

LUBECK PUBLIC SERVICE DISTRICT

MAY 23, 2002

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James Smith, David Steele, James Cox, Phil Postlewait, Jr.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	318	491
	2	Lubeck	332	419
	3	Riverhill - Blenn. Heights	245	384
	4	DuPont Road	227	301
	5	Larkmead Road	109	327
	6	LMH - Homewood Road	0	268
	7	Washington Bottom	306	363
	8	New England Ridge	184	314
	9	Lubeck South	218	320
	10	Larkmead Area - Marrtown	31	300
	11	Route 68 South - Hopewell	0	190
	12	Mitchell's	31	70
		Total Customers	2001	3,747

TREASURER'S REPORT:

Revenue Fund - United National Bank	(\$9,312.98)
Operations & Maintenance Fund - Wesbanco	\$10,338.81
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$31,333.10
WesBanco Trust Fund	\$374,031.04
Transfer From Revenue to Operation & Maintenance Checking Account	\$42,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$10,000.00
Transfer From Revenue to RUS O&M Reserve Account	\$0.00
Transfer From Revenue to RUS Debt Service Reserve Account	\$0.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Water Revenue to WesBanco Investment Account	\$7,664.11

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$11,000.00
Transfer From Revenue to WesBanco Tax Account	\$4,332.71

- A) Moved by Dave Steele, seconded by Jim Smith that the minutes of the Board meeting of May 9, 2002 meeting be approved. Passed unanimously.

EXISTING SEWER PLANT DEMOLITION, ETC.:

- A) Ron continues to work on operation and maintenance of the Hyview Terrace sewer plant.
- B) Since the District has been working on installing the approximately 20 water and sewer taps they have not been working on sewer plant dismantling.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 11 water taps since the last Board meeting. There are 3 water taps to be installed. This gives us 28 water taps for 2002. The District has installed 2 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 6 sewer taps for 2002.
- B) Fixed 2 leaks and are working on a third one right now.
- C) The pressure regulator at the end of the lane quit working today and we had to order a new one. We are meeting the supplier tonight to pick it up and will install it tomorrow.
- D) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Dave Steele, seconded by Jim Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Dave Steele, seconded by Jim Smith that the District accept the financial statement for the month of April 2002 as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.

- C) The District consisting of Dave Steele, Phil Postlewait, John Kirk, and Jim Cox met with some of the residents of Wadesville the other evening and during the meeting the District was able to get 36 Water User Agreements signed. Those signed are now up to 45. The District is hoping to get at least 72 signed so we can put some pressure on Charleston to fund our project.
- D) The District has had a formal complaint filed by one of our potential sewer customers with the West Virginia Public Service Commission (PSC) concerning where he is required to connect to the system. Jim has answered the PSC's letter. We now await something from the PSC.
- E) The District has received a letter from the Administrative Law Judge for the West Virginia Public Service Commission (PSC) concerning the Landowner's Homeowners Water Association case stating that unless the PSC staff can show cause why the District should not be dropped by May 31, 2002, We will be dropped from the case.
- F) The District is in conversation with the Portsmouth Naval Yard concerning the possibility of trading our Vac Truck with them for theirs. Theirs does what we need and ours does what they need. It appears from the conversation so far that we may be able to trade approximately even.
- G) Jim received information from Marlin Sams for Pointe West stating that they feel there needs to be some changes in the easement agreement. Jim will be trying to get this worked out.
- H) Discussion of letters received concerning the C-8 litigation. Jim has also sent an Affidavit to Westfield concerning their suit against the District.
- I) Meeting adjourned.

