

LUBECK PUBLIC SERVICE DISTRICT

APRIL 25, 2002

James E. Smith, Chairman  
 David Steele, Secretary  
 Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, David Steele, James Cox, Phil Postlewait

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	317	490
	2	Lubeck	330	416
	3	Riverhill - Blenn. Heights	245	383
	4	DuPont Road	226	299
	5	Larkmead Road	110	324
	6	LMH - Homewood Road	0	266
	7	Washington Bottom	306	360
	8	New England Ridge	184	314
	9	Lubeck South	217	319
	10	Larkmead Area - Marrtown	31	310
	11	Route 68 South - Hopewell	0	187
	12	Mitchell's	29	68
		Total Customers	1995	3,736

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$762.63
Operations & Maintenance Fund - Wesbanco	\$10,359.82
Prudential Securities Sewer Fund	\$127,247.22
Prudential Securities Water Fund	\$58,504.30
Series 1999 Sewerage Bonds Account	\$40,825.55
WesBanco Trust Fund	\$219,260.85

Transfer From Revenue to Operation & Maintenance Checking Account	\$33,500.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Water Revenue to WesBanco Investment Account	\$7,436.28

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$15,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Jim Smith.

- A) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of April 11 be approved. Passed unanimously.

**EXISTING SEWER PLANT DEMOLITION, ETC.:**

- A) Ron continues to work on operation and maintenance of the Hyview Terrace Plant.
- B) The District has gotten a little more done on the removal of the Tarrytowne sewer plant. However, we have been working on flushing hydrants this week and some other pressing issues.
- C) The District is going to be looking at the possibility of having some in stream analysis completed on the Ohio River. This is in relationship to our NPDES permit renewal for the wastewater plant.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been happening in the District:

- A) Installed 1 water tap since the last Board meeting. There are 18 water taps to be installed. This gives us 12 water taps for 2002. The District has installed 0 sewer taps since the last Board meeting. There are 2 sewer taps to be installed. This gives us 3 sewer tap for 2002.
- B) Worked on flushing hydrants this week.
- C) Completed work orders, spotted lines, set meters.

**GENERAL BUSINESS:**

- A) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) The District should be receiving the results from the March round of testing for the C-8 soon.
- C) The District should be receiving our Final Order on our engineering agreement within the next couple of days. It becomes final today. This will allow the District to start work on the design part of the tanks, air stripper, etc. in hopes of being better situated to get funding commitments. Moved by Dave Steele, seconded by Lee Johnson that James E. Smith, Chairman be authorized to sign the agreement. Passed unanimously.

- D) Jim would like to look at hiring a new person to start working in the office and field. He sees him as a replacement for either John or Julia but he also has GPS and CAD experience which would allow us to have him go out and start gathering the information on our water and sewer system. The Board agreed that this would be a good move.
- E) Mike Cottrill called and has invited anyone from the District that is interested to go to the Wood County Commission meeting on May 2 at 6:00 PM. He will be talking to them about what he has been proposing to the District regarding collection of fire fees for the Volunteer Fire Department.
- F) Jim Cox got Jim Smith's signature on a letter to Randy Law at Wesbanco deleting Brain Arthur's name off of the investment account. It was decided to move the District's Prudential accounts to Wesbanco to obtain a better interest rate.
- G) Jim received in the mail yesterday a letter from the Public Service Commission (PSC) in reference to the Landowner's Homeowners Water Association. The PSC has now added Lubeck PSD as an Indispensable Party to this thing and asked for an extension in time to complete. They have also told the District to respond as to why we should not be required to take this over. Jim will be talking to Mr. Hayhurst next week to get a response prepared for them.
- H) Discussion of letters received from the attorney reference to C-8.
- I) Discussion on Wadesville Water Project.
- J) Meeting adjourned.

