

LUBECK PUBLIC SERVICE DISTRICT

MAY 8, 2003

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James E. Smith, Lee Johnson, David Steele, James M. Cox, Jimmy McCumbers,
 Charles Flinn, Ron Schultz, John Goodman, Phil Postlewait, Rodney Holbert
 and Richard Hayhurst.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	318	486
	2	Lubeck	334	419
	3	Riverhill - Blenn. Heights	282	385
	4	DuPont Road	234	298
	5	Larkmead Road	110	333
	6	LMH - Homewood Road	0	273
	7	Washington Bottom	297	364
	8	New England Ridge	177	316
	9	Lubeck South	205	321
	10	Larkmead Area - Marrtown	35	297
	11	Route 68 South - Hopewell	0	198
	12	Mitchell's	53	71
		Total Customers	2045	3,761

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$150.57
Operations & Maintenance Fund - Wesbanco	\$5,136.69
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$25,405.18
WesBanco Trust Fund	\$231,547.19

Transfer From Revenue to Operation & Maintenance Checking Account	\$79,000.00
Transfer From Revenue to Operation & Maintenance Che cking Account	\$10,500.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operat ion & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$43,000.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,500.00
Transfer From Revenue to W esBanco Tax Account	\$5,364.93
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to W esBanco Tax Account	\$0.00

BUSINESS: Prayer by Jim Smith.

- A) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of April 24, 2003 meeting be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 0 water taps since the last Board meeting. There are 9 water taps to be installed. This gives us 6 water taps for 2003. The District has installed 1 sewer tap since the last Board meeting. There are 0 sewer taps to be installed. This gives us 2 sewer taps for 2003.
- B) Changed 2" meter at the Point of View that had the bottom busted.
- C) Fixed 1 main line leak on Sandy Lane.
- D) Helped water plant operators pull pump and motor.
- E) Did turn offs and turn ons.
- F) Tearing fence line out at well field so our maintenance man can mow everything without any problems.
- G) Completed work orders, spotted lines, set meters.
- H) Flushed hydrants.

It was reported what Rod and Mike have been working on:

A) April Water Pumped to System:	24,737,000 Gallons
Homewood Booster Station:	192,000 Gallons
New England Booster Station:	1,863,000 Gallons
High Water Usage and Day:	1,087,000 on 04/29
Low Water Usage and Day:	648,000 on 04/06

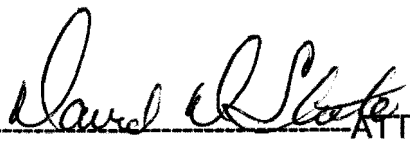
Flushed hydrants with 1,684,125 gallons. Some of this was in April and part was in May.

GENERAL BUSINESS:

- A) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously

- B) The District has another request for permission to use District property from a neighbor at the Hyview Terrace wastewater plant asking if she can gravel a section of our property to park her 18' foot boat on. The Board agreed with Jim's decision that the District cannot allow this use of our property due to liability, security, etc.
- C) Although the District is a Class A District in the sight of the Public Service Commission we still need to advertise to satisfy the 5G procurement process. Ron has stated that they will have no problem attending the May 31 working meeting for the 20 year study. It was agreed that we need to advertise for engineers.
- D) The District has received a Notice of Cancellation on our insurance to be effective August 1, 2003. This is brought on by the fact that Westfield is no longer going to be providing the District with part of our coverage and therefore, they have to cancel everything and then we rewrite the portion that they will carry, if we elect to do this. We will not start seeing quotes until closer July because of the August 1 date. They will not quote too early.
- E) The District has received a final ruling from the Public Service Commission on Whited. We are directed to install their water meter. They have sent us the money and they have been put back on the schedule.
- F) Jim has put together the cost estimate for Mr. Flinn off of Middle Fork of Lee Creek. This estimate does not show any cost for installing the pipe in that the District has agreed to do this part of the work.
- G) The District is required by law to complete a Vulnerability Assessment and prepare an Emergency Response Plan. The District was contacted by Custer Battles about them preparing this for us. Jim has had the information for a period of time and had begun looking at it but it appeared that it was going to be more than the District might be able to handle. Jim contacted them to inquire about a price to do the work. They told us that it would normally be about \$18,000 but that they were wanting to get started in West Virginia and would like for us to be their contact for having had them do the work. Therefore they are proposing to do the work for us for \$6,000. We already have an Emergency Response Plan so they would only be updating it. Jim would like to have approval to have them do this work. Moved by Dave Steele, seconded by Lee Johnson that the District hire Custer Battles to complete our Vulnerability and Emergency Response plans upon the District's investigation of their company and EPA verification of them doing good work. It was also noted that Custer Battles is not to use our name as a reference until the District accepts the report. Passed unanimously.

- H) Jim has been getting a couple of quotes for rehabilitating our water wells. The plant people says that our production is down which means that the screens are starting to plug up again. Jim was directed to have two wells rehabilitated. The best price is from Reynolds for \$7,680 for the first well and \$6,680 for the second well. The other price was from Prosonic, located in Marietta, Ohio and their price was \$9,775 for the first well and \$9,025 for the second well. Reynolds will be doing the work.
- I) Moved by Lee Johnson, seconded by Dave Steele that the District accept the April 2003 financial statement as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- J) Moved by Dave Steele, seconded by Lee Johnson that the District adopt the water and sewer budgets for the fiscal year July 1, 2003 to June 30, 2004 as presented and as attached. Passed unanimously.
- K) Moved by Lee Johnson, seconded by Dave Steele that the District apply to the West Virginia Public Service Commission for rate relief in the water department. Passed unanimously.
- L) Review of two letters received concerning the C-8 litigation settlement.
- M) Meeting adjourned.

 APPROVED  ATTESTED