

LUBECK PUBLIC SERVICE DISTRICT

JUNE 27, 2002

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James E. Smith, Lee Johnson, James M. Cox, Phillip R. Postlewait, Jr.,
 David Steele

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	320	487
	2	Lubeck	332	419
	3	Riverhill - Blenn. Heights	237	385
	4	DuPont Road	228	302
	5	Larkmead Road	106	325
	6	LMH - Homewood Road	0	270
	7	Washington Bottom	305	365
	8	New England Ridge	185	315
	9	Lubeck South	219	320
	10	Larkmead Area - Marrtown	31	303
	11	Route 68 South - Hopewell	0	190
	12	Mitchell's	31	70
		Total Customers	1994	3,751

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$14.50
Operations & Maintenance Fund - Wesbanco	\$5,794.31
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$31,340.90
WesBanco Trust Fund	\$415,753.70
Transfer From Revenue to Operation & Maintenance Checking Account	\$34,600.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$16,000.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$12,000.00
Transfer From Revenue to WesBanco Tax Account	\$4,432.35
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jim Smith.

- A) Moved by Lee Johnson, seconded by Jim Smith that the minutes of the Board meeting of June 13, 2002 meeting be approved. Passed unanimously.
- B) Dave Steele entered the meeting at this point.

EXISTING SEWER PLANT DEMOLITION, ETC.:

- A) Ron continues to run the Hyview Terrace sewer plant.
- B) The men have finished putting in water and sewer taps and we are today starting to work on clean up of leak and tap sites and filling in of sewer line areas that have sunk again. Once we have finished these we are going to do away with our two sewer ponds.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going in the District:

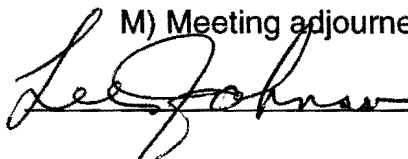
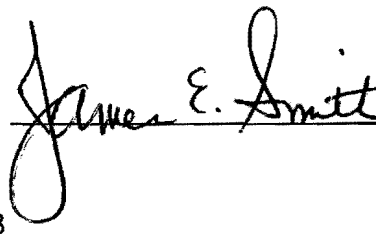
- A) Installed 5 water taps since the last Board meeting. There is 1 water tap to be installed. This gives us 35 water taps for 2002. There are 0 sewer taps to be installed. The District has installed 0 sewer taps since the last Board meeting. This gives us 6 sewer taps for 2002.
- B) Repaired two leaks.
- C) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) The District has made a permanent connection to the Parkersburg water on Blennerhassett Heights Road close to Marrtown. This will give both the City of Parkersburg and Lubeck the ability to get water from whichever entity that needs it. As Jim understands from talking to Clarence Cox of the Parkersburg Utility Board the Mayor sent out to all of the PSD's in Wood County a letter expressing interest in connecting to each PSD if possible.
- B) The Public Service Commission (PSC) has been up and looked at the Melvin Brown situation in Washington Heights and agrees with the District that we have done all we can do for him if he is not willing to sign us an easement for entry into the service lines. We now await a ruling from the PSC.

- C) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- D) The District has received from Mr. Hayhurst's office a recommended order from the Public Service Commission (PSC) concerning the Land Owners Non Profit Water Association. It contains no requirement for the District to submit paper work to the PSC on any interval of time.
- E) The District this week received a formal complaint from the Public Service Commission (PSC) from Barry Dew and Anthony Playtis concerning the sewer lines and connection to our sewer system. Jim has given all of the correspondence to Mr. Hayhurst for him to respond to the PSC. Jim has a copy of his response.
- F) Moved by Lee Johnson, seconded by Dave Steele that the District accept the May 2002 financial statement as presented by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- G) Review of the C-8 letters to the District.
- H) Review of Westfield Insurance letters.
- I) Jim let Gab&Bennett go last Wednesday. He was not working out as an employee to get along with everyone else.
- J) Bob Tebay called today saying that they were getting around to writing a letter of support for our water storage tank project. Jim gave him the name and address of who to send it to. Then Phil got a call saying that we needed to attend the Infrastructure Council Funding Committee meeting tomorrow morning concerning our application. So I have called Mary Rader and told her to wait until we get back tomorrow before writing any letter.
- K) Jim and Phil have talked to John Altman and the audit for 2001 - 2002 will cost us \$2,750.
- L) See if anyone wants to attend the Pipeline Group meeting at the Parkersburg Holiday Inn on July 18 at 6:00 PM. Lee will go.

