

LUBECK PUBLIC SERVICE DISTRICT

March 24, 2005
7:00 P.M.

Lee Johnson, Chairman
Paul W. Smith, Treasurer
Roger D. Martin Secretary

Attending: Lee Johnson, Roger Martin, Paul Smith, Jim Cox, John Kirk,
Walter Frazier, Virginia Sines, Judy Boston, William Argabrite,
Phil Postlewait, Jeff Saulton, and Marvin Bradley.

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	313	498
	2 Lubeck	335	424
	3 Riverhill - Blenn. Heights	273	364
	4 DuPont Road	286	292
	5 Larkmead Road	109	346
	6 LMH - Homewood Road	0	281
	7 Washington Bottom	304	370
	8 New England Ridge	177	317
	9 Lubeck South	208	321
	10 Larkmead Area - Marrtown	53	325
	11 Route 68 South - Hopewell	0	217
	12 Mitchell's	53	72
	Total Customers	2111	3,827

TREASURER'S REPORT:

Revenue Fund - Wesbanco	\$13,477.81
Operations & Maintenance Fund - Wesbanco	\$3,762.21
RUS Construction Account	\$419.05
Series 1999 Sewerage Bonds Account	\$0.00
WesBanco Trust Fund	\$243,489.76
Transfer From Revenue to Operation & Maintenance Checking Account	\$85,000.00
Transfer From Revenue to Operation & Maintenance Checking Account (Held)	\$12,500.00
Transfer From Revenue to Wesbanco Investment	\$2,500.00
Transfer From Revenue to Wesbanco Investment	\$5,396.05
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
The following transfers were made to cover payroll since the last Board meeting:	
Transfer From Revenue to Operation & Maintenance Checking	\$13,500.00
Transfer From Revenue to WesBanco Tax Account	\$5,230.55
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Roger Martin, seconded by Paul Smith that the minutes of the Board meeting of March 10, 2005 meeting be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what the field staff has been doing in the District:

- A) Installed 0 water taps since the last Board meeting. There is 1 water tap to be installed. This gives us 5 water taps for 2005. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2005.
- B) The men are working on laying the water line across Smitherman Road to complete the connection between the large line and the 4 & 6 inch lines at Hyview Terrace.
- C) Repaired 3 water leaks on main lines.
- D) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) The District has been asked by Walter of Appalachian Software to come to tonight's Board meeting to explain why he feels you need to stay with him for our billing software. Walter provided the Board with a handout listing 4 items that he feels makes his company a good investment. He also provided the Board with another possible cost breakout. The Board agreed to table this until the next Board meeting.
- C) Report that Jim had Richard to write to the West Virginia Water Development Authority again to ask what they are going to do about the refinancing of our existing water bonds. We are now waiting on an answer from them.
- D) Report that the refinancing of the District's Bond Anticipation Notes has been approved by the Public Service Commission and is now final. We will now begin working toward getting the new bond work completed.

- E) The District received our arbitrage rebate calculation for our Water Revenue Bond Series 1990A. The District does not need to do a rebate on this bond.
- F) Moved by Roger Martin, seconded by Paul Smith that the District accept the financial statements for the month of February 2005 as presented by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- G) The question was asked of the accountant as to how much money is still owed to the sewer department from the water department. Mr. Postlewait responded with the amount of \$15,2191.59.
- H) The question was asked about our computer crash and whether it did anything to our billing abilities. The District stated that it did not. Comment was made about how the customers bill was the same amount for two consecutive months. He asked if we had estimated one of the months. The District stated that if we had estimated that the bill would have stated such.
- I) The question was asked as to how close we have to be to the touch pad to read someone's water meter. The District stated that it depends upon the individual pad. Some requires we be right on top of it and others are more forgiving and allow us to be an inch or two away.
- J) Jim reported that the green sand filters in the water plant will have to be rebuilt over the next few years. It appears the cost will be about \$10,000 per filter.
- K) Mr. Johnson asked for a listing of vehicles with mileage, major expenditures, and notes being listed on special circumstances for the next Board meeting.
- L) Meeting adjourned.

 APPROVED  ATTESTED