

LUBECK PUBLIC SERVICE DISTRICT

JULY 11, 2002

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, David Steele, James Cox, Tony Collins,
 John Mentick, Kile Mentick

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	321	488
	2	Lubeck	331	418
	3	Riverhill - Bienn. Heights	237	385
	4	DuPont Road	228	301
	5	Larkmead Road	106	326
	6	LMH - Homewood Road	0	270
	7	Washington Bottom	301	364
	8	New England Ridge	185	315
	9	Lubeck South	219	320
	10	Larkmead Area - Marrtown	31	302
	11	Route 68 South - Hopewell	0	190
	12	Mitchell's	34	73
		Total Customers	1993	3,752

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$4,565.64
Operations & Maintenance Fund - Wesbanco	\$7,674.54
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$31,340.90
WesBanco Trust Fund	\$395,753.70
Transfer From Revenue to Operation & Maintenance Checking Account	\$103,500.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$22,000.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$12,000.00
Transfer From Revenue to WesBanco Tax Account	\$4,347.24
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jim Smith.

- A) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of June 27, 2002 be approved. Passed unanimously.

EXISTING SEWER PLANT DEMOLITION, ETC.:

- A) Ron continues to run the Hyview Terrace package plant.
- B) The District still tries to get ready to take out the 2 ponds but it seems that every time we think we are ready to start the leaks start or we get several taps.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going in the District:

- A) Installed 1 water tap since the last Board meeting. There are 7 water taps to be installed. This gives us 36 water taps for 2002. Installed 0 sewer taps since the last Board meeting. The District has 3 sewer taps to install. Have installed 6 sewer taps for 2002.
- B) Concreted street crossing today in Somer Villa where the new sewer service line was installed.
- C) Repaired 4 water leaks.
- D) Repaired yards where we had dug up for repairs or new services.
- E) Did turn offs.
- F) Completed work orders, spotted lines, set meters.

It was reported what Rod and Bill have been working on:

A) June Water Pumped to System:	25,347,000 Gallons
Homewood Booster Station:	77,000 Gallons
New England Booster Station:	1,509,000 Gallons
High Water Usage and Day:	1,036,000 on 06/25
Low Water Usage and Day:	615,000 on 06/03

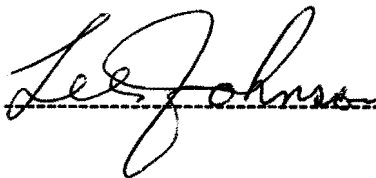
Experienced no overflows this month.

GENERAL BUSINESS:

- A) Jim has received our Letter of Binding Commitment from the West Virginia Jobs and Infrastructure Council for our air stripper and water tanks project. Jim has a meeting with Ron Schultz tomorrow to look at the new tank locations. Jim has talked with the two people concerning the tank sites and one of them has no problem. However, the other one says he may want to build a home on his site at some time and is not interested in selling it.
- B) Two people from the Public Service Commission was up today to look at the Wellesley Subdivision in reference to the formal sewer complaint that Barry Dew and Anthony Playtis had filed.
- C) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- D) Our attorney has received a letter from the Public Service Commission stating that Staff has objected to the Administrative Law Judges decision to not require the District to enlighten them on an annual basis as to what has happened concerning getting the water to the Landowners' non-Profit Water Association. He is responding to it.
- E) Moved by Dave Steele, seconded by Lee Johnson that the District require all new water meter installations to install an expansion tank on their domestic system. Passed unanimously.
- F) The Board needs to go into Executive Session. Pursuant to 6-9A-4 of the Open Governmental Statute, an executive session of the District's board is necessary to discuss the employment of an employee and other personnel matters. Moved by Lee Johnson, seconded by Dave Steele that the Board go into Executive Session for discussion of matters recited above. Passed unanimously.
- G) Moved by Dave Steele, seconded by Lee Johnson that the Board come out of Executive Session with no decisions having been made. Passed unanimously.
- I) Moved by Dave Steele, seconded by Lee Johnson that Rick Sprouse would be taking vacation based upon last years earned vacation, therefore he will have 4 weeks for 2002.

J) Tony Collins attended the meeting tonight to ask about why his hot water tank pop off valve was going off. Discussion was had over the fact that he has a closed system that will not allow the water to back into our system. Jim also suggested that he install a second regulator inside his home with a pressure gauge before it so that periodically it can be looked at to determine if our regulator has gone bad. If so, then we can replace it before the pressure gets to his system. It was also suggested that he install an expansion tank on his system next to his hot water tank.

L) Meeting adjourned.

