

LUBECK PUBLIC SERVICE DISTRICT

JULY 25, 2002

James E. Smith, Chairman  
David Steele, Secretary  
Lee Johnson, Treasurer

ATTENDING: Lee Johnson, David Steele, James Cox, Phil Postlewait, Charles Flinn,  
Larry Wright

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	321	488
	2	Lubeck	331	418
	3	Riverhill - Blenn. Heights	237	385
	4	DuPont Road	228	301
	5	Larkmead Road	110	329
	6	LMH - Homewood Road	0	270
	7	Washington Bottom	301	363
	8	New England Ridge	185	315
	9	Lubeck South	218	319
	10	Larkmead Area - Marttown	31	305
	11	Route 68 South - Hopewell	0	190
	12	Mitchell's	35	74
		Total Customers	1997	3,757

TREASURER'S REPORT:

Revenue Fund - United National Bank	(\$15,084.10)
Operations & Maintenance Fund - Wesbanco	\$7,338.67
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$31,340.90
WesBanco Trust Fund	\$379,761.84
Transfer From Revenue to Operation & Maintenance Checking Account	\$50,000.00
Transfer From Water Revenue to Water Projection Construction	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$14,000.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$11,500.00
Transfer From Revenue to WesBanco Tax Account	\$4,502.16
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Jim Cox.

- A) Moved by Dave Steele, seconded by Lee Johnson that Lee Johnson serve as Chairman during tonight's meeting in the absence of the Chairman. Passed unanimously.
- B) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of July 11, 2002 be approved. Passed unanimously.

**EXISTING PACKAGE PLANT DEMOLITION & LINE REHABILITATION:**

- A) Ron continues to work on maintenance of the Hyview Terrace package plant.
- B) The District has poured concrete on the section that we have replaced in Somer Villa. It has been topped with asphalt to finish it out.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been going on in the District:

- A) Installed 0 water taps since the last Board meeting in July. There are 4 water taps to be installed. This gives us 36 water taps for 2002. The District has 3 sewer taps to install. Have installed 6 sewer taps for 2002.
- B) Repaired line leaks.
- C) Reseeded yards from where leaks and taps had been made.
- D) Completed work orders, spotted lines, set meters.

**GENERAL BUSINESS:**

- A) The District has received a certificate from AWWA for our Safety Record for 2001.
- B) The District had another round of sampling completed yesterday for the level of C-8.
- C) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

D) Charles Flinn attended the meeting to see about getting water extended up his road off of Middle Fork of Lee Creek. The Board told him there was nothing that could be done until we get our water tank built and in service. We talked about the fact that they could make plans to have their water line finished and ready to go into service when the tank went into service. Mr. Flinn also ask for a cost estimate that Jim is to prepare when he gets back from vacation.

E) Larry Wright attended the Board Meeting to ask about the water service line that is proposed to be run up a private right of way. He does not want it located there. The Board expressed to him that this was a matter to be resolved between himself and the other property owner.

F) Discussion of C-8 letters received.

G) Meeting adjourned.

Lee Johnson APPROVED David D. State ATTESTED

DATE: 07/25/02  
TIME: 10:53 AM

LUBECK PUBLIC SRVC DSTR  
Accounts Payable  
Check Register

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SH ACCOUNT: 1 113150

CHECK NUMBER	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
318	07/25/02	ADT	ADT SECURITY SERVICES	23785054	07/19/02	436.68	0.00	436.68
319	07/25/02	AMERIC	AMERICAN MEDICAL SECURITY	4700-003434	07/01/02	565.43	0.00	565.43
320	07/25/02	AT & T	AT & T	054 251 6477 001	06/28/02	6.00	0.00	6.00
321	07/25/02	AUTOZO	AZ COMMERCIAL	1104711111 6035303000260905	07/24/02 07/05/02	12.82 2.98	0.00 0.00	12.82 2.98
Total Check Amount:								15.00
322	07/25/02	BOSLEY	BOSLEY RENTAL & SUPPLY	P 1035057-01	07/15/02	12.78	0.00	12.78
323	07/25/02	BROWNJ	JOSEPH M. BROWN	7/15/02 7/9/02	07/15/02 07/09/02	318.75 487.50	0.00 0.00	318.75 487.50
Total Check Amount:								806.25
324	07/25/02	CAVCON	CAVCON	18438 18443	07/01/02 07/01/02	52.85 104.01	0.00 0.00	52.85 104.01
Total Check Amount:								156.86
325	07/25/02	COMPAN	COMPANION LIFE	903 05 41250 000	07/22/02	558.03	0.00	558.03
326	07/25/02	CUTNRN	CUT N RUN	517	07/24/02	2,624.00	0.00	2,624.00
327	07/25/02	HAYHUR	RICHARD A. HAYHURST	CIVIL ACTION 10-C-2518	06/27/02	9,015.70	0.00	9,015.70
328	07/25/02	L. TIR	LUBECK TIRE SERVICE	4359 4360	07/18/02 07/19/02	17.95 17.95	0.00 0.00	17.95 17.95
Total Check Amount:								35.90
329	07/25/02	MEDIC	MEDICAL BENEFITS CO.	49 10075	07/19/02	5,757.58	0.00	5,757.58
330	07/25/02	NETLIF	NETLIFE	7502878	07/18/02	59.58	0.00	59.58
331	07/25/02	MILLER	MILLER COMMUNICATIONS	77874	07/01/02	255.00	0.00	255.00
332	07/25/02	MONONG	ALLEGHENY POWER	3 60 09 888 00025 1 3 60 09 888 00025 10	07/17/02 07/17/02	4,075.25 5,981.05	0.00 0.00	4,075.25 5,981.05
Total Check Amount:								10,056.30
333	07/25/02	MOOREG	GARY MOORE	CONSULTING SERVICES	07/19/02	290.63	0.00	290.63

