

LUBECK PUBLIC SERVICE DISTRICT

MARCH 27, 2003

James E. Smith, Chairman  
David Steele, Secretary  
Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, David Steele, James Cox, Jimmy McCumbers,  
Phil Postlewait, Charles Flinn, Curtis Wigal

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	316	483
	2	Lubeck	330	414
	3	Riverhill - Blenn. Heights	281	382
	4	DuPont Road	232	296
	5	Larkmead Road	110	332
	6	LMH - Homewood Road	0	273
	7	Washington Bottom	291	354
	8	New England Ridge	177	316
	9	Lubeck South	204	321
	10	Larkmead Area - Marrtown	35	294
	11	Route 68 South - Hopewell	0	197
	12	Mitchell's	54	71
		Total Customers	2030	3,733

**TREASURER'S REPORT:**

Revenue Fund - United National Bank	(\$13,241.66)
Operations & Maintenance Fund - Wesbanco	\$6,809.57
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$27,401.11
WesBanco Trust Fund	\$274,547.19
Transfer From Revenue to Operation & Maintenance Checking Account	\$35,000.00
Transfer From Revenue to Operation & Maintenance Che cking Account	\$13,500.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operat ion & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,500.00
Transfer From Revenue to WesBanco Tax Account	\$5,407.33
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00

**BUSINESS:** Prayer by Jim Smith.

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meeting of March 13, 2003 meeting be approved. Passed unanimously.

**EXISTING SEWER PLANT DEMOLITION, ETC.:**

- A) Charlie and Mark continue to work on maintenance of Hyview Terrace. The District will be getting ready to start taking out the Wakefield plant as soon as we get caught up on yard work.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what the field staff has been doing in the District:

- A) Installed 1 water tap since the last Board meeting. There is 1 water tap to be installed. This gives us 4 water taps for 2003. The District has installed 1 sewer tap since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2003.
- B) Repaired one water leak on Meadow Lane.
- C) Work on painting in the water plant.
- D) Started work on installing pro read meters since the weather has improved.
- E) Tied Bethel Road new water line back into old 4" line to serve 2 homes.
- F) Started work on repairing yards from our dig ups, etc.
- G) Installed the dechlor unit at Highview Terrace.
- H) Repaired a service line that the gas company cut with a trencher.
- I) Went to Charleston for the Expo.
- J) Completed work orders, spotted lines, set meters.

## **GENERAL BUSINESS:**

- A) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
  
- B) The District received a copy of a letter from Kevin Sams that was sent to Don Harper. In it he talks about the stone that was put on the roadway over the hill to the District's pump station. When Kevin and Jim Cox talked about the District paying for stone over the hill, Jim agreed to pay to top off the old roadway down the hill expecting it to take about two loads of stone. However, Kevin and/or Marlin had Steve Smith widen the roadway by a factor of two or more. He then started having stone brought in for a two lane roadway. The District did agree to and paid for four loads of stone which Jim feels is being extra generous with the Sam's.
  
- C) The District will be receiving our Commissioners Liability insurance bill shortly. Last year it was about \$5,000. This year it is going to be \$8,300. John stated that everyone is seeing an increase but that part of ours is because of the C-8 issue.
  
- D) The District has received an inquiry from DuPont about potable water. Jim explained to them that they would need to have a water storage tank for our water to drop into. They are going to continue to review and get back to us later.
  
- E) The new Tariff Rules from the Public Service Commission states that the District must notify each customer by a separate mailing or by placing a note that we are filing for a new tariff on the water bill that we send out.
  
- F) Moved by Lee Johnson, seconded by Dave Steele that the District accept the financial statement for the month of February 2003 as presented by Philip R. Postlewait, Jr., CPA. Passed unanimously.
  
- G) Jim Cox will need to have Jim Smith sign a revised application to the Infrastructure Council for the Wadesville Water Project. Katy Mallory has requested that we submit a revised application to them.
  
- H) Discussion was held concerning a 6" water line up to Mr. Flinn's home off Middle Fork of Lee Creek.
  
- I) The District received our arbitrage rebate calculation for our Water Revenue Bond Series 1990A. We do not a rebate on this bond.

J) The District will be represented by Daniel P. Taylor from the firm of Gurrera, Taylor & Makricostas concerning our Civil Action brought by Erie Insurance Group. This is in reference to the sewer connection of Earl Geissler on Island View Drive.

K) Reviewed letters received about the C-8 settlement possibility.

L) Meeting adjourned.

Lee Johnson APPROVED James E. Smith ATTESTED