03/31/02	03/28/02	4,291.04	0.00	4,291.04
819	03/28/02		WVTAX WV DEPT OF TAX & REVENUE	PERIOD ENDING 03/31/02	03/15/02	1,261.56	0.00	1,261.56
820	03/28/02		WVWAT WV WATER & WASTE SUPPLY	36867413-02	03/18/02	39.75	0.00	39.75

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				36900981-01	03/11/02	700.50	0.00	700.50	
				36924760-01	03/19/02	470.93	0.00	470.93	
				36932245-01	03/11/02	1,875.00	0.00	1,875.00	
				36956729-01	03/20/02	357.60	0.00	357.60	
				36959679-01	03/20/02	895.00	0.00	895.00	

						Total Check Amount:		4,338.78	
1821	03/28/02		ZZIPNT ZZZIP.NET	3/15/02	03/15/02	65.00	0.00	65.00	
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				Number Of Checks Written:	38	Totals:	39,413.26	0.78	39,412.48

End of Check Register ***