James E. Smith APPROVED David R. Steel ATTESTED

E: 05/23/02
E: 1:56 PM

LUBECK PUBLIC SRVC DSTR
Accounts Payable
Check Register

PAGE 1

ACCOUNT: 1 113150

DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID	
05/23/02		BAYERL LORETTA BAYER	SD REF ACCT.6-0130-00	05/23/02	55.85	0.00	55.85	
05/23/02		BONNEA AMANDA A. BONNETT	SD REF ACCT.2-3220-01	05/23/02	15.71	0.00	15.71	
05/23/02		DOWLER SCOTT DOWLER	SD REF ACCT.8-0595-02	05/23/02	34.98	0.00	34.98	
05/23/02		LUBSD LUBECK PSD	SD REF ON ACCTS.	05/23/02	1,961.10	0.00	1,961.10	
05/23/02		MILANM MELISSA MILAN	SD REF ACCT.10-0531-04	05/23/02	22.03	0.00	22.03	
05/23/02		NEDEFF RYAN J. NEDEFF	SD REF ACCT.10-0655-02	05/23/02	34.70	0.00	34.70	
05/23/02		NICOLA SANDRA NICOLAIS	SD REF ACCT.10-2023-06	05/23/02	22.50	0.00	22.50	
05/23/02		RIFFLE LORI J. RIFFLE	SD REF ACCT.10-0606-01	05/23/02	40.30	0.00	40.30	
05/23/02		SINNET MICHELLE SINNETT	SD REF ACCT.10-1321-02	05/23/02	12.83	0.00	12.83	
Number Of Checks Written: 9					Totals:	2,200.00	0.00	2,200.00

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DATE: 05/23/02
 TIME: 10:03 AM

LUBECK PUBLIC SRVC DSTR
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DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
05/23/02		AMERIC AMERICAN MEDICAL SECURITY	4700-003434	05/10/02	491.95	0.00	491.95
05/23/02		AMOSJP J. PATRICK AMOS	REFUND LIEN CHARGE	05/22/02	5.00	0.00	5.00
05/23/02		AUTOFL AUTO FLEET & INDUSTRIAL	088877	05/17/02	28.27	0.00	28.27
05/23/02		AUTOZO AZ COMMERCIAL	1104638696	05/13/02	18.63	0.00	18.63
			1104642039	05/16/02	69.42	0.00	69.42
			1104646409	05/21/02	20.33	0.00	20.33
Total Check Amount:							108.38
05/23/02		AVAYA AVAYA, INC.	2713566461	05/06/02	55.63	0.00	55.63
05/23/02		BOSLEY BOSLEY RENTAL & SUPPLY	P1032507-01	05/16/02	17.90	0.00	17.90
05/23/02		BOWEN CYRUS L. BOWEN CONSTR.	2564	05/06/02	1,000.00	0.00	1,000.00
05/23/02		BROWNJ JOSEPH M. BROWN	5/13/02	05/13/02	681.00	0.00	681.00
05/23/02		CM&I CM & I PRODUCTS, INC.	118312	05/20/02	2.58	0.03	2.55
05/23/02		COMPAN COMPANION LIFE	903 05 41250 000	05/20/02	558.03	0.00	558.03
05/23/02		CUTHRN CUT N RUN	514	05/23/02	1,374.00	0.00	1,374.00
05/23/02		HACH HACH COMPANY	3049720	05/01/02	336.64	0.00	336.64
05/23/02		HOPE DOMINION HOPE	2 1000 0004 8137	05/06/02	12.04	0.00	12.04
05/23/02		HYDE HYDE BROTHERS PRINTING CO	0040618-IN	05/10/02	324.00	0.00	324.00
05/23/02		KLAUS KLAUS METER & PUMP, INC.	765750	04/18/02	53.88	0.00	53.88
			765751	04/18/02	1,120.49	0.00	1,120.49
			765779	04/29/02	545.12	0.00	545.12
Total Check Amount:							1,719.49
05/23/02		KRAMER KRAMER'S PHOTO SUPPLY	P28529	05/13/02	80.00	0.00	80.00
05/23/02		L. TIR LUBECK TIRE SERVICE	4347	05/17/02	15.00	0.00	15.00
05/23/02		MAGIST MAGISTRATES COURT	CASE 02-C-363	05/22/02	45.00	0.00	45.00
05/23/02		MATHEN MATHENY MOTOR CO.	178981	05/15/02	491.05	0.00	491.05
05/23/02		MCHENR MC HENRY ELECTRIC CO. INC	14373	04/29/02	245.16	0.00	245.16

