

LUBECK PUBLIC SERVICE DISTRICT

AUGUST 8, 2002

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, David Steele, James Cox, Phil Postlewait,
 Charles Flinn, Chris Waldron, Marcella Waldron, John Clevenger

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	321	489
	2	Lubeck	331	418
	3	Riverhill - Blenn. Heights	237	385
	4	DuPont Road	228	301
	5	Larkmead Road	117	334
	6	LMH - Homewood Road	0	270
	7	Washington Bottom	300	363
	8	New England Ridge	184	315
	9	Lubeck South	217	320
	10	Larkmead Area - Marrtown	31	307
	11	Route 68 South - Hopewell	0	191
	12	Mitchell's	35	73
		Total Customers	2001	3,766

TREASURER'S REPORT:

Revenue Fund - United National Bank	(\$9,108.30)
Operations & Maintenance Fund - Wesbanco	\$7,368.71
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$31,340.90
WesBanco Trust Fund	\$379,761.84

Transfer From Revenue to Operation & Maintenance Checking Account	\$90,000.00
Transfer From Water Revenue to Operation & Maintenance Checking Account	\$9,000.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$12,000.00
Transfer From Revenue to WesBanco Tax Account	\$4,838.41
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jim Smith.

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meeting of July 25, 2002 be approved. Passed unanimously.

EXISTING PACKAGE PLANT DEMOLITION & LINE REHABILITATION:

- A) Ron continues to work on operation and maintenance of the Hyview Terrace Plant.

- B) The District is still trying to get in a position to do some more work on the Lubeck Hills Pond and Pahlhurst. However, the people of Pahlhurst are getting upset because we have yet to get the work started. Jim has tried to explain to them where we are and where we have to go and that it depends upon leaks, etc.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 5 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 41 water taps for 2002. The District has 1 sewer tap to install. Have installed 1 sewer tap since the last Board meeting. Have installed 7 sewer taps for 2002.

- B) The men have been working on different leaks all over the District.

- C) Repaired leak and tap sites with grass seed and straw.

- D) Did turn offs for non payments.

- E) Laid some additional water line, filled and flushed it in Fairview #1. It has passed and we have installed the first tap.

- F) Completed work orders, spotted lines, set meters.

It was reported what Rod and Bill have been working on:

A) July Water Pumped to System:	29,200,000 Gallons
Homewood Booster Station:	226,000 Gallons
New England Booster Station:	1,604,200 Gallons
High Water Usage and Day:	1,193,000 on 07/22
Low Water Usage and Day:	748,000 on 07/12

Experienced overflows and leaks.

GENERAL BUSINESS:

- A) Due to the September 11 incident the management of Lubeck PSD decided to follow suggestions being made by different organizations. One of those suggestions was to not allow any pictures to be taken of our facilities. However, Jim would like to ask the Board for permission for our insurance obtained hydrologist to take some pictures of the well field and the water plant. The Board stated that unless those pictures could be kept confidential they would not agree to it.
- B) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- C) Jim wants you to be aware that there is a hearing on Pearl Life required connection to the sewer system. It is scheduled for August 26 at 1:15 PM.
- D) The District received a formal complaint from the Public Service Commission concerning a water tap for Sue Ellen Whited. This is the tap that Larry Wright talked about at the last Board meeting. Upon talking with Joe Brown he stated that he does not remember meeting with Mr. Whited and feels very strongly that he would not have told him that he could use the deed and road right-of-way as a utility easement if it does not say anything about utilities. Joe believes just the opposite, that it must say that you can use it for that purpose. The District will be answering it.
- E) The District received a letter from one of our customers who has requested that the District lower the main sewer line in front of his home. Jim has tried to explain to him that the sewer line is laid at minimum grade and cannot be lowered. Additionally, Jim has tried to explain to him that the sewer line was installed before the homes were built and that his home was built too low for the existing sewer tap, for which we are not responsible for. He is requesting that the District lower the sewer line, reimburse him for his sewer line replacement, which by the way had a belly in it under his driveway, and pay to have his driveway replaced. As Jim sees it the District does not owe him anything. It was the original builder who messed up and everyone since then has had to suffer with it. The District has bent over backwards to try and help him out with his problem to date. Maybe what we need to do is send him a bill for our time and materials.
- F) Discussion of Barry Dew and Anthony Playtis Public Service Commission case.
- G) Reported on the progress of the water tanks and air stripper project.

H) Discussion of C-8 letters.

I) Meeting adjourned.

