

LUBECK PUBLIC SERVICE DISTRICT

JUNE 12, 2003

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James E. Smith, Lee Johnson, David Steele, James M. Cox,
 Jimmy McCumbers, and Phil Postlewait.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1 Lake Washington Road		318	492
	2 Lubeck		336	422
	3 Riverhill - Blenn. Heights		281	386
	4 DuPont Road		234	300
	5 Larkmead Road		107	331
	6 LMH - Homewood Road		0	273
	7 Washington Bottom		299	369
	8 New England Ridge		177	317
	9 Lubeck South		210	326
	10 Larkmead Area - Marrtown		36	295
	11 Route 68 South - Hopewell		0	202
	12 Mitchell's		53	72
	Total Customers		2051	3,785

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$42,411.13
Operations & Maintenance Fund - Wesbanco	\$12,249.10
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$25,407.12
WesBanco Trust Fund	\$210,311.39
Transfer From Revenue to Operation & Maintenance Checking Account	\$115,000.00
Transfer From Revenue to Operation & Maintenance Che cking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operat ion & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,438.43
Transfer From Revenue to Operation & Maintenance Checking	\$14,500.00
Transfer From Revenue to WesBanco Tax Account	\$5,533.51

BUSINESS: Prayer by Jim Smith.

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meetings of May 22, 2003 and the Special Board meeting of May 31, 2003 meeting be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 8 water taps since the last Board meeting. There are 10 water taps to be installed. This gives us 16 water taps for 2003. The District has installed 0 sewer taps since the last Board meeting. There are 3 sewer taps to be installed. This gives us 4 sewer taps for 2003.
- B) Checked sewer manholes and lids behind old Wolfe Camper Sales.
- C) Repaired water leak in Walnut Grove, Bethel Place, and on our entrance lane.
- D) Worked on meter inventory for the end of the fiscal year.
- E) Ran sewer camera on Meadow Lane and Bethel Place.
- F) Cleaned out manholes at Bethel Place with the vac truck.
- G) Ran sewer rodder and camera in Lubeck Hills due to a blockage.
- H) Had B & W jet out sewer lines in Lubeck Hills and Bethel Place.
 - I) Raised manhole and lamphole on Meadow Lane.
 - J) Did turn offs and turn ons.
 - K) Completed work orders, spotted lines, set meters.

It was reported what Rod and Mike have been pumping for May 2003:

A) May Water Pumped to System:	27,460,000 Gallons
Homewood Booster Station:	218,000 Gallons
New England Booster Station:	1,950,000 Gallons
High Water Usage and Day:	1,095,000 on 05/01
Low Water Usage and Day:	715,000 on 05/10

Experienced no overflow losses.

GENERAL BUSINESS:

- A) Jim has prepared our release for the Consumer Confidence Report that is set to be advertised this month for the year. The language has changed from last year. Jim just wanted you to be aware of what was going to be published this year.

- B) Moved by Dave Steele, seconded by Lee Johnson that the District ratify the signing of the Sewer Resolution ending 5/31/03 in the amount of \$23,139. Passed unanimously.

- C) The District has received fax information stating that the federal government is working on the wastewater vulnerability study requirements. We anticipate taking care of this when we do our water assessment.

- D) Ron Schultz has put together some additional thoughts concerning our 20 year study. Jim has made a copy for each of you to take home and study to see if there is anything additional you want to add to the list.

- E) In reference to the sewer claim on Island View Drive, the law suit has been dropped and we are now going to be involved in binding arbitration. At this time we do not know anything additional.

- F) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

- G) The District has received the dismissal order from the Westfield law suit in reference to coverage for the C-8.

- H) The District has received our letter from the Infrastructure Council stating that our Wadesville project has been technically approved. Now all we need to do is get it funded.

- I) The District has received our letter from the state Health Department stating that our project has been put into the review process. This means if all goes well we should have it back within one month.

- J) The District's submittal to the Infrastructure Council has been sent to them and then returned to us because of the way it was explained due to the fact that this is a second part of the project. The engineers have talked to Walt Ivey, State Health Department and sent the information back to him and we are again on track.

K) Representatives from the New England Heights subdivision was here again asking about sanitary sewer service. Jim will call Steve Cooper and ask him about what grant money he is telling them about. Jim is also going to look about a pump type system.

L) With Julia going through the files looking for information that should be in the policy book she has asked about the fact that Brian Arthur was set up to sign checks in the situation that all commissioners were gone. Since he is gone she was asking who we would look to for filling this situation. Moved by Lee Johnson, seconded by Dave Steele that Philip R. Postlewait, Jr., the District accountant, be authorized to sign District checks only in an emergency situation where no PSD Commissioners can be located and Jim Cox needs checks signed or if only one PSD Commissioner is in town and Jim Cox is out of town. If he signs checks the Board is to be informed at the next Board meeting. Passed unanimously.

M) The District employees have asked about being paid an hour a day for carrying the beeper instead of the two hours per week. The Board asked the Manager to do a study as to how many calls are received, the nature of the calls, time required to do the work, etc. for a one month period and then report back to the Board.

N) Jim Cox informed the Board that he would not be at the next Board meeting due to vacation. Jim is to have Phil and Jimmy McCumbers set up to go over the list.

O) Meeting adjourned.

 APPROVED  ATTESTED