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DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
			14373-2	04/29/02	174.00	0.00	174.00
			14373-3	04/29/02	58.00	0.00	58.00
Total Check Amount:							477.16
05/23/02	MEDIC	MEDICAL BENEFITS CO.	49 10075	05/20/02	876.26	0.00	876.26
05/23/02	METLIF	METLIFE	7502878	05/23/02	59.58	0.00	59.58
05/23/02	MONONG	ALLEGHENY POWER	3 60 09 888 00025 1	05/16/02	6,535.15	0.00	6,535.15
			3 60 09 888 00025 1	05/16/02	4,180.93	0.00	4,180.93
Total Check Amount:							10,716.08
05/23/02	NORTHW	NORTHWESTERN LANDFILL, INC	596471	05/10/02	344.25	0.00	344.25
			597395	05/16/02	329.27	0.00	329.27
Total Check Amount:							673.52
05/23/02	OFFICE	OFFICE DEPOT CREDIT PLAN	6011564203427108	05/04/02	111.20	0.00	111.20
05/23/02	PETTY	LUBECK PUBLIC SERVICE DIS	INV.#75 THRU INV.#78	05/16/02	53.26	0.00	53.26
05/23/02	PKSEWR	PARKERSBURG SANITARY BD	APRIL PKSBG. SEWER	04/25/02	11,249.89	0.00	11,249.89
05/23/02	REAGLE	REAGLE & PADDEN, INC.	APV6224394	05/14/02	182.75	0.00	182.75
05/23/02	RICHTER	MARY RICHTER	RE-INBURSE CONV. TAP	05/16/02	500.00	0.00	500.00
05/23/02	ROTORO	ROTO-ROOTER SEWER COMPANY	3807	05/14/02	95.00	0.00	95.00
05/23/02	SAM'S	SAM'S CLUB	49 0939 108861 4	05/08/02	135.23	0.00	135.23
05/23/02	SMITHC	SMITH CONSTRUCTION	2686	05/06/02	1,500.00	0.00	1,500.00
05/23/02	SPECPR	SPECPRINT	75532	05/07/02	360.00	0.00	360.00
05/23/02	TNCC	THE NATIONAL COLLOID CO.	14751	04/26/02	3,568.64	0.00	3,568.64
05/23/02	USFILS	U. S. FILTER	8810751	05/14/02	1,560.00	0.00	1,560.00
05/23/02	USFILT	U. S. FILTER	0543251	05/15/02	264.35	0.00	264.35
05/23/02	VISA	CARDHOLDERS SERVICES	4442 7903 0003 9660	05/14/02	264.27	0.00	264.27
05/23/02	WATERM	WATERMAN-DOUGLASS & ASSOC	02-118	04/30/02	2,200.00	0.00	2,200.00

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9 05/23/02		WAWORK WATER WORKS & INDUSTRIAL	318889	05/08/02	372.42	0.00	372.42	
			318918	05/15/02	340.00	0.00	340.00	
Total Check Amount:							712.42	
0 05/23/02		WESBAN WESBANCO BANK, INC.	000314939453	05/08/02	1,241.26	0.00	1,241.26	
1 05/23/02		WVDHH WV DEPT OF HEALTH & HUMAN	125230	04/30/02	8.00	0.00	8.00	
2 05/23/02		WVPEIA WVPEIA	0212417215	05/04/02	1,746.20	0.00	1,746.20	
3 05/23/02		WVPSD WV STATE TAX DEPARTMENT	WV-016-9827-001	05/16/02	25.00	0.00	25.00	
4 05/23/02		WVWAT WV WATER & WASTE SUPPLY	37065089-02	05/06/02	315.00	0.00	315.00	
			37135177-01	05/01/02	120.00	0.00	120.00	
			37135204-01	05/01/02	114.00	0.00	114.00	
			37138174-01	05/06/02	2,510.00	0.00	2,510.00	
			37138370-01	05/06/02	106.04	0.00	106.04	
			37167308-01	05/06/02	185.28	0.00	185.28	
			37185003-01	05/17/02	45.20	0.00	45.20	
			37186587-01	05/08/02	45.20	0.00	45.20	
Total Check Amount:							3,350.32	
5 05/23/02		ZZIPNT ZZIP.NET	1665	05/17/02	237.50	0.00	237.50	
			MAY 17, 2002	05/17/02	65.00	0.00	65.00	
Total Check Amount:							302.50	
Number Of Checks Written: 45					Totals:	49,578.85	0.03	49,578.82

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