

LUBECK PUBLIC SERVICE DISTRICT

SEPTEMBER 26, 2002

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James Cox, Lee Johnson, James Smith, David Steele, Charles R. Flinn,
 Philip R. Bonner, Philip M. Bonner, Theresa Bonner, Edwin W. Hill,
 Bill Toomey, Rebecca Moyers, Mike Hill

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	317	488
	2 Lubeck	331	418
	3 Riverhill - Blenn. Heights	276	385
	4 DuPont Road	233	301
	5 Larkmead Road	112	334
	6 LMH - Homewood Road	0	268
	7 Washington Bottom	295	363
	8 New England Ridge	177	317
	9 Lubeck South	205	326
	10 Larkmead Area - Marrtown	33	302
	11 Route 68 South - Hopewell	0	192
	12 Mitchell's	50	75
	Total Customers	2029	3,769

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$8,757.20
Operations & Maintenance Fund - Wesbanco	\$9,547.10
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$31,359.03
WesBanco Trust Fund	\$409,267.58
Transfer From Revenue to Operation & Maintenance Checking Account	\$35,000.00
Transfer From Water Revenue to WesBanco Investment Account	\$0.00
Transfer From Revenue to Prudential Securities - Water Tap Account	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
Transfer From Revenue to Vehicle Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$13,000.00
Transfer From Revenue to WesBanco Tax Account	\$4,891.01
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Jim Smith.

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meeting of September 12, 2002 be approved. Passed unanimously.

EXISTING PACKAGE PLANT DEMOLITION & LINE REHABILITATION:

- A) Charlie and Mark continues to work on operation and maintenance of the Hyview Terrace plant.
- B) Jim reported on what he was anticipating doing at the Pahlhurst pond.

DISCUSSION OF DISTRICT HAPPENINGS:

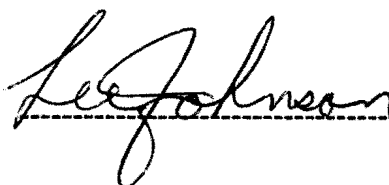
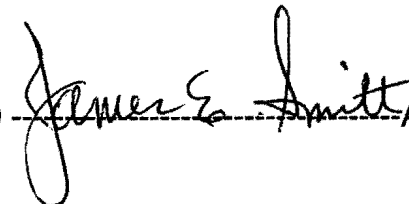
It was reported what has been happening in the District:

- A) Installed 7 water taps since the last Board meeting. There are 10 water taps to be installed. This gives us 58 water taps for 2002. The District has installed 1 sewer tap since the last Board meeting. There are 0 sewer taps to be installed. This gives us 11 sewer taps for 2002.
- B) Repaired four water line breaks.
- C) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Jim has put together a cost estimate on a hauling tap that would duplicate the one out front. The estimate is for \$4,423.96. It was given to Mr. Flinn.
- C) Bill Toomey is here this evening to talk about the water system information that they are seeking and how it relates to our water plant and well locations, etc.
- D) Teresa Bonner from New England Ridge is to attend the meeting tonight to talk about their need for water. She is wanting to tag onto the Wadesville project for water if there is any money left over after Mr. Flinn's area is completed, assuming it qualifies. Jim is to put together a cost estimate for them for a self help project.

- E) Nadine Hoffman called yesterday concerning getting water down to the Belleville Community Building. Jim told her that a water line could not be extended to that area until after the water tank goes into service. She wanted to know how to get water now since it serves as a shelter also. Jim told her she would need to talk to the Board. She was going to call Dave Steele.
- F) The District received a letter from Senator Deem asking about sewer service in Marrtown proper. This is the area that Parkersburg is working on at this time.
- G) Bob Tebay called a couple of days ago about the fact that they are now taking telephone bill payments at the store. He asked about taking our payments also. Jim told him that he felt that it would be a conflict of interest due to him still being a County Commissioner. He then asked about placing a drop box at the store. Jim told him he would talk to the Board about it. We are not interested at this time.
- H) Letter from Richard Hayhurst to Jim RE: Sue Whited enclosing the Initial Joint Staff Memorandum of the PSC referring the case to an Administrative Law Judge. There is a second letter setting the case for a final decision by March 3, 2003.
- I) Information was given the Board about what letters had been received concerning the C-8 case.
- J) Meeting adjourned.

