

LUBECK PUBLIC SERVICE DISTRICT

April 8, 2004
7:00 P.M.

Lee Johnson, Chairman
Paul W. Smith, Treasurer
Roger D. Martin, Secretary

Attending: Lee Johnson, Roger Martin, Paul Smith, Jim Cox,
Phil Postlewait, Richard Hayhurst, Robert Benson,
Rick Olcott, Judy Boston, Virginia Sines, Don Vaughn,
Nancy Vaughn and Marvin Bradley.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1 Lake Washington Road		313	487
	2 Lubeck		335	432
	3 Riverhill - Blenn. Heights		277	374
	4 DuPont Road		230	294
	5 Larkmead Road		103	329
	6 LMH - Homewood Road		0	276
	7 Washington Bottom		300	364
	8 New England Ridge		177	316
	9 Lubeck South		210	321
	10 Larkmead Area - Marrtown		47	304
	11 Route 68 South - Hopewell		0	209
	12 Mitchell's		51	72
	Total Customers		2043	3,778

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$232.84
Operations & Maintenance Fund - Wesbanco	(\$68,659.79)
RUS Construction Account	\$69.05
Series 1999 Sewerage Bonds Account	\$24,185.73
WesBanco Trust Fund	\$167,011.52

Transfer From Revenue to Operation & Maintenance Checking Account	\$22,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$3,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$2,750.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$12,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$4,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$7,600.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$12,500.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$12,750.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$20,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$9,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$47,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$10,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$6,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$1,000.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,600.00
Transfer From Revenue to WesBanco Tax Account	\$5,437.59
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Roger Martin, seconded by Paul Smith that the minutes of the Board meeting of March 25, 2004 be approved. Passed unanimously.
- B) Report that Jimmy is off work with a back problem and we do not know at this time what it is or when he will be back.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 2 water taps since the last Board meeting. There are 3 water taps to be installed. This gives us 10 water taps for 2004 calendar year. The District has installed 0 sewer taps since the last Board meeting. There are 1 sewer tap to be installed. This gives us 4 sewer taps for 2004.
- B) Began repairing yards from leaks and taps.
- C) Did turn off and turn ons for the month.
- D) Repaired water line leak in Walnut Grove.
- E) Testing of water meters.
- F) Completed work orders, spotted lines, set meters, etc.

It was reported what Rod and Bill have been working on:

- A) March Water Pumped to System: 24,459,000 Gallons
 - Homewood Booster Station: 221,000 Gallons
 - New England Booster Station: 2,777,800 Gallons
 - High Water Usage and Day: 1,237,000 on 03/09
 - Low Water Usage and Day: 618,000 on 03/20
- B) Experienced one leak of approximately 700,000 gallons.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Paul Smith that Lubeck Public Service District hereby reaffirms that the official record of the proceedings of the Board of Commissioners thereof consists solely of the properly-approved minutes of meetings. Accordingly, private recording by electronic or other similar means by any member of the public attending any meeting of the Board of Commissioners of any proceedings to come before the Board is prohibited. Passed unanimously.
- B) Moved by Roger Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- C) The District will need to sign the paper work on the Pledge Agreement from Wesbanco for our proposed water project. Moved by Paul Smith, seconded by Roger Martin that the District authorize the District to sign the Pledge Agreement, as attached, concerning the proposed water project. Passed unanimously.
- D) The District has received the formal notice of funding from the Rural Utilities Services for the approximately \$2 million. We heard from the PSC concerning our water case. They have approved it as of April 5, 2004 and it will be at least 15 days before it becomes final.
- E) Rick Olcott from the Pahlhurst Homeowners Association has requested to appear before the Board to discuss the replacement of the culvert that is toward the entrance to their subdivision. Moved by Paul Smith, seconded by Roger Martin that the District recess the meeting and go to Pahlhurst to look at the situation being discussed. It was also moved to table any action on his request until the next Board meeting to allow the District a chance to see what could be found out by digging the end of the culvert up to check on its condition. This is because of not being able to determine for sure who placed the materials over the culvert. Passed unanimously. Traveled to the site, inspected, and returned to the office where Lee Johnson, Chairman resumed regular business.