M) Meeting adjourned.

 APPROVED  ATTESTED

DATE: 06/27/02
TIME: 10:39 AM

LUBECK PUBLIC SRVC DSTR
Accounts Payable
Check Register

CASH ACCOUNT: 1 113150

CHECK NUMBER	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
187	06/27/02		ABCONT AB CONTRACTING	SD REF ACCT.10-0390-00	06/26/02	100.43	0.00	100.43
188	06/27/02	ADT	ADT SECURITY SERVICES	21569801	06/26/02	698.09	0.00	698.09
189	06/27/02		AMERIC AMERICAN MEDICAL SECURITY	4700-003434	06/10/02	491.95	0.00	491.95
190	06/27/02		AT & T AT & T	030 337 3531 001	06/13/02	38.22	0.00	38.22
191	06/27/02		AULTST STEPHEN BRIAN AULT	SD REF ACCT.9-1855-01	06/26/02	9.95	0.00	9.95
192	06/27/02		BLACKR BLACK ROCK TEST LABS	071 086 090 317	02/20/02 01/16/01 01/16/01 08/31/01	120.00 5.00 120.00 120.00	0.00 0.00 0.00 0.00	120.00 5.00 120.00 120.00
Total Check Amount:								365.00
193	06/27/02		BROWNJ JOSEPH M. BROWN	5/31/02	05/31/02	1,039.00	0.00	1,039.00
194	06/27/02		CARLTO ARTHUR C. CARLTON	SD REF ACCT.1-0250-00	06/26/02	50.81	0.00	50.81
195	06/27/02		COMPAN COMPANION LIFE	903 05 41250 000	06/19/02	558.03	0.00	558.03
196	06/27/02		CRESCCE CRESCENT & SPRAGUE	S1677532.001 S1677604.001 S1680768.001	06/05/02 06/05/02 06/17/02	10.72 2.24 31.33	0.00 0.00 0.00	10.72 2.24 31.33
Total Check Amount:								44.29
197	06/27/02		CUTNRN CUT N RUN	516	06/27/02	1,312.00	0.00	1,312.00
198	06/27/02		DEVERI JANE DEVERICKS	SD REF ACCT.5-1345-02	06/26/02	71.78	0.00	71.78
199	06/27/02		FLINN NORMAN FLINN	SD REF ACCT.6-0135-06	06/26/02	16.33	0.00	16.33
200	06/27/02		FREEDL LARRY B. FREED	SD REF ACCT.3-3255-02	06/26/02	19.13	0.00	19.13
201	06/27/02		GULFCO GULF CST.PROP.ACQ, INC.WA	SD REF ACCT.2-0030-01	06/26/02	100.36	0.00	100.36
202	06/27/02		HURST HURST TRACTOR SALES	1158	06/04/02	22.41	0.00	22.41
203	06/27/02		KRAMER KRAMER'S PHOTO SUPPLY	P28976	06/17/02	15.00	0.00	15.00
204	06/27/02		LOWERS RITA LOWERS	SD REF ACCT.5-0702-00	06/26/02	50.07	0.00	50.07
205	06/27/02	LUBSD	LUBECK PSD	SD REF ON ACCTS.	06/26/02	1,185.80	0.00	1,185.80