 APPROVED  ATTESTED

DATE: 09/26/02
TIME: 2:06 PM

LUBECK PUBLIC SRVC DSTR
Accounts Payable
Check Register

CASH ACCOUNT: 1 113150

CHECK NUMBER	DATE	ID	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	AMOUNT	DISCOUNT AMOUNT	AMOUNT PAID
5597	09/26/02	ADVANC	ADVANCE AUTO PARTS	54637	09/18/02	48.98	0.00	48.98
5598	09/26/02	ALLIED	ALLIED AUTO GLASS	15628	09/10/02	250.00	0.00	250.00
5599	09/26/02	ALLMAN	LACY H. ALLMAN	SD REF ACCT.10-0559-04	09/24/02	22.00	0.00	22.00
5600	09/26/02	AMERIC	AMERICAN MEDICAL SECURITY	4700-003434	09/10/02	528.69	0.00	528.69
5601	09/26/02	AUTOZO	AZ COMMERCIAL	1104769983 1104770906 1104773563 1104775403	09/19/02 09/20/02 09/23/02 09/25/02	90.13 155.86 88.53 4.86	0.00 0.00 0.00 0.00	90.13 155.86 88.53 4.86
Total Check Amount:								162.32
5602	09/26/02	AVAYA	AVAYA, INC.	0100315737	09/06/02	195.63	0.00	195.63
5603	09/26/02	BOSLEY	BOSLEY RENTAL & SUPPLY	P 1037076-01 P1037352-01	08/24/02 08/28/02	7.06 10.59	0.00 0.00	7.06 10.59
Total Check Amount:								17.65
5604	09/26/02	C&P	VERIZON	000042342669 16Y	09/17/02	382.51	0.00	382.51
5605	09/26/02	COLLIN	MELINDA COLLINS	SD REF ACCT.10-0610-00	09/24/02	59.60	0.00	59.60
5606	09/26/02	COMPAN	COMPANION LIFE	903 05 41250 0000	09/19/02	558.03	0.00	558.03
5607	09/26/02	CURTIS	VALERIE J. CURTIS	SD REF ACCT.3-0710-06	09/24/02	62.31	0.00	62.31
5608	09/26/02	CUTNRN	CUT N RUN	521	09/25/02	625.00	0.00	625.00
5609	09/26/02	FEDEX	FEDEX	4-363-71271	09/11/02	22.13	0.00	22.13
5610	09/26/02	GOFFBR	GOFF BRO. MACHINE	6367	09/26/02	602.00	0.00	602.00
5611	09/26/02	HACH	HACH COMPANY	3194512	09/18/02	293.57	0.00	293.57
5612	09/26/02	HUPPJI	JILL HUPP	RE-INBURSE. PARTS	09/09/02	150.00	0.00	150.00
5613	09/26/02	INDUST	INDUSTRIAL RUBBER PRODUCT	46864-001	09/18/02	98.30	0.00	98.30
5614	09/26/02	KNICEL	PATRICIA KNICELY	SD REF ACCT.11-1365-01	09/24/02	17.55	0.00	17.55
5615	09/26/02	L. TIR	LUBECK TIRE SERVICE	4385 4386	09/25/02 09/26/02	17.95 186.00	0.00 0.00	17.95 186.00
Total Check Amount:								203.95

