

LUBECK PUBLIC SERVICE DISTRICT

January 13, 2005
7:00 P.M.

Lee Johnson, Chairman
Paul W. Smith, Treasurer
Roger D. Martin Secretary

Attending: Lee Johnson, Roger Martin, Paul Smith, Phil Postlewait, Richard Hayhurst,
Jim Cox, Charles R. Flinn, Mike Wright, Bill Argabrite, Dewey & Ann Queen,
Judy Boston, Virginia Sines, Marvin Bradley, and Jerry Martin.

| NO. OF CUSTOMERS: | Section | | Sewer | Water |
|-------------------|---------|----------------------------|-------|-------|
| | 1 | Lake Washington Road | 311 | 493 |
| | 2 | Lubeck | 333 | 422 |
| | 3 | Riverhill - Blenn. Heights | 280 | 365 |
| | 4 | DuPont Road | 287 | 292 |
| | 5 | Larkmead Road | 109 | 345 |
| | 6 | LMH - Homewood Road | 0 | 281 |
| | 7 | Washington Bottom | 301 | 368 |
| | 8 | New England Ridge | 178 | 317 |
| | 9 | Lubeck South | 207 | 322 |
| | 10 | Larkmead Area - Marrtown | 53 | 323 |
| | 11 | Route 68 South - Hopewell | 0 | 218 |
| | 12 | Mitchell's | 50 | 69 |
| | | Total Customers | 2109 | 3,815 |

TREASURER'S REPORT:

| | |
|--|--------------|
| Revenue Fund - Wesbanco | \$48,827.84 |
| Operations & Maintenance Fund - Wesbanco | \$3,437.28 |
| RUS Construction Account | \$419.05 |
| Series 1999 Sewerage Bonds Account | \$0.00 |
| WesBanco Trust Fund | \$224,414.34 |
| Transfer From Revenue to Operation & Maintenance Checking Account | \$102,000.00 |
| Transfer From Revenue to Operation & Maintenance Checking Account | \$9,000.00 |
| Transfer From Revenue to Wesbanco Investment | \$5,621.48 |
| Transfer From Revenue to Operation & Maintenance Checking Account | \$5,000.00 |
| Transfer From Revenue to Operation & Maintenance Checking Account | \$82,000.00 |
| The following transfers were made to cover payroll since the last Board meeting: | |
| Transfer From Revenue to Operation & Maintenance Checking | \$5,600.00 |
| Transfer From Revenue to WesBanco Tax Account | \$1,715.03 |
| Transfer From Revenue to Operation & Maintenance Checking | \$13,400.00 |
| Transfer From Revenue to WesBanco Tax Account | \$5,162.65 |
| Transfer From Revenue to Operation & Maintenance Checking | \$13,800.00 |

BUSINESS: Prayer by Paul Smith.

FIRST ORDER OF BUSINESS:

- A) Election of officers: Moved by Paul Smith, seconded by Roger Martin that the officers for 2005 remain the same as 2004 and be as follows: Lee Johnson - Chairman, Paul Smith - Treasurer, and Roger Martin - Secretary. Passed unanimously.

- B) Moved by Roger Martin, seconded by Paul Smith that the minutes of the Board meeting of December 9, 2004 and the Special Meeting of December 22, 2004 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what the field has been doing in the District:

- A) Installed 2 water tap since the last Board meeting. There are 2 water taps to be installed. This gives us 65 water taps for 2004. The District has installed 0 sewer taps since the last Board meeting. There are 2 sewer taps to be installed. This gives us 12 sewer taps for 2004.

- B) Working maintenance of hydrants.

- C) Replaced hydrant that had been taken out by a car on Lake Washington Road.

- D) Working on restoring yards.

- E) Replaced manhole that was installed incorrectly.

- F) Repaired electrical conduit that gas company contractor hit beside Whitman's.

- G) Did Turn offs and turn ons.

- H) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

| | |
|----------------------------------|--------------------|
| December Water Pumped to System: | 24,788,000 Gallons |
| Homewood Booster Station: | 202,000 Gallons |
| New England Booster Station: | 2,141,500 Gallons |
| High Water Usage and Day: | 951,000 on 12/25 |
| Low Water Usage and Day: | 690,000 on 12/03 |

Experienced no overflows.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) The November 2004 financial statement will be deferred to the next Board meeting.
- C) The District has received information from the Parkersburg Utility Board concerning water and sewer service to any thing from duplexes to multiple units that brings up a good question about the services to these units based upon Public Service Commission rules for water and how they are now interpreting the sewer rules for these situations. Please read the enclosed information so we can discuss it at the next meeting. Jim made mention of the fact that Lee and he had talked about the article in the newspaper about the impact of sewer rates in Vienna with the work that Parkersburg is going to have to complete. It was stated that this was why the District did not want to be tied into the Parkersburg system.
- D) In that Reynolds Company is still here with their equipment, Jim requests that the District have them rehabilitate a second water well at a cost of \$6,800. This is a savings of \$700 over having to go out and hire them when they are not in the area working as we saw from their first price. Moved by Roger Martin, seconded by Paul Smith that the District modify the contract with Reynolds for rehabilitation of Well C at a cost of \$6,800 since they are still in the area and thus saving the District \$700 over the initial well rehabilitation of Well D. Passed unanimously.
- E) Moved by Roger Martin, seconded by Paul Smith that the February 10, 2005 meeting date be changed due to Jim being out of town on this date. It is to be moved to February 11, 2005 at 7 PM. Passed unanimously.
- F) Jim reported that he had scheduled a meeting with the County Commission on December 16 and it had been canceled. Jim had again scheduled a meeting for December 23, 2004 and it was again canceled by the county commission. I asked the Board what direction they wanted me to take. Jim was instructed to get another meeting scheduled with the County Commission.
- G) Mr. Flinn was here to talk about water up his road. Mr. Flinn asked about the possibility of the District putting in the water line and then billing each of the people along the road. Jim is to talk to Chris Waldron and get back to Mr. Flinn about whether the people along the road would cooperate with this idea which would require a lien on their property until the cost was paid off.

H) Roger asked we knew anything about the proposed sewer bond situation. Jim told him that the District would need to attend a working meeting on January 28 and then the Infrastructure Council meeting on February 2. It would be at the full Council meeting that they would rule on it.

I) Lee asked whether the Public Service Commission had set up a hearing date on the District's inter company borrowing of funds. No, the District has yet to hear of a hearing date.

J) Virginia Sines asked how the water wells might be affected by the lowering of the Ohio River water level while they try and remove the barges from the dam. Jim told her that the District anticipated a small influence based upon past studies but that we really wouldn't know the full impact until it happens.

K) Meeting Adjourned.

Lee Johnson APPROVED L. J. Johnson ATTESTED