

LUBECK PUBLIC SERVICE DISTRICT

July 8, 2004
7:00 P.M.

Lee Johnson, Chairman
Paul W. Smith, Treasurer
Roger D. Martin Secretary

Attending: Roger Martin, Lee Johnson, Phil Postlewait, Richard Hayhurst,
Paul Smith, Jim Cox, William Argabite, Virginia Sines,
Judy Boston, Mike Wright, and Charles Flinn.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	317	498
	2	Lubeck	338	423
	3	Riverhill - Blenn. Heights	276	376
	4	DuPont Road	289	297
	5	Larkmead Road	103	327
	6	LMH - Homewood Road	0	280
	7	Washington Bottom	305	375
	8	New England Ridge	178	318
	9	Lubeck South	214	327
	10	Larkmead Area - Marrtown	48	310
	11	Route 68 South - Hopewell	0	214
	12	Mitchell's	49	71
		Total Customers	2117	3,816

TREASURER'S REPORT:

Revenue Fund - United National Bank	\$785.55
Operations & Maintenance Fund - Wesbanco	(\$29,636.25)
RUS Construction Account	\$419.05
Series 1999 Sewerage Bonds Account	\$0.00
WesBanco Trust Fund	\$182,226.81

Transfer From Revenue to Operation & Maintenance Checking Account	\$23,420.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$85,000.00
Transfer From Revenue to Operation & Maintenance Checking Account (Held)	\$13,000.00
Transfer From Revenue to Operation & Maintenance Checking Account (Held)	\$11,500.00
Transfer From Revenue to Operation & Maintenance Checking Account (Held)	\$9,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,431.79
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Roger Martin, seconded by Paul Smith that the minutes of the Board meeting of June 24, 2004 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going in the District:

- A) Installed 2 water taps since the last Board meeting. There are 7 water taps to be installed. This gives us 31 water taps for 2004. Installed 0 sewer taps since the last Board meeting. The District has 2 sewer taps to install. Have installed 7 sewer taps for 2004.
- B) Concreted street in Bethel where we had dug up a line leak.
- C) Replaced the flush hydrant at Lake Washington and Route 68.
- D) Did turn offs and turn ons.
- E) Repaired water line leaks on Woodyard Creek and in Melrose addition.
- F) Completed Lubeck Hills and Wakefield sewer restoration.
- F) The District has our books set up the way the Public Service Commission wants to see them. We have closed for the month to make sure they will work. We can now begin the new fiscal year and have all of the information that they want in the order that they want it.
- H) Completed work orders, spotted lines, set meters.

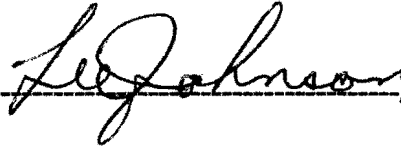

It was reported what Bill and Rod have been working on:

A) June Water Pumped to System:	27,805,000 Gallons
Homewood Booster Station:	265,000 Gallons
New England Booster Station:	3,420,000 Gallons
High Water Usage and Day:	1,417,000 on 06/01
Low Water Usage and Day:	738,000 on 06/13

Experienced 150,000 gallon leak on Woodyard Creek and a 400,000 gallon leak in Melrose Addition.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Mr. Flinn was here to let us know how much he still wants water.
- C) The District is working to finalize the last five easements for the water project. There may be some that have to be condemned. The District hopes to be ready to advertise within the next month or so. There was some discussion of items the Commissioners wanted included in the specifications about potential contractors.
- D) The Board needs to go into Executive Session. Pursuant to 6-9A-4 of the Open Governmental Statue, an executive session of the District's Board is necessary to discuss issues dealing with an employee and legal matters. Moved by Paul Smith, seconded by Roger Martin that the Board go into Executive Session for discussion of matters recited above. Passed unanimously.
- E) Moved by Roger Martin, seconded by Paul Smith that the Board come out of Executive Session with no decisions having been made. Passed unanimously.
- F) Jim is to investigate the cost of recording devices for future meetings and report back to the Board at the next meeting.
- G) Jim is to investigate other Districts and the County Commission on what charges they make for copies and report back to the next Board meeting.
- H) Jim is to check with other Districts as to what policies they have about meeting postings, etc. and report back to the Board at the next meeting.
- I) Meeting adjourned.

 APPROVED  ATTESTED