

LUBECK PUBLIC SERVICE DISTRICT

MAY 22, 2003

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: Curtis Wigal, Michael Wright, Charles Flinn, David Steele,
 Lee Johnson, Jimmy McCumbers, Richard Hayhurst and
 James M. Cox.

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	318	489
	2 Lubeck	335	421
	3 Riverhill - Blenn. Heights	282	387
	4 DuPont Road	233	298
	5 Larkmead Road	107	331
	6 LMH - Homewood Road	0	273
	7 Washington Bottom	297	364
	8 New England Ridge	177	317
	9 Lubeck South	205	321
	10 Larkmead Area - Marttown	35	296
	11 Route 68 South - Hopewell	0	199
	12 Mitchell's	53	72
	Total Customers	2042	3,768

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$13,598.55
Operations & Maintenance Fund - Wesbanco	\$6,004.42
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$25,405.18
WesBanco Trust Fund	\$231,547.19

Transfer From Revenue to Operation & Maintenance Checking Account	\$42,500.00
Transfer From Revenue to Operation & Maintenance Che cking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operat ion & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,118.80
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00

BUSINESS: Prayer by Jim Cox.

- A) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of May 8, 2003 meeting be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 2 water taps since the last Board meeting. There are 10 water taps to be installed. This gives us 8 water taps for 2003. The District has installed 2 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 4 sewer taps for 2003.
- B) Fixed 1 leak on Pine Street today.
- C) Capped off a sewer service on Route 95 where the house was torn down and they put in a new building.
- D) Lowered sewer manhole in Somer Villa.
- E) Reset new pump in West Pump Station that had been out of service.
- F) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Dave Steele, seconded by Lee Johnson that the District adopt the Federal Guideline for the reimbursement of gasoline mileage if an employee uses their own vehicle. Passed unanimously.
- C) Looked at information that we are going to submit to the Public Service Commission reference to the rate relief and project costs.
- D) The District has sent in our application to the Infrastructure Council for action at their June meeting with a final recommendation in early July. With that in hand we will have everything that we need to submit to the Public Service Commission to convert our filing to a formal case.

E) The District has received from the Public Service Commission's Commissioners their final ruling concerning the Wellesley sewer system. They have ruled that the Wellesley Homeowner's Association is to file for a certificate to operate a utility within the next sixty (60) days. The District is to apply for a bulk tariff rate for sewage service within the next sixty (60) days. Jim Cox's feeling is that our sewer rate is based upon a customer charge and a flow charge per one thousand gallon of sewage. Jim suggests that we file for the same rate for bulk usage as we have for everyone else. There really is no difference between them and any other customer, other than a larger user for us to treat their waste. The Board agreed with Jim and instructed him to apply for the bulk rate being the same as our present rate as soon as our accountant gets back from vacation.

F) Discussion concerning an employee and his disability pay.

G) Discussion of letters received concerning the C-8 litigation.

H) Meeting adjourned.

Lee Johnson APPROVED David H. Stebb ATTESTED