

LUBECK PUBLIC SERVICE DISTRICT

SEPTEMBER 11, 2003

James E. Smith, Chairman  
 David Steele, Secretary  
 Lee Johnson, Treasurer

ATTENDING: James E. Smith, David Steele, Lee Johnson, James M. Cox,  
 Jimmy McCumbers, Phil Postlewait, Richard Hayhurst,  
 Michael Wright, Shirley A. Nutter, Virginia Sines,  
 Judith Ann Boston, Emerson D. Stoneking, and  
 Mary J. Stoneking.

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	315	489
	2 Lubeck	334	431
	3 Riverhill - Blenn. Heights	281	385
	4 DuPont Road	234	297
	5 Larkmead Road	109	330
	6 LMH - Homewood Road	0	275
	7 Washington Bottom	300	371
	8 New England Ridge	177	317
	9 Lubeck South	211	327
	10 Larkmead Area - Marrtown	39	300
	11 Route 68 South - Hopewell	0	206
	12 Mitchell's	48	69
	Total Customers	2048	3,797

TREASURER'S REPORT:

Revenue Fund - United National Bank	(\$15,222.99)
Operations & Maintenance Fund - Wesbanco	\$2,738.70
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$0.00
Series 1999 Sewerage Bonds Account	\$27,415.46
WesBanco Trust Fund	\$210,760.25
Transfer From Revenue to Operation & Maintenance Checking Account	\$83,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$15,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Water Revenue to Sewer Projection Construction	\$0.00
Transfer From Investment Account to Operation & Maintenance Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$15,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,547.68
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00

**BUSINESS:** Prayer by Jim Smith.

- A) Moved by Lee Johnson, seconded by Dave Steele that the minutes of the Board meeting of August 28, 2003 be approved. Passed unanimously.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been done in the District:

- A) Installed 2 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 53 water taps for 2003. The District has installed 0 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 9 sewer taps for 2003.
- B) Repaired three water leaks.
- C) Working on repairing yards from repairs or meter installations.
- D) Changing meters in two sections to pro read meters.
- E) Moved a meter service on Smitherman Road.
- F) Completed work orders, spotted lines, set meters.

It was reported what Rod and Bill have been working on:

August Water Pumped to System:	26,015,000 Gallons
Homewood Booster Station:	194,000 Gallons
New England Booster Station:	1,780,000 Gallons
High Water Usage and Day:	1,075,000 on 08/19
Low Water Usage and Day:	729,000 on 08/2 & 9

Experienced no overflows.

**GENERAL BUSINESS:**

- A) Moved by Dave Steele, seconded by Lee Johnson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

- B) The District's water rate case has been converted to a regular case. The attorneys forgot to send us the information to give to the customers who request it and therefore they are overnighting it to us. We continue to get calls and letters in reference to the increase. In one other note, the District had received information from the Water Development Authority stating that they felt that their interest rate would be 5%. We have now been told that the District should plan on an interest rate of 6% now. Phil Postlewait and Jim Cox meet today with the Wood County Commission to answer any questions they had and to offer our assistance in the future.
- C) The District has received a letter from the Wood County Commission thanking us for the assistance that we offered during the tornado of July 10, 2003.
- D) Mr. Wright was here about the water line extension that his grandfather, Mr. Flinn, is requesting off Middle Fork of Lee Creek.
- E) Shirley Nutter attended the Board meeting to make the Board aware that she was opposed to the water rate increase. She is a single income provider and this makes things hard. It was noted for the record.
- F) The Board needs to go into Executive Session. Pursuant to 6-9A-4 of the Open Governmental Statute, an executive session of the District's board is necessary to discuss legal matters, Exemption No. 12. Moved by Lee Johnson, seconded by Dave Steele that the Board go into Executive Session for discussion of matter recited above. Passed unanimously.
- G) Moved by Lee Johnson, seconded by Dave Steele that the Board come out of Executive Session with no decisions having been made. Passed unanimously.
- H) Moved by Lee Johnson, seconded by Dave Steele that the Manager of the District and the Accountant explore with the Public Service Commission the possible restructuring of the application to qualify for Grant money. This is due to the District being informed that the interest rate on the Water Development Authority loan was going from 5% to 6%. Passed unanimously.

I) Dave Steele moved, Lee Johnson seconded the motion to amend the minutes of August 14, 2003 to add the attendance of Richard Hayhurst. Passed unanimously.

J) Meeting adjourned.

*James E. Smith* APPROVED *Lee Johnson* ATTESTED