LUBECK PUBLIC SRVC DSTRCT
 Accounts Payable
 Check Register

CHECK ACCOUNT: 1 113150

CHECK NR	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
206	06/27/02	MEDIC	MEDICAL BENEFITS CO.	49 10075	06/12/02	5,757.58	0.00	5,757.58
207	06/27/02	METLIF	METLIFE	7502878	06/24/02	59.58	0.00	59.58
208	06/27/02	MIDWPP	MIDWEST PIPE & SUPPLY	024849	06/12/02	35.77	0.00	35.77
209	06/27/02	MILLER	MILLER COMMUNICATIONS	77698	06/05/02	150.00	0.00	150.00
210	06/27/02	MOOREG	GARY MOORE	CONSULTING SERVICE	06/27/02	206.25	0.00	206.25
				CONSULTING WORK	06/21/02	653.13	0.00	653.13
Total Check Amount:								859.38
211	06/27/02	NEWBER	NEWBERRY HARDWARE	129944	06/25/02	31.50	0.00	31.50
212	06/27/02	NORTHW	NORTHWESTERN LANDFILL, INC	602398	06/17/02	362.98	0.00	362.98
213	06/27/02	PETTY	LUBECK PUBLIC SERVICE DIS	INV.#79 THRU INV.89	06/26/02	41.25	0.00	41.25
214	06/27/02	PKSEWR	PARKERSBURG SANITARY BD	MAY PKSBG. SEWER BILL.	05/30/02	11,257.63	0.00	11,257.63
215	06/27/02	PO	WASHINGTON POSTMASTER	POSTAGE DUE ACCOUNT	06/27/02	200.00	0.00	200.00
216	06/27/02	PSC WV	PUBLIC SERV. COMM. OF WV	PSC REVENUE ASSESSMENT	06/12/02	7,743.44	0.00	7,743.44
217	06/27/02	SMITHH	HAROLD E. SMITH	2/3 HEALTH INSURANCE	06/27/02	132.66	0.00	132.66
218	06/27/02	SMITJE	JESSICA SMITH	SD REF ACCT.5-4220-01	06/26/02	44.81	0.00	44.81
219	06/27/02	SOBRER	A. C. SOBRERO	REF OVERPNT. 3-1975-02	06/26/02	46.54	0.00	46.54
220	06/27/02	STANLE	RHONDA STANLEY	SD REF ACCT.6-5130-02	06/26/02	21.65	0.00	21.65
221	06/27/02	STEQUI	STATE EQUIPMENT, INC.	P-09540	06/24/02	21.00	0.00	21.00
222	06/27/02	TALLND	DARREN TALLMAN	SD REF ACCT.5-5000-00	06/26/02	30.55	0.00	30.55
223	06/27/02	USFILS	U. S. FILTER	8810942	06/07/02	1,560.00	0.00	1,560.00
224	06/27/02	VISA	CARDHOLDERS SERVICES	4442 7903 0003 9660	06/14/02	1,565.94	0.00	1,565.94
225	06/27/02	WARDFA	WARD FARM SUPPLY, INC.	18624	06/18/02	33.10	0.00	33.10
226	06/27/02	WCWEIL	W. C. WEIL COMPANY	23697	05/30/02	1,707.00	0.00	1,707.00
227	06/27/02	WEYERM	MARCI WEYER	SD REF ACCT.10-2075-01	06/26/02	100.57	0.00	100.57

DATE: 06/27/02
 TIME: 10:39 AM

LUBECK PUBLIC SRVC DSTR
 Accounts Payable
 Check Register

CHK ACCOUNT: 1 113150

CHECK NUMBER	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID	
228	06/27/02	WVPEIA	WVPEIA	0216003170	06/09/02	1,635.00	0.00	1,635.00	
229	06/27/02	WVWAT	WV WATER & WASTE SUPPLY	37154603-01	06/06/02	402.13	0.00	402.13	
				37237661-01	05/28/02	181.00	0.00	181.00	
				37254929-01	06/03/02	967.80	0.00	967.80	
				37254929-02	06/18/02	209.00	0.00	209.00	
				37264883-01	06/06/02	270.00	0.00	270.00	
				37264910-01	06/06/02	95.00	0.00	95.00	
				37278179-01	06/06/02	384.00	0.00	384.00	
				37285934-01	06/06/02	1,228.00	0.00	1,228.00	
				37292254-01	06/11/02	6,900.00	0.00	6,900.00	
				37301196-01	06/06/02	50.20	0.00	50.20	
				37320308-01	06/11/02	1.90	0.00	1.90	
				37321560-01	06/13/02	209.67	0.00	209.67	
				37335457-01	06/18/02	55.00	0.00	55.00	
Total Check Amount:								10,953.70	
30	06/27/02	ZZIPNT	ZZIP.NET	INTERNET SERVICES	06/17/02	65.00	0.00	65.00	
Number Of Checks Written: 44						Totals:	50,605.28	0.00	50,605.28

End of Check Register ***