

LUBECK PUBLIC SERVICE DISTRICT

March 10, 2005

7:00 P.M.

Lee Johnson, Chairman
 Paul W. Smith, Treasurer
 Roger D. Martin Secretary

Attending: Lee Johnson, Roger Martin, Paul Smith, Jim Cox,
 Richard Hayhurst, William Argabrite, Virginia Sines, and
 Craig Richards.

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	313	497
	2 Lubeck	336	425
	3 Riverhill - Blenn. Heights	276	365
	4 DuPont Road	286	291
	5 Larkmead Road	108	345
	6 LMH - Homewood Road	0	281
	7 Washington Bottom	303	369
	8 New England Ridge	177	316
	9 Lubeck South	207	320
	10 Larkmead Area - Marrtown	53	326
	11 Route 68 South - Hopewell	0	218
	12 Mitchell's	53	72
	Total Customers	2112	3,825

TREASURER'S REPORT:

Revenue Fund - Wesbanco	\$32,275.74
Operations & Maintenance Fund - Wesbanco	\$3,670.12
RUS Construction Account	\$419.05
Series 1999 Sewerage Bonds Account	\$0.00
WesBanco Trust Fund	\$235,593.71
Transfer From Revenue to Operation & Maintenance Checking Account	\$13,700.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$68,500.00
Transfer From Revenue to Wesbanco Investment	\$0.00
Transfer From Revenue to Wesbanco Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
The following transfers were made to cover payroll since the last Board meeting:	
Transfer From Revenue to Operation & Maintenance Checking	\$14,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,362.22
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Roger Martin, seconded by Paul Smith that the minutes of the Board meeting of February 24, 2005, and the Emergency Board meeting of March 4, 2005 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 1 water tap since the last Board meeting. There are 0 water taps to be installed. This gives us 5 water taps for 2005. The District has installed 0 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 1 sewer taps for 2005.
- B) Working on hydrant maintenance.
- C) Completed work on raising meter settings and replacing meters at Chateau Hills.
- D) Did turn offs and turn ons.
- E) Completed work orders, spotted valves & lines, set meters, etc.

It was reported what Bill and Rod have been working on:

A) February Water Pumped to System:	21,421,000 Gallons
Homewood Booster Station:	171,000 Gallons
New England Booster Station:	1,876,200 Gallons
High Water Usage and Day:	882,000 on 02/28
Low Water Usage and Day:	625,000 on 02/06

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) The District has received the letter from the Public Service Commission correcting their error and stating that the District has the required coverage without a rate increase.
- C) The District has been given the go ahead to advertise our water project and the first ad came out today. Craig Richards was here to answer any questions the Board might have about the water project.

- D) It was reported that the District has filed with the Public Service Commission for a special tap fee for the water line extension that will serve Mr. Flinn.
- E) Discussion on computer system purchase from the Emergency Board meeting. Jim has learned that Walter from ASI is willing to now propose an increase in the annual maintenance cost which would allow the District the ability to move the software to any computer we see fit. Moved by Paul Smith, seconded by Roger Martin that if the quote from Walter is less than \$4,000 per year for the maintenance fee, then we will move forward with Walter, however, if it is over \$4,000 then we will go into negotiations with Greentree. Passed unanimously.
- F) Jim reported that he had heard from Fred Rader at the Mid Ohio Valley Regional Council concerning the letter he had written to the new Governor requesting the Wadesville project be funded. Fred is going to report back to the person asking about it.
- G) Barbara Kite was down and gathered information concerning our checking accounts and investments and is going to come back and make a presentation some time next week. If it looks like anything we are interested in, then Jim will have her come to a Board meeting.
- H) The Board needs to go into Executive Session. Pursuant to 6-9A-4 of the Open Governmental Statue, an executive session of the District's board is necessary to discuss personnel matters. Moved by Paul Smith, seconded by Roger Martin that the Board go into Executive Session for discussion of matters recited above. Passed unanimously.
- I) Lee Johnson, Chairman, declared that the Board was out of Executive Session and that no votes or decisions had been made.
- J) A question was asked as to how much manganese is in our finished water. Jim is to get an answer to that question and call them back.
- K) A question was asked about whether all of our meters had been changed out to the touch read meters. Jim reported that there is probably 200 - 300 meters still left to change out. The next question was about how the reading get into the computer system. Jim went through an explanation of that process.

F) Meeting adjourned.

 APPROVED  ATTESTED