 APPROVED  ATTESTED

DATE: 07/11/02
TIME: 10:05 AM

LUBECK PUBLIC SRVC DSTR
Accounts Payable
Check Register

SH ACCOUNT: 1 113150

CHECK NUMBER	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
245	07/11/02		ADVANC ADVANCE AUTO PARTS	6479 9020 0003 1092	06/22/02	219.99	0.00	219.99
246	07/11/02		ANETEK ANETEK DREXELBROOK	44794901	07/03/02	4,299.65	43.00	4,256.65
247	07/11/02	ATT	ATT WIRELESS SERVICES	2002347009 2800418853	06/27/02 06/27/02	194.27 36.65	0.00 0.00	194.27 36.65
Total Check Amount:								230.92
248	07/11/02		AVAYA AVAYA, INC.	0100315737	07/06/02	26.92	0.00	26.92
249	07/11/02		BARCO BARCO PRODUCTS COMPANY	050202125	07/01/02	456.65	0.00	456.65
250	07/11/02	C&P	VERIZON	00042342669 16Y	06/17/02	845.44	0.00	845.44
251	07/11/02		CANON CANON FINANCIAL SERVICES	3300474	07/01/02	223.01	0.00	223.01
252	07/11/02		CHEVRO CHEVRON USA INC	7898819706206	06/28/02	23.70	0.00	23.70
253	07/11/02		CITGO CITGO PETROLEUM CORP.	0131451312	06/28/02	552.46	0.00	552.46
254	07/11/02		COPLIN KIMBERLY A. COPLIN	SD REF ACCT.6-1565-00	07/10/02	50.49	0.00	50.49
255	07/11/02	COX.J	JAMES M. COX	RE-INBURSE. MICROWAVE	07/09/02	121.77	0.00	121.77
256	07/11/02		CRESCE CRESCENT & SPRAGUE	S1684859.001 S1685634.001	06/28/02 07/01/02	2.83 33.18	0.00 0.00	2.83 33.18
Total Check Amount:								36.01
257	07/11/02	CWS	CWS	88953	06/24/02	992.29	0.00	992.29
258	07/11/02		FASTEN FASTENAL COMPANY	PBWW60398	06/14/02	2.76	0.00	2.76
259	07/11/02		GE SUP G E. SUPPLY	253-130856 253-130923	06/12/02 06/19/02	363.49 544.49	0.00 0.00	363.49 544.49
Total Check Amount:								907.98
260	07/11/02		GIBBS WILLIAM J. GIBBS	RE-INBURSEMENT DEDUCT.	07/11/02	1,397.69	0.00	1,397.69
261	07/11/02	HACH	HACH COMPANY	3091565	06/13/02	126.30	0.00	126.30
262	07/11/02		HAYHUR RICHARD A. HAYHURST	CIVIL ACTION 6:02-0369 PSC DOCKET#01-1637-W-CN	06/27/02 06/27/02	1,530.00 450.00	0.00 0.00	1,530.00 450.00
Total Check Amount:								1,980.00

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263	07/11/02	HOPE	DOMINION HOPE	1 5000 0182 1052	07/02/02	23.87	0.00	23.87
				2 1000 0004 8137	07/02/02	17.96	0.00	17.96
				3 5000 0186 2903	07/02/02	17.22	0.00	17.22
Total Check Amount:								59.05
264	07/11/02	HYDE	HYDE BROTHERS PRINTING CO	0041010-IN	06/18/02	4,200.00	0.00	4,200.00
265	07/11/02	JOHN	LEE JOHNSON	JUNE, 2002 REG MEETINGS	07/02/02	200.00	0.00	200.00
266	07/11/02	LUBECK	LUBECK PSD	WATER BILLS	06/24/02	188.00	0.00	188.00
				4632	06/24/02	1,305.20	0.00	1,305.20
Total Check Amount:								1,493.20
267	07/11/02	MCHENR	MC HENRY ELECTRIC CO. INC	14377	06/18/02	290.00	0.00	290.00
				14377-2	06/18/02	58.00	0.00	58.00
Total Check Amount:								348.00
268	07/11/02	MILLER	MILLER COMMUNICATIONS	77801	06/19/02	90.00	0.00	90.00
269	07/11/02	MILLES	SEAN J. MILLER	SD REF ACCT.1-3224-01	07/10/02	100.92	0.00	100.92
270	07/11/02	MOOREG	GARY MOORE	CONSULTING WORK	07/10/02	793.13	0.00	793.13
271	07/11/02	MSUTIL	MISS UTILITY OF WV, INC.	IVC0005133	06/30/02	43.25	0.00	43.25
272	07/11/02	MUNICI	MUNICIPAL BOND COMMISSION	90 A REVENUE ACCOUNT	07/02/02	21,672.00	0.00	21,672.00
				90 B REVENUE ACCOUNT	07/02/02	313.00	0.00	313.00
Total Check Amount:								21,985.00
273	07/11/02	MUNICS	MUNICIPAL BOND COMMISSION	LUB-S-1-99-A-WO-06	07/02/02	36,480.00	0.00	36,480.00
				LUB-S-1-99-B-WO-06	07/02/02	4,390.00	0.00	4,390.00
				LUB-S-2-99-A-WO-06	07/02/02	5,480.00	0.00	5,480.00
				LUB-S-2-99-B-WO-06	07/02/02	660.00	0.00	660.00
Total Check Amount:								47,010.00
274	07/11/02	NORTHW	NORTHWESTERN LANDFILL, INC	605283	07/03/02	363.65	0.00	363.65
				606002	07/08/02	363.65	0.00	363.65
Total Check Amount:								727.30
275	07/11/02	PKOFFI	PARKERSBURG OFFICE SUPPLY	444227-0	07/08/02	23.50	0.00	23.50