Lee Johnson APPROVED *James E. Smith* ATTESTED

DATE: 08/08/02
 TIME: 10:50 AM

LUBECK PUBLIC SRVC DSTR
 Accounts Payable
 Check Register

CASH ACCOUNT: 1 113150

CHECK NUMBER	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
5371	08/08/02		ARCHER ARCHER'S PLUMBING	021825	07/15/02	145.00	0.00	145.00
5372	08/08/02		AT & T AT & T	030 337 3531 001 054 251 6477 0010	07/13/02 07/28/02	35.06 19.63	0.00 0.00	35.06 19.63
Total Check Amount:								54.69
5373	08/08/02		AT&TWI AT&T WIRELESS SERVICES	2002347009 2800418853	07/27/02 07/27/02	199.14 37.69	0.00 0.00	199.14 37.69
Total Check Amount:								236.83
5374	08/08/02		AUTOZO AZ COMMERCIAL	1104710957 1104718172 1104723042	07/24/02 07/31/02 08/05/02	42.57 6.96 4.96	0.00 0.00 0.00	42.57 6.96 4.96
Total Check Amount:								54.49
5375	08/08/02		BLACKR BLACK ROCK TEST LABS	323	07/31/02	120.00	0.00	120.00
5376	08/08/02		BOLEY RICK L. BOLEY	SD REF ACCT.12-1610-02	08/07/02	60.06	0.00	60.06
5377	08/08/02		BURCHA KAREN S. BURCHARD	SD REF ACCT.9-0015-01	08/07/02	100.99	0.00	100.99
5378	08/08/02		C&P VERIZON	000042342669 16Y	07/17/02	692.74	0.00	692.74
5379	08/08/02		CANON CANON FINANCIAL SERVICES	3348846	08/01/02	223.01	0.00	223.01
5380	08/08/02		CRESCE CRESCENT & SPRAGUE	S1692965.001	07/26/02	22.45	0.00	22.45
5381	08/08/02		CRITES BOBBIE JO CRITES	SD REF ACCT.5-0525-01	08/07/02	50.46	0.00	50.46
5382	08/08/02		CUTNRN CUT N RUN	518	08/08/02	1,312.00	0.00	1,312.00
5383	08/08/02		DAVISP PAMELA J. DAVIS	SD REF ACCT.10-2075-02	08/07/02	30.16	0.00	30.16
5384	08/08/02		DEVAUG MICHELLE DEVAUGHN	SD REF ACCT.5-0420-02	08/07/02	50.46	0.00	50.46
5385	08/08/02		FOXDEA DEANNA FOX	SD REF ACCT.2-1600-00	08/07/02	50.00	0.00	50.00
5386	08/08/02		GEOONE GEOONE	12989	07/17/02	180.00	0.00	180.00
5387	08/08/02		GESSEL WILLIAM L. GESSEL	SD REF ACCT.9-0480-01	08/07/02	100.92	0.00	100.92
5388	08/08/02		GRESSE LESLIE EQUIPMENT CO.	912494	07/24/02	4.83	0.00	4.83
5389	08/08/02		GUNNEL KATTY A. GUNNELS	SD REF ACCT.9-2005-01	08/07/02	50.46	0.00	50.46

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390	08/08/02	HACH	HACH COMPANY	3132637	07/25/02	197.40	0.00	197.40
391	08/08/02	HOPE	DOMINION HOPE	1 5000 0182 1052	08/05/02	19.44	0.00	19.44
				2 1000 0004 8137	08/05/02	17.96	0.00	17.96
				3 5000 0186 2903	08/05/02	29.79	0.00	29.79
Total Check Amount:								67.19
392	08/08/02	JOHN	LEE JOHNSON	JULY, 2002 REG. MEETING	08/07/02	200.00	0.00	200.00
				RE-INBURSE. MILEAGE	08/08/02	106.58	0.00	106.58
Total Check Amount:								306.58
393	08/08/02	JOHNSO	BUNNY-LOU I. JOHNSON	SD REF ACCT.5-4230-01	08/07/02	100.92	0.00	100.92
394	08/08/02	LARKME	LARKMEAD FLORIST	49000	07/27/02	31.00	0.00	31.00
395	08/08/02	LIPSCO	CORI L. LIPSCOMB	SD REF ACCT.5-1340-01	08/07/02	29.90	0.00	29.90
96	08/08/02	LUBECK	LUBECK PSD	WATER BILLS	07/24/02	166.32	0.00	166.32
				WATER TREATMENT PLANT	07/24/02	1,285.62	0.00	1,285.62
Total Check Amount:								1,451.94
397	08/08/02	LUBSD	LUBECK PSD	SD REF ON ACCTS.	08/07/02	402.38	0.00	402.38
398	08/08/02	MILLER	MILLER COMMUNICATIONS	77622	07/01/02	105.00	0.00	105.00
				77780	07/17/02	60.00	0.00	60.00
				77991	07/19/02	105.00	0.00	105.00
Total Check Amount:								270.00
399	08/08/02	MUNICI	MUNICIPAL BOND COMMISSION	90 A REVENUE ACCT.	08/07/02	21,672.00	0.00	21,672.00
				90 B REVENUE ACCT.	08/07/02	313.00	0.00	313.00
Total Check Amount:								21,985.00
400	08/08/02	MUNICS	MUNICIPAL BOND COMMISSION	LUB-S-1-99-A-WO-06	08/07/02	36,480.00	0.00	36,480.00
				LUB-S-1-99-B-WO-06	08/07/02	4,390.00	0.00	4,390.00
				LUB-S-2-99-A-WO-06	08/07/02	5,480.00	0.00	5,480.00
				LUB-S-2-99-B-WO-06	08/07/02	660.00	0.00	660.00
Total Check Amount:								47,010.00
401	08/08/02	NORTHW	NORTHWESTERN LANDFILL, INC	608993	07/25/02	346.63	0.00	346.63
402	08/08/02	PIONEER	PIONEER SUPPLY, INC.	LPS1000	07/31/02	90.00	0.00	90.00

