

LUBECK PUBLIC SERVICE DISTRICT

AUGUST 28, 2003

James E. Smith, Chairman
 David Steele, Secretary
 Lee Johnson, Treasurer

ATTENDING: James E. Smith, Lee Johnson, David Steele, James M. Cox,
 Phil Postlewait, Jimmy McCumbers, Lee Slyvester, Carl M.
 Tucker, Glenda Tucker, Virginia Sines, and Michael Wright.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1 Lake Washington Road		316	493
	2 Lubeck		333	426
	3 Riverhill - Blenn. Heights		281	385
	4 DuPont Road		235	298
	5 Larkmead Road		109	331
	6 LMH - Homewood Road		0	275
	7 Washington Bottom		300	373
	8 New England Ridge		177	317
	9 Lubeck South		212	328
	10 Larkmead Area - Marrtown		39	305
	11 Route 68 South - Hopewell		0	205
	12 Mitchell's		50	71
	Total Customers		2052	3,807

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$1,295.26
Operations & Maintenance Fund - Wesbanco	\$1,720.28
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$27,413.36
WesBanco Trust Fund	\$210,277.42

Transfer From Revenue to Operation & Maintenance Checking Account	\$58,000.00
Transfer From Revenue to Operation & Maintenance Che cking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operat ion & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$15,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,378.80
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00

BUSINESS: Prayer by Jim Smith.

- A) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of August 14, 2003 be approved. Passed unanimously.

EXISTING PACKAGE PLANT DEMOLITION & LINE REHABILITATION:

- A) Charlie and Mark continues to work on running and maintenance of the Hyview Terrace plant.
- B) The District continues to work on the demolition of the plants at Wakefield.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been done in the District:

- A) Installed 2 water taps since the last Board meeting. There are 3 water taps to be installed. This gives us 51 water taps for 2003. The District has installed 0 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 9 sewer taps for 2003.
- B) Repaired leak caused by R & R Pipeline along DuPont Road. Also repaired leak at Woodcliff.
- C) Removed 2" blowoff at Matheny Addition where line was cut off.
- D) Moved water meters outside for access.
- E) Changing meters to pro read meters.
- F) Turn offs and turn ons.
- G) Repairing yards from leaks, taps, and sewer line installations.
- H) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) The District has received notice from the Public Service Commission stating that they will have new rules that will be going into effect on October 24, 2003 for both water and sewer.

- B) The District is waiting for the conversion of our pre-filing on the water case to become a case on September 8, 2003. We have received copies of complaints and information from customers and the PSC.
- C) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- D) Mr. Wright was here about the water line extension that his grandfather, Mr. Flinn, is requesting off Middle Fork of Lee Creek.
- E) Discussion was held with attending customers concerning the proposed projects and water rate increase.
- F) The Board needs to go into Executive Session. Pursuant to 6-9A-4 of the Open Governmental Statue, an executive session of the District's board is necessary to discuss personnel matters, Exemption No. 9. Moved by Dave Steele, seconded by Lee Johnson that the Board go into Executive Session for discussion of matter recited above. Passed unanimously.
- G) Jim Smith reported that the Board came out of Executive Session with no decisions having been made.
- H) Meeting adjourned.

Lee Johnson APPROVED Dave Steele ATTESTED