

LUBECK PUBLIC SERVICE DISTRICT

JANUARY 9, 2003

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James Smith, David Steele, Lee Johnson, James Cox, Phil Postlewait,
 Jimmy McCumbers, Charles Flinn, Clifford Enoch

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	315	484
	2	Lubeck	328	412
	3	Riverhill - Blenn. Heights	280	386
	4	DuPont Road	232	297
	5	Larkmead Road	114	337
	6	LMH - Homewood Road	0	274
	7	Washington Bottom	292	356
	8	New England Ridge	177	317
	9	Lubeck South	204	322
	10	Larkmead Area - Marrtown	33	298
	11	Route 68 South - Hopewell	0	197
	12	Mitchell's	54	73
		Total Customers	2029	3,753

TREASURER'S REPORT:

Revenue Fund - United National Bank	(\$55,110.22)
Operations & Maintenance Fund - Wesbanco	\$3,162.27
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$27,391.14
WesBanco Trust Fund	\$400,548.52

Transfer From Revenue to Operation & Maintenance Checking Account	\$80,000.00
Transfer From Revenue to Operation & Maintenance Che cking Account	\$25,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$15,000.00
Transfer From Revenue to Operat ion & Maintenance Checking Account	\$15,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$8,000.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,466.40
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00

BUSINESS: Prayer by Jim Smith.

FIRST ORDER OF BUSINESS:

- A) Election of officers: Moved by Lee Johnson, seconded by Dave Steele that the officers for 2003 be the same as 2002. That being Jim Smith - Chairman, Lee Johnson - Treasurer, and David Steele - Secretary. Passed unanimously.

- B) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of December 12, 2002 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what the field has been doing in the District:

- A) Installed 2 water tap since the last Board meeting. There are 0 water taps to be installed. This gives us 75 water taps for 2002. The District has installed 1 sewer tap since the last Board meeting. There are 0 sewer taps to be installed. This gives us 16 sewer taps for 2002.

- B) Repaired one main line and one service line break.

- C) Replaced two hydrants and reinstalled the hydrant at GE after replacing the tapping sleeve.

- D) Tested meters to get them completed before the end of the year.

- E) Helped water operators set new motor and pump in plant.

- F) Setting and resetting valve markers.

- G) Did Turn offs and turn ons.

- H) Changed 6" meter at AGA.

- I) Have been trying to find the source of a sewer leak in Pahlhurst. We think we may have found it coming from the next house up the hill.

- J) Have been working on building more shelves and organizing the garage and shop.

- K) Completed work orders, spotted lines, set meters.

It was reported what Rod and Bill have been working on:

December Water Pumped to System:	24,337,000 Gallons
Homewood Booster Station:	216,000 Gallons
New England Booster Station:	1,016,200 Gallons
High Water Usage and Day:	878,000 on 12/21
Low Water Usage and Day:	706,000 on 12/10

Experienced no overflows.

GENERAL BUSINESS:

- A) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

- B) Moved by Dave Steele, seconded by Lee Johnson that the District accept the November 2002 financial statement as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.

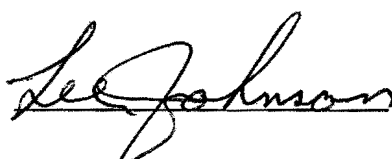
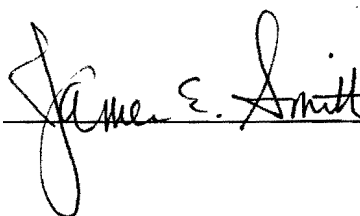
- C) The District would like to ask the State if the District could get the truck garage at the bottom of DuPont Hill if we took it off of the property. This would give us another storage building for the cost of siding in that the siding would not be salvageable. It was agreed that this would be a good investment.

- D) Moved by Dave Steele, seconded by Lee Johnson that when the District is requested to take over a sewage package treatment plant the following conditions and requirements be met: 1) The plant shall be inspected and brought up to State Standards, and 2) A warranty fund be established equal to one-half of the plant replacement cost funded by either a bond or cash escrow provided by the previous owner. Said warranty and/or bond to remain in effect for a one year period of time. Passed unanimously

- E) The District has not had a response to our request for a sewer line to the other side of Route 50 next to Wolfe Camper. Therefore, Richard Hayhurst is planning on a suit to force the issue. Is that agreed? Yes.

- F) Clarence Cox from the Parkersburg Utility Board informed Jim that they had lost their appeal of the PSC decision concerning the long service line in the City. They have decided that they would probably not win an appeal to the State Supreme Court. Therefore, they are going to look at each long service line request on an individual basis by the Board before allowing one to take place in the future. Clarence had recommended that they not be approved. Moved by Lee Johnson, seconded by Dave Steele that the District not allow any long service lines that falls along a public right-of-way. Passed unanimously.

- G) Steve Smith has notified the District of the cost for the Pahlhurst pond closure. His cost was \$26,210. Bosley's bill is for \$4,507.50. This will make the final cost approximately \$75,000 for the pond closure.
- H) Discussion on the water plant soft start devices. Moved by Dave Steele, seconded by Lee Johnson that the District purchase a soft start for High Service #1 with the approximate cost to be \$15,000. Passed unanimously.
- I) Discussion of height of water storage tanks and pressure zones relating to the design of the new water project; the Board agrees that the addition of 15 feet to the Wildwood tank and upon replacement the addition of 15 feet to the River Hill tank would help alleviate some lower pressures in the Blennerhassett Heights and Lake Washington areas.
- J) Discussion of C-8 letters.
- K) Meeting Adjourned.

 APPROVED  ATTESTED