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5403	08/08/02	PO	WASHINGTON POSTMASTER	AUG. 2002 BILL. POSTAGE	08/07/02	700.00	0.00	700.00
5404	08/08/02		POSTLE PHILIP R. POSTLEVAIT CPA	000547	08/01/02	2,200.00	0.00	2,200.00
5405	08/08/02		PRATHE PRATHER ENTERPRISES	JULY SERVICES	07/26/02	240.00	0.00	240.00
5406	08/08/02		ROUSHT TIN P. ROUSH, PS	22-21	08/02/02	960.00	0.00	960.00
5407	08/08/02	RUS	CINTAS	37452-0419	07/16/02	82.74	0.00	82.74
				37459-0429	07/23/02	82.74	0.00	82.74
				37466-0416	07/30/02	89.20	0.00	89.20
				37473-0429	08/06/02	89.20	0.00	89.20
Total Check Amount:								343.88
5408	08/08/02		SAULTE MARIA MAY SAULTER	SD REF ACCT.5-1868-02	08/07/02	77.50	0.00	77.50
5409	08/08/02		SMITHH HAROLD E. SMITH	2/3 HEALTH INS.	07/25/02	153.34	0.00	153.34
10	08/08/02		SMITHJ JAMES E. SMITH	JULY, 2002 REG. MEETING	08/07/02	100.00	0.00	100.00
5411	08/08/02		STEELE DAVID D. STEELE	JULY, 2002 REG. MEETING	08/07/02	200.00	0.00	200.00
5412	08/08/02		STEELEC STATE ELECTRIC SUPPLY	2097599-00	07/25/02	35.98	0.00	35.98
				2099248-00	08/05/02	81.84	0.00	81.84
Total Check Amount:								117.82
5413	08/08/02		STUART STUART OIL COMPANY	E2686	07/24/02	30.00	0.00	30.00
5414	08/08/02		TAYLOR HAROLD'S REFUSE REMOVAL	C033	08/07/02	44.96	0.00	44.96
				C069	08/07/02	44.96	0.00	44.96
Total Check Amount:								89.92
415	08/08/02	TNCC	THE NATIONAL COLLOID CO.	15991	07/16/02	3,568.64	0.00	3,568.64
416	08/08/02		TRI-SR TRI-STAR PAGING	42406832	08/01/02	29.85	0.00	29.85
417	08/08/02	USDA	RURAL ECONOMIC	JULY, 2002 SURCHARGES	08/01/02	1,137.70	0.00	1,137.70
				PAYMENT	08/07/02	2,585.00	0.00	2,585.00
Total Check Amount:								3,722.70
18	08/08/02		WALKER TROY E. WALKER	SD REF ACCT.3-0820-01	08/07/02	100.92	0.00	100.92
119	08/08/02		WESTFI WESTFIELD GROUP	4701235316 001 00001	07/25/02	3,285.75	0.00	3,285.75

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5420	08/08/02		WHITER C. RENEE WHITE	SD REF ACCT.8-0525-01	08/07/02	100.92	0.00	100.92	
5421	08/08/02		WTRENV JAMES C. WRIGHT	3285	08/02/02	738.00	0.00	738.00	
5422	08/08/02		WVRET WV PUBLIC EMP RETIREMENT	PERIOD ENDING 07/31/02	07/25/02	4,517.63	0.00	4,517.63	
5423	08/08/02		WVTAX WV DEPT OF TAX & REVENUE	PERIOD ENDING 07/31/02	07/19/02	1,333.55	0.00	1,333.55	
5424	08/08/02		ZZIPNT ZZZIP.NET	1710	07/25/02	125.00	0.00	125.00	
Number Of Checks Written: 54						Totals:	98,564.71	0.00	98,564.71

End of Check Register ***