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5616	09/26/02		LUBECK LUBECK PSD	WATER BILLS	09/23/02	190.02	0.00	190.02
				WATER TREATMENT PLANT	09/23/02	1,388.00	0.00	1,388.00
Total Check Amount:								1,578.02
5617	09/26/02	LUBSD	LUBECK PSD	SD ON ACCTS.	09/24/02	1,238.54	0.00	1,238.54
5618	09/26/02		MATHEN MATHENY MOTOR CO.	188768	09/12/02	304.38	0.00	304.38
				189136	09/17/02	184.66	0.00	184.66
				189270	09/18/02	28.90	0.00	28.90
				189570	09/20/02	19.96	0.00	19.96
				189940	09/26/02	16.12	0.00	16.12
Total Check Amount:								554.02
5619	09/26/02		METLIF METLIFE	7502878	09/18/02	59.58	0.00	59.58
5620	09/26/02		MONONG ALLEGHENY POWER	3 60 09 888 00025 1	09/16/02	1,273.05	0.00	1,273.05
				3 60 09 888 00025 1	09/16/02	9,165.36	0.00	9,165.36
Total Check Amount:								10,438.41
5621	09/26/02		MSUTIL MISS UTILITY OF WV, INC.	IVC0005819	08/31/02	53.75	0.00	53.75
5622	09/26/02		MYERS MYERS SEPTIC TK. CLEANING	007038	08/28/02	600.00	0.00	600.00
5623	09/26/02		NEWBER NEWBERRY HARDWARE	129582	09/09/02	29.53	0.00	29.53
				130125	09/16/02	7.12	0.00	7.12
Total Check Amount:								36.65
5624	09/26/02		NORTHW NORTHWESTERN LANDFILL, INC	618017	09/17/02	391.92	0.00	391.92
				619199	09/24/02	349.70	0.00	349.70
Total Check Amount:								741.62
5625	09/26/02	PO	WASHINGTON POSTMASTER	POSTAGE DUE ACCOUNT	09/26/02	250.00	0.00	250.00
5626	09/26/02	RUS	CINTAS	531111514	09/17/02	83.40	0.00	83.40
				531114186	09/24/02	83.40	0.00	83.40
Total Check Amount:								166.80
5627	09/26/02	SAMS	SAM'S CLUB	49 0939 108861 4	09/09/02	28.20	0.00	28.20
5628	09/26/02	SCOTS	SCOTS LANDSCAPE NURSERY	223702	09/17/02	83.30	0.00	83.30

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5629	09/26/02		SMITH HAROLD E. SMITH	2/3 HEALTH INSURANCE	09/25/02	153.34	0.00	153.34	
5630	09/26/02		STELC STATE ELECTRIC SUPPLY	1018587-00	09/16/02	11.31	0.00	11.31	
				2106924-00	09/19/02	87.90	0.00	87.90	
				2107103-00	09/20/02	77.15	0.00	77.15	
Total Check Amount:								176.36	
5631	09/26/02		STUART STUART OIL COMPANY	1769	09/23/02	544.95	0.00	544.95	
5632	09/26/02		TNCC THE NATIONAL COLLOID CO.	17030	09/13/02	5,149.64	0.00	5,149.64	
5633	09/26/02		VISA CARDHOLDERS SERVICES	4442 7903 0003 9660	09/16/02	1,519.00	0.00	1,519.00	
5634	09/26/02		WATERM WATERMAN-DOUGLASS & ASSOC	02-426	09/16/02	427.00	0.00	427.00	
5635	09/26/02		WHITED RICHARD WHITED	REF. TAP FEE & DEPOSIT	09/23/02	300.00	0.00	300.00	
5636	09/26/02		WVRET WV PUBLIC EMP RETIREMENT	PERIOD ENDING 09/30/02	09/25/02	4,007.02	0.00	4,007.02	
5637	09/26/02		WVWAT WV WATER & WASTE SUPPLY	37677051-02	09/12/02	99.58	0.00	99.58	
				37697977-01	09/11/02	34.58	0.00	34.58	
				37702217-01	09/11/02	251.02	0.00	251.02	
				37713037-01	09/12/02	299.28	0.00	299.28	
Total Check Amount:								684.46	
5638	09/26/02		ZZIPNT ZZIP.NET	09/30/02	09/16/02	65.00	0.00	65.00	
Number Of Checks Written: 42						Totals:	33,955.96	0.00	33,955.96

End of Check Register ***