

LUBECK PUBLIC SERVICE DISTRICT

April 22, 2004
7:00 P.M.

Lee Johnson, Chairman
Paul W. Smith, Treasurer
Roger D. Martin, Secretary

Attending: Lee Johnson, Roger Martin, Paul Smith, Jim Cox,
Phil Postlewait, Richard Hayhurst, Rick Olcott,
Marvin Bradley, Donald and Nancy Vaughn,
Judy Boston, Virginia Sines, Bill Argabrite, Evan Bevins,
John Penczak, and Mrs. Mark Ray.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	314	490
	2	Lubeck	337	423
	3	Riverhill - Blenn. Heights	276	374
	4	DuPont Road	231	295
	5	Larkmead Road	108	334
	6	LMH - Homewood Road	0	276
	7	Washington Bottom	303	368
	8	New England Ridge	177	316
	9	Lubeck South	212	323
	10	Larkmead Area - Marrtown	47	309
	11	Route 68 South - Hopewell	0	209
	12	Mitchell's	52	75
		Total Customers	2057	3,792

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$1,383.11
Operations & Maintenance Fund - Wesbanco	(\$57,316.07)
RUS Construction Account	\$69.05
Series 1999 Sewerage Bonds Account	\$24,185.73
WesBanco Trust Fund	\$167,778.99
Transfer From Revenue to Operation & Maintenance Checking Account	\$9,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$47,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$10,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$6,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$1,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$10,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$12,500.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$22,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,614.92
Transfer From Revenue to WesBanco Tax Account	\$5,437.44
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Roger Martin, seconded by Paul Smith that the minutes of the Board meeting of April 8, 2004 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 3 water taps since the last Board meeting. There are 5 water taps to be installed. This gives us 13 water taps for 2004. The District has installed 1 sewer tap since the last Board meeting. There are 0 sewer taps to be installed. This gives us 5 sewer taps for 2004.
- B) Working on repairing yards.
- C) Working on fence removal at Wakefield and trying to get the weather to cooperate to complete the Lubeck Hills pond removal.
- D) Dug up the end of the culvert at old Pahlhurst pond.
- E) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Paul Smith, seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) The District received the results from the February 2004 round of testing for C-8. The newest results shows a slight increase in the levels.
- C) The District needs to sign the engagement letter with Jackson Kelly reference Bond Counsel for our water project. Moved by Roger Martin, seconded by Paul Smith that the District sign the engagement letter with Jackson Kelly in reference to representing the District as Bond Counsel for our water project. Cost is not to exceed \$30,000 for their work. Passed unanimously.
- D) Paper work continues to pass back and forth in reference to our water and complaint cases.

E) Moved by Paul Smith, seconded by Roger Martin that the Board accept the March 2004 financial statement as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.

F) The District has received pricing on a Jetter to clean the sanitary sewer lines out. This will help with any camera inspections of the lines for inflow or infiltration. This is from the money that was left over from the central sewer project. The bids are as follows:

O'Brien Manufacturing	Does not meet spec	\$10,472.00 with shipping
USA BlueBook	Meets spec	\$14,819.00 with shipping
U S Jetting	Exceeds spec	\$18,495.00 plus shipping
Golden Equipment	Exceeds spec	\$20,489.00 ? shipping

Moved by Roger Martin, seconded by Paul Smith that the Board accept the bid from USA BlueBook in the amount of \$14,819.00. Passed unanimously.

G) Rick Olcott from the Pahlhurst Homeowners Association came back to thank the District for what we did to show them that the problem with the flooding is being caused by the lower end of their culvert being too low in the creek and not by anything that the District did during our central sewer project. It was moved by Roger Martin that the District authorize the Chairman to sign a temporary easement for the Pahlhurst Homeowners Association for them to cross the District's property for access to the stream for cleaning, seconded by Paul Smith. Passed unanimously.

H) Discussion was held concerning the adoption at the last meeting of the recording device policy. It was moved by Paul Smith that the District take that policy under advisement and call the Ethics Committee for a ruling on the recording question. It will be reported at the next meeting the results of that investigation, seconded by Roger Martin. Passed unanimously.

I) Meeting adjourned.

 APPROVED  ATTESTED