 APPROVED  ATTESTED

DATE: 04/25/02  
TIME: 10:33 AM

LUBECK PUBLIC SRVC DSTR  
Accounts Payable  
Check Register

PAGE 1

ACCOUNT: 1 113150

CHECK	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
14	04/25/02	AGA GA	AGA GAS AND WELDING	93584282	04/05/02	126.42	0.00	126.42
15	04/25/02	AMERIC	AMERICAN MEDICAL SECURITY	4700-003434	04/05/02	113.61	0.00	113.61
16	04/25/02	AT & T	AT & T	030 337 3531 001	04/13/02	36.27	0.00	36.27
17	04/25/02	AUTOZO	AZ COMMERCIAL	1104613727	04/16/02	12.91	0.00	12.91
18	04/25/02	AVAYA	AVAYA, INC.	0100315737	04/06/02	55.63	0.00	55.63
19	04/25/02	BOSLEY	BOSLEY RENTAL & SUPPLY	P1031239-01	04/18/02	61.75	0.00	61.75
20	04/25/02	BOWERS	RALPH BOWERS	REFUND CONV. TAP	04/16/02	135.53	0.00	135.53
21	04/25/02	C&P	VERIZON	000042342669 16Y	04/17/02	273.51	0.00	273.51
22	04/25/02	CM&I	CM & I PRODUCTS, INC.	117647 117788	04/11/02 04/19/02	392.62 58.99	0.00 0.59	392.62 58.40
Total Check Amount:								451.02
23	04/25/02	CRESCE	CRESCENT & SPRAGUE	S1660489.001 S1661651.001	04/09/02 04/12/02	31.03 4.76	0.00 0.00	31.03 4.76
Total Check Amount:								35.79
24	04/25/02	CUTNRN	CUT N RUN	512	04/25/02	1,174.00	0.00	1,174.00
25	04/25/02	DAWKIN	WILLIAM RONNIE DAWKINS	RE-IMBURSE. 3 FRUIT TR.	04/25/02	33.89	0.00	33.89
26	04/25/02	FASTEN	FASTENAL COMPANY	PBWW58469	04/19/02	56.50	0.00	56.50
27	04/25/02	FIREEX	FIRE EXTINGUISHER SPEC.	23783	04/10/02	20.00	0.00	20.00
28	04/25/02	GARRIS	GARRISON-BREWER	D2225DA-00	04/10/02	173.76	0.00	173.76
29	04/25/02	GUTHRH	HEATHER R. GUTHRIE	SD REF ACCT.12-0240-01	04/24/02	9.05	0.00	9.05
30	04/25/02	HI-VAC	HI-VAC CORPORATION	47472 47487	04/11/02 04/12/02	275.00 1,204.00	0.00 0.00	275.00 1,204.00
Total Check Amount:								1,479.00
31	04/25/02	HOMENE	HOME MEDICAL EQUIP. CO.	L004073	04/17/02	24.45	0.00	24.45
32	04/25/02	L. TIR	LUBECK TIRE SERVICE	4340 4341	04/16/02 04/17/02	460.00 25.95	0.00 0.00	460.00 25.95
Total Check Amount:								485.95

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23	04/25/02		LEGGET MICHAEL LEGGETT	SD REF ACCT.5-1435-00	04/24/02	100.28	0.00	100.28
24	04/25/02		LOCKEA ADAM A. LOCKE	SD REF ACCT.10-0554-06	04/24/02	7.79	0.00	7.79
25	04/25/02		LUBSD LUBECK PSD	SD OM ACCTS.	04/24/02	586.94	0.00	586.94
26	04/25/02		M TECH M TECH COMPANY	31645	04/17/02	863.00	0.00	863.00
27	04/25/02		MEDIC MEDICAL BENEFITS CO.	49 10075	04/16/02	6,275.18	0.00	6,275.18
28	04/25/02		METLIF METLIFE	7502878	04/16/02	59.58	0.00	59.58
29	04/25/02		MONONG ALLEGHENY POWER	WATER BILL	04/17/02	9,763.51	0.00	9,763.51
30	04/25/02		NEWTON F. W. NEWTON COMPANY	001054	04/18/02	150.00	0.00	150.00
31	04/25/02		NORTHW NORTHWESTERN LANDFILL, INC	591929	04/11/02	336.76	0.00	336.76
				592138	04/12/02	334.03	0.00	334.03
				593071	04/18/02	316.33	0.00	316.33
Total Check Amount:								987.12
32	04/25/02		OHVAPW OHIO VALLEY POWER EQUIP.	10020	04/19/02	12.25	0.00	12.25
33	04/25/02		PETTYR ROBERT C. PETTY	REFUND SEWERLINE EXT.	04/17/02	1,007.52	0.00	1,007.52
34	04/25/02		PKSEWR PARKERSBURG SANITARY BD	MARCH, 2002 BILLING	03/31/02	10,707.63	0.00	10,707.63
35	04/25/02		PLAUCH ROBBY M. PLAUCHE	SD REF ACCT.1-0220-03	04/24/02	11.25	0.00	11.25
36	04/25/02		SANS SAN'S CLUB	49 0939 100861 4	04/08/02	58.85	0.00	58.85
37	04/25/02		SANSMA MARLIN, CAROL &	DAMAGES	04/22/02	6,250.00	0.00	6,250.00
38	04/25/02		THOMP B BEANOND L. THOMPSON	SD REF ACCT.9-0061-04	04/24/02	34.97	0.00	34.97
39	04/25/02		WOLFE WOLFE SAFETY	12385	04/11/02	59.60	0.00	59.60
40	04/25/02		WVWP WV DIV. OF ENVIRON. PROTC	RENEW NPDES	04/24/02	850.00	0.00	850.00
41	04/25/02		WVPEIA WVPEIA	0209617162	04/06/02	1,746.20	0.00	1,746.20
42	04/25/02		WVWAT WV WATER & WASTE SUPPLY	36904872-01	04/05/02	780.00	0.00	780.00
				36924760-02	03/28/02	2.30	0.00	2.30
				36932245-02	04/04/02	3,750.00	0.00	3,750.00
				36956749-01	04/05/02	169.80	0.00	169.80
				36994292-01	03/29/02	4,704.00	0.00	4,704.00

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			36994643-01	03/28/02	895.00	0.00	895.00
			37007199-01	04/04/02	125.00	0.00	125.00
			37010444-01	04/05/02	97.50	0.00	97.50
Total Check Amount:							10,523.60
04/25/02	ZZIPNT	ZZZIP.NET	4/15/02	04/15/02	65.00	0.00	65.00
Number Of Checks Written: 40				Totals:	54,879.90	0.59	54,879.31

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