

LUBECK PUBLIC SERVICE DISTRICT

FEBRUARY 27, 2003

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James Cox, Lee Johnson, David Steele, James Smith, Jimmy McCumbers,
 Phil Postlewait

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	314	483
	2	Lubeck	328	412
	3	Riverhill - Blenn. Heights	281	384
	4	DuPont Road	231	295
	5	Larkmead Road	113	335
	6	LMH - Homewood Road	0	274
	7	Washington Bottom	291	354
	8	New England Ridge	177	316
	9	Lubeck South	203	320
	10	Larkmead Area - Marrtown	33	295
	11	Route 68 South - Hopewell	0	197
	12	Mitchell's	53	70
		Total Customers	2024	3,735

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$6.02
Operations & Maintenance Fund - Wesbanco	\$5,946.68
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$27,399.22
WesBanco Trust Fund	\$275,396.57

Transfer From Revenue to Operation & Maintenance Checking Account	\$44,500.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$25,000.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,111.43
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00

BUSINESS: Prayer by Jim Smith.

- A) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of February 13, 2003 be approved. Passed unanimously.

EXISTING SEWER PLANT DEMOLITION, ETC.:

- A) The District is waiting for a decision by Ralph Matheny so we can begin working on the Wakefield plant dismantling.

DISCUSSION OF DISTRICT HAPPENINGS:

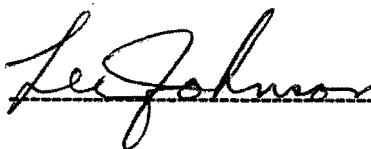
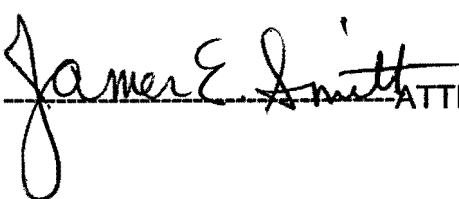
It was reported what has been happening in the District:

- A) Installed 0 water taps since the last Board meeting. There are 3 water taps to be installed. This gives us 0 water taps for 2003. The District has installed 0 sewer taps since the last Board meeting. There is 0 sewer taps to be installed. This gives us 0 sewer taps for 2003.
- B) Snow removal from the big storm.
- C) Did employee evaluations and worked in shop.
- D) Men worked in water plant blasting loose material off of the water lines, etc.
- E) Men working on sewer van and vehicles.
- F) Completed work orders, spotted lines, set meters, etc.

GENERAL BUSINESS:

- A) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) The District has received a letter from the Wood County Commission directing the District to send them a listing of customers who fall within the Blennerhassett Fire Department area.
- C) Discussion of District releasing delinquent information to the landlords who request the information from the District. It was decided that the landlord is to request in writing, from the District, that a copy be sent to them of their delinquent tenants on a monthly basis. It is noted that this is being done as a courtesy to the landlord and does not relieve them of their responsibility as a property owner. It was particularly mentioned that if a tenant moves out, the landlord will be responsible for any unpaid bill.

- D) Reporting of Wellesley sewer system information from the attorney for Mr. Dew and the District's response to their letter.
- E) The District will need to relay the 4" line along Bethel Road from the Corridor D crossing back to Route 892 with 6" line. This is to allow for the placement of hydrants on each side of the Corridor.
- F) Moved by Dave Steele, seconded by Lee Johnson that the District accept the January financial statement as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- G) Moved by Dave Steele, seconded by Lee Johnson that the recommended pay rates be approved for 2003 as recommended by management. The Manager's salary was set by the Board. Passed unanimously. Commissioners reviewed all employee evaluations.
- H) The District reviewed the letter Mr. Hayhurst sent to the Plaintiffs concerning the C-8 lawsuit.
- I) Meeting adjourned.

 APPROVED  ATTESTED