

LUBECK PUBLIC SERVICE DISTRICT

May 13, 2004
7:00 P.M.

Lee Johnson, Chairman
Paul W. Smith, Treasurer
Roger D. Martin, Secretary

Attending: Lee Johnson, Roger Martin, Paul Smith, Philip Postlewait, Jr., Jim Cox,
Richard Hayhurst, Craig Richards, Marvin Bradley, Virginia Sines, Judy Boston, Anna Queen

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	315	494
	2	Lubeck	336	442
	3	Riverhill - Blenn. Heights	276	372
	4	DuPont Road	288	295
	5	Larkmead Road	108	335
	6	LMH - Homewood Road	0	276
	7	Washington Bottom	303	371
	8	New England Ridge	176	316
	9	Lubeck South	212	323
	10	Larkmead Area - Marrtown	48	314
	11	Route 68 South - Hopewell	0	211
	12	Mitchell's	52	73
		Total Customers	2114	3,822

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$373.32
Operations & Maintenance Fund - Wesbanco	(\$38,947.44)
RUS Construction Account	\$64.05
Series 1999 Sewerage Bonds Account	\$24,187.51
WesBanco Trust Fund	\$164,931.37

Transfer From Revenue to Operation & Maintenance Checking Account	\$10,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$67,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$11,000.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$9,500.00
Transfer From Revenue to Operation & Maintenance Checking Account Held	\$21,985.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$12,900.00
Transfer From Revenue to WesBanco Tax Account	\$5,140.40
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Roger Martin, seconded by Paul Smith that the minutes of the Board meeting of April 22, 2004 meeting be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 4 water taps since the last Board meeting. There are 8 water taps to be installed. This gives us 17 water taps for 2004. The District has installed 0 sewer taps since the last Board meeting. There are 2 sewer taps to be installed. This gives us 5 sewer taps for 2004.
- B) Completed closure of the Lubeck Hills sewer pond.
- C) Did hydrant flushing.
- D) Working on repairing yards, etc. where we have done taps or repairs.
- E) Did turn offs and turn ons.
- F) Mowing of properties.
- G) Completed work orders, spotted lines, set meters.

It was reported what Rod and Bill have been working on:

A) April Water Pumped to System:	23,421,000 Gallons
Homewood Booster Station:	196,000 Gallons
New England Booster Station:	2,613,800 Gallons
High Water Usage and Day:	1,095,000 on 04/26
Low Water Usage and Day:	577,000 on 04/07

Flushed hydrants with 1,354,850 gallons.

GENERAL BUSINESS:

- A) Moved by Paul Smith, seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) The District has received a response back from the Water Development Authority concerning our request to pay off the Water Bonds from 1990. They have stated that we cannot, at this time, pay off the 1990 Bonds but that the Authority might refund those Bonds in

the fall of 2005. They went on to say how they have to keep money on refunding to cover defaults, etc. but that in the recent refunding of Loan Program I they are rebating annually to those borrowers. They stated that they would expect this process to continue for Loan Program II (which is the group we are in) if the Authority refinances.

- C) Paper work continues to go back and forth concerning our pending rate case. Jim pointed out to you that the District is only paying those bills that absolutely have to be paid, in that income is not keeping up with the outgo. Engineers will be resubmitting our plans and specs to RUS for final approval.
- D) Paper work also continues to flow back and forth concerning the complaints against the District.
- E) Jim has heard more information concerning Mr. Flinn off of Middle Fork of Lee Creek. His most recent incident was a auto accident in which he got banged up but no broken bones. He continues to be very interested in getting water as soon as possible.
- F) The District has received a copy of our inspection report on the Wastewater Plant. It stated that there were no deficiencies noted during the inspection. It also stated that the District is to be commended for our commitment to proper operation and maintenance of our treatment facility. The District has been nominated for an award for the operation of plants over 1,000,000 gallons per day.
- G) The District has gotten all paper work passed back and forth for us to start operation of the Wellesley sewer facilities. We started as of May 7, 2004.
- H) Moved by Roger Martin, seconded by Paul Smith that the Board rescind the portion of the policy adopted at the last board meeting dealing with the tape recording of the public meeting and to allow for the taping of the meeting so long as the recording is unobtrusive. This in no way affects the other portion of the motion which dealt with the official record of the District. Passed unanimously.
- I) Meeting adjourned.

 APPROVED  ATTESTED