

LUBECK PUBLIC SERVICE DISTRICT
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NOVEMBER 12, 2004

BOARD MEETING

NOVEMBER 18, 2004

7:00 P. M.

AGENDA:

- 1: APPROVAL OF NOVEMBER 4, 2004 MINUTES
- 2: DISCUSSION OF DISTRICT HAPPENINGS
- 3: APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
- 4: ACCEPTANCE OF OCTOBER FINANCIAL STATEMENT
- 5: WATER PROJECTS
- 6: EXECUTIVE SESSION, SECTION 2A EMPLOYMENT ISSUES
- 7: UPDATE ON ACCOUNTANT & ATTORNEY REVIEW
8. OLD BUSINESS

c: Ox Johnson Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
John Goodman WNUS
Steve Bayer WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

November 18, 2004
7:00 P.M.

Lee Johnson, Chairman
Paul W. Smith, Treasurer
Roger D. Martin Secretary

Attending: Lee Johnson, Roger Martin, Paul Smith, Jim Cox, Richard Hayhurst,
Virginia Sines, William Argabrite, Marvin Bradley

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	317	497
	2	Lubeck	339	427
	3	Riverhill - Blenn. Heights	277	374
	4	DuPont Road	289	294
	5	Larkmead Road	109	340
	6	LMH - Homewood Road	0	281
	7	Washington Bottom	304	373
	8	New England Ridge	178	317
	9	Lubeck South	211	325
	10	Larkmead Area - Marrtown	50	321
	11	Route 68 South - Hopewell	0	216
	12	Mitchell's	51	72
		Total Customers	2125	3,837

TREASURER'S REPORT:

Revenue Fund - Wesbanco	\$19,001.71
Operations & Maintenance Fund - Wesbanco	\$4,064.23
RUS Construction Account	\$419.05
Series 1999 Sewerage Bonds Account	\$0.00
WesBanco Trust Fund	\$218,639.66
Transfer From Revenue to Operation & Maintenance Checking Account	\$4,000.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$78,000.00
Transfer From Revenue to Wesbanco Investment	\$5,320.74
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to Westbanco Investment	\$0.00
The following transfers were made to cover payroll since the last Board meeting:	
Transfer From Revenue to Operation & Maintenance Checking	\$13,500.00
Transfer From Revenue to WesBanco Tax Account	\$5,078.49
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Roger Martin, seconded by Paul Smith that the minutes of the Board meeting of November 4, 2004 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

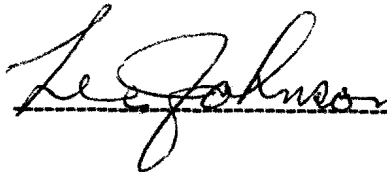
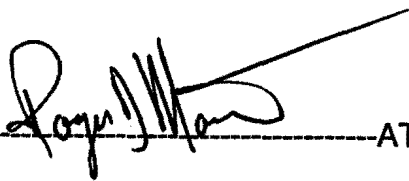
- A) Installed 1 water tap since the last Board meeting. There are 6 water taps to be installed. This gives us 56 water taps for 2004. The District has installed 0 sewer taps since the last Board meeting. There are 2 sewer taps to be installed. This gives us 12 sewer taps for 2004.
- B) Repaired two leaks.
- C) Replaced one hydrant in Ryanwood and installed a main line valve.
- D) Smoked Pointe West and ran sewer camera looking for a break in the sewer line. Only found problem with customers service line.
- E) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) The District will be closed for Thanksgiving and the day afterwards. It should be noted that the employees trade one of the February holidays for the day after Thanksgiving.
- C) Moved by Roger Martin, seconded by Paul Smith that the District accept the October 2004 financial statements as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- D) Jim checked with the Public Service Commission on whether the District could bill, in advance, instead of in arrears for water and sewer service to our customers. The answer was no that no water or sewer utility could do so nor was it provided for in the rules. The other question that was asked was whether the District could make the property owner the only person able to sign for service even if it is for a rental unit. Again, the answer was no that it was illegal and discriminatory.

E) Mr. Argabrite asked about the fact that he is getting a sewer odor coming from the roof vents on certain days. Jim stated that he would do some checking to see if there was anything that readily looked suspicious.

F) Meeting adjourned.

 APPROVED  ATTESTED