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334	07/25/02		NEWBER NEWBERRY HARDWARE	130076	07/25/02	30.13	0.00	30.13
335	07/25/02		NORTHW NORTHWESTERN LANDFILL, INC	607527	07/17/02	353.44	0.00	353.44
336	07/25/02		OFFICE OFFICE DEPOT CREDIT PLAN	6011564203427100	07/04/02	191.91	0.00	191.91
337	07/25/02	PAMS	PARKERSBURG AC MOTOR SALE	85733 85836	07/01/02 07/01/02	15.79 271.00	0.00 0.00	15.79 271.00
Total Check Amount:								286.79
338	07/25/02		PARKNS PARKERSBURG SENTINEL CO.	L00266	06/27/02	656.79	0.00	656.79
339	07/25/02		PETTY LUBECK PUBLIC SERVICE DIS	INV.#4 & 5	07/25/02	48.41	0.00	48.41
340	07/25/02		PKSEWR PARKERSBURG SANITARY BD	JUNE, 2002 PKSBG. SEWER	06/27/02	11,927.71	0.00	11,927.71
341	07/25/02		RACO RACO MANUFACTURING	49859	07/08/02	55.00	0.00	55.00
342	07/25/02		SAM'S SAM'S CLUB	49 0939 108861 4	07/08/02	70.94	0.00	70.94
343	07/25/02		SMITH SMITH CONCRETE	2416	07/11/02	287.00	0.00	287.00
344	07/25/02		TESACO TESA COMPANY, INC.	65467	07/16/02	629.95	0.00	629.95
345	07/25/02		TRACEW JAMES TRACEWELL	REFUND CONV. TAP	07/19/02	115.56	0.00	115.56
346	07/25/02		TRI-SR TRI-STAR PAGING	2002599441	07/01/02	71.19	0.00	71.19
347	07/25/02		USFILS US FILTER/DAVIS PROD	8811206	07/10/02	1,560.00	0.00	1,560.00
348	07/25/02		VISA CARDHOLDERS SERVICES	4442 7903 0003 9660	07/16/02	466.58	0.00	466.58
349	07/25/02		WARDFA WARD FARM SUPPLY, INC.	16765	07/16/02	99.50	0.00	99.50
350	07/25/02		WVCOMP WV WORKERS COMPENSATION	PERIOD ENDING 06/30/02	06/30/02	3,138.22	0.00	3,138.22
351	07/25/02		WVDHH WV DEPT OF HEALTH & HUMAN	3305404	07/12/02	8.00	0.00	8.00
352	07/25/02		WVMQA WV MUNICIPAL WATER ASSOC.	MEMBERSHIP DUES	07/02/02	1,750.00	0.00	1,750.00
353	07/25/02		WVPEIA WVPEIA	0219303192	07/12/02	1,635.00	0.00	1,635.00
354	07/25/02		WVWAT WV WATER & WASTE SUPPLY	37344011-01 37344011-02 37349453-01 37353477-01	06/24/02 06/26/02 06/26/02 06/26/02	973.00 254.50 46.52 105.24	0.00 0.00 0.00 0.00	973.00 254.50 46.52 105.24

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				37353477-02	07/08/02	157.00	0.00	157.00
				37372706-01	06/26/02	392.60	0.00	392.60
				37391966-01	06/26/02	658.00	0.00	658.00
				37402594-01	07/01/02	203.60	0.00	203.60
				37407929-01	07/10/02	6,900.00	0.00	6,900.00
				37413250-01	07/01/02	80.00	0.00	80.00
				37417300-01	06/28/02	920.25-	0.00	920.25-
				37418368-01	07/10/02	894.00	0.00	894.00
				37425800-01	07/08/02	117.44-	0.00	117.44-
				37442008-1	07/10/02	165.00	0.00	165.00
Total Check Amount:								9,791.77
355 07/25/02	ZZIPNT	ZZZIP.NET		1701	07/17/02	340.00	0.00	340.00
				INTERNET SERVICES	07/16/02	65.00	0.00	65.00
Total Check Amount:								405.00
Number Of Checks Written: 38				Totals:		64,231.41	0.00	64,231.41

End of Check Register \*\*\*