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276	07/11/02	PO	WASHINGTON POSTMASTER	POSTAGE JULY BILLING	07/04/02	800.00	0.00	800.00
277	07/11/02		POSTLE PHILIP R. POSTLEVAIT CPA	000521	07/01/02	2,200.00	0.00	2,200.00
278	07/11/02		PRATHE PRATHER ENTERPRISES	JUNE SERVICES	06/28/02	240.00	0.00	240.00
279	07/11/02	RUS	RUS OF MORGANTOWN	37424-0426	06/18/02	82.74	0.00	82.74
				37431-0441	06/25/02	82.74	0.00	82.74
				37438-0424	07/02/02	82.74	0.00	82.74
				37445-0434	07/09/02	82.74	0.00	82.74
Total Check Amount:								330.96
280	07/11/02	SCOTS	SCOTS LANDSCAPE NURSERY	235575	06/12/02	147.80	0.00	147.80
281	07/11/02	SCOTTJ	JULIE L. SCOTT	SD REF ACCT.5-0502-02	07/10/02	50.46	0.00	50.46
282	07/11/02	SMITHJ	JAMES E. SMITH	JUNE, 2002 REG MEETINGS	07/09/02	200.00	0.00	200.00
283	07/11/02	STEELE	DAVID D. STEELE	JUNE 2002 REG MEETINGS	07/09/02	200.00	0.00	200.00
284	07/11/02	STEELEC	STATE ELECTRIC SUPPLY	2090758-00	06/12/02	174.66	0.00	174.66
				2090758-01	06/26/02	74.86	0.00	74.86
				2093061-00	06/27/02	101.75	0.00	101.75
Total Check Amount:								351.27
285	07/11/02	STRICK	ALLEN J. STRICKLAND	SD REF ACCT.8-3350-01	07/10/02	50.49	0.00	50.49
286	07/11/02	TAYLOR	HAROLD'S REFUSE REMOVAL	C033	07/09/02	44.96	0.00	44.96
				C069	07/09/02	44.96	0.00	44.96
Total Check Amount:								89.92
287	07/11/02	USABLU	USA BLUEBOOK	560004	06/26/02	721.21	0.00	721.21
288	07/11/02	USDA	RURAL ECONOMIC	JULY, 2002 PAYMENT	07/09/02	2,585.00	0.00	2,585.00
				JUNE, 2002 SURCHARGES	07/09/02	1,211.40	0.00	1,211.40
Total Check Amount:								3,796.40
289	07/11/02	VORETO	TODD VORE	SD REF ACCT.3-1950-01	07/10/02	100.92	0.00	100.92
290	07/11/02	WATERM	WATERMAN-DOUGLASS & ASSOC	02-282	06/14/02	400.00	0.00	400.00
291	07/11/02	WAWORK	WATER WORKS & INDUSTRIAL	319150	06/19/02	847.42	0.00	847.42

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292	07/11/02		WESBAN WESBANCO BANK, INC.	000314939453	07/08/02	1,241.26	0.00	1,241.26	
293	07/11/02		WESTFI WESTFIELD GROUP	4701235316 001 00001 CWP 3 571 226	06/25/02 06/20/02	3,285.75 6,687.21	0.00 0.00	3,285.75 6,687.21	
Total Check Amount:								9,972.96	
294	07/11/02		VTRENV JAMES C. WRIGHT	3239	07/02/02	651.00	0.00	651.00	
295	07/11/02		WVDHH WV DEPT OF HEALTH & HUMAN	127286	06/30/02	8.00	0.00	8.00	
296	07/11/02		WVRET WV PUBLIC EMP RETIREMENT	PERIOD ENDING 06/30/02	06/30/02	4,414.76	0.00	4,414.76	
297	07/11/02		WVRWA WVRWA	WVRWA ANNUAL MEETING	06/14/02	90.00	0.00	90.00	
298	07/11/02		WVTAX WV DEPT OF TAX & REVENUE	PERIOD ENDING 06/30/02	06/26/02	1,343.13	0.00	1,343.13	
299	07/11/02		YOURHT YOUR HUT	RE-INBURSE M. CAPLINGER	07/02/02	16.80	0.00	16.80	
300	07/11/02		ZIELIN MARK ZIELINSKI	1696	07/02/02	361.00	0.00	361.00	
301	07/11/02		ZZIPNT ZZZIP.NET	1671	06/17/02	5,250.00	0.00	5,250.00	
Number Of Checks Written: 57						Totals:	123,443.14	43.00	123,400.14

End of Check Register ***