

LUBECK PUBLIC SERVICE DISTRICT
POST OFFICE BOX 700
11018 DUPONT ROAD
WASHINGTON, WEST VIRGINIA 26181
PHONE (304) 863-3341
FAX:(304) 863-3791

May 20, 2005

BOARD MEETING

MAY 26, 2005

7:00 P. M.

AGENDA:

- 1: APPROVAL OF May 12, 2005 BOARD MEETING MINUTES.
- 2: DISCUSSION OF DISTRICT HAPPENINGS
- 3: APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
- 4: ACTION ON WATER PROJECTS
- 5: POSSIBLE ACTION ON A WATER LINE EXTENSION
- 6. ACTION ON AGREEMENT WITH DUPONT CONCERNING C-8 REMOVAL
- 7. EXECUTIVE SESSION IN REFERENCE TO EMPLOYEES & RAISES
- 8. ACCEPTANCE OF APRIL FINANCIAL STATEMENTS
- 9. APPROVAL OF BUDGETS
- 10. OLD BUSINESS

- c:
- | | |
|------------------|----------------------|
| Paul Smith | Parkersburg News |
| Roger Martin | Parkersburg Sentinel |
| John Goodman | WXIL |
| Steve Bayer | WNUS |
| Richard Hayhurst | WTAP |
| Phil Postlewait | Wood Co. Commission |
| | Jim Cox |

LUBECK PUBLIC SERVICE DISTRICT

May 26, 2004
7:00 P.M.

Paul W. Smith, Treasurer, Acting Chairman
Roger D. Martin, Secretary
Lee Johnson

Attending: Paul Smith, Roger Martin, Phil Postlewait, Richard Hayhurst, Jim Cox, Gary Moore, Ron Miller, Mark Lewis, Clifford A. Enoch, Craig Richards, Anna and Dewey Queen, Bill Argabrite, Virginia Sines, Judy Boston, Jerry Martin, C.R. Flinn and Michael L. Scott.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1 Lake Washington Road		318	505
	2 Lubeck		347	435
	3 Riverhill - Blenn. Heights		276	367
	4 DuPont Road		286	294
	5 Larkmead Road		107	338
	6 LMH - Homewood Road		0	282
	7 Washington Bottom		307	378
	8 New England Ridge		177	317
	9 Lubeck South		208	320
	10 Larkmead Area - Marrtown		54	327
	11 Route 68 South - Hopewell		0	218
	12 Mitchell's		54	72
	Total Customers		2,134	3,853

TREASURER'S REPORT:

Revenue Fund - Wesbanco	\$8,005.41
Operations & Maintenance Fund - Wesbanco	\$3,551.50
RUS Construction Account	\$419.05
IJDC Construction Account	\$500.00
WesBanco Trust Fund	\$274,860.67

Transfer From Revenue to Operation & Maintenance Checking Account	\$73,000.00
Transfer From Revenue to Operation & Maintenance Checking Account (Held)	\$20,500.00
Transfer From Revenue to Wesbanco Investment	\$0.00
Transfer From Revenue to Wesbanco Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account (Held)	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account (Held)	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,200.00
Transfer From Revenue to WesBanco Tax Account	\$5,318.06
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Roger Martin, seconded by Paul Smith that the minutes of the Board meeting of May 12, 2005 meeting be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 5 water taps since the last Board meeting. There are 4 water taps to be installed. This gives us 14 water taps for 2005. The District has installed 2 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 4 sewer taps for 2005.
- B) The men have been working on extending the sewer line under Route 50 to serve the outer end of Washington Heights.
- C) Been working on straightening up on Smitherman Road.
- D) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Roger Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) The District has received a formal request to allow 4 - 2" water lines to be installed to go a maximum of 3,100 feet to serve private homes. It is my recommendation that we not allow this due to changes in the way the Public Service Commission looks at long service lines. This should be treated as an extension which requires a 6 inch line. As an option, the District could look at installing the line if the residents would come up with the money for the materials. The residents are unwilling to come up with the money for the cost of materials. This was tabled until the next Board meeting. The Board was asked for a formal answer to this request. Richard Hayhurst stated that the District should look at adopting a long service line policy.
- C) The District needs to adopt a Resolution approving First Draw invoices relating to the water project. Moved by Roger Martin, seconded by Paul Smith that the District approve the payment of the attached invoices relating to the water project. Passed unanimously.

- D) The District needs to adopt the Rules of Procedure as given us by our Bond Council. Moved by Roger Martin, seconded by Paul Smith that the District adopt the attached Rules of Procedure for Board meetings. Passed unanimously.
- E) Moved by Roger Martin, seconded by Paul Smith that the District approve the Access & Indemnification Agreement for DuPont to have work completed on our property in reference to the C-8 removal. Passed unanimously.
- F) The District needs to approve the engineers recommendations of inspectors for our water project. Moved by Roger Martin, seconded by Paul Smith that the district accept the recommendations of Burgess & Niple and approved by management related to the inspectors for the District's water project. Passed unanimously.
- G) The Board needs to adopt a resolution for the opening of the IJDC Construction Account at Wesbanco. Moved by Roger Martin, seconded by Paul Smith that the District adopt the Wesbanco Bank Resolution to open the IJDC Construction Account. Passed unanimously.
- H) The Board needs to go into Executive Session. Pursuant to 6-9A-4, Section 2A of the Open Governmental Statue, an executive session of the District's board is necessary to discuss the personnel matters. Moved by Roger Martin, seconded by Paul Smith that the Board go into Executive Session for discussion of matters recited above. Passed unanimously.
- I) Paul Smith declared that the Board is back in regular session with no action taken in Executive Session.
- J) Moved by Roger Martin, seconded by Paul Smith that pay rates be approved for 2005 - 2006 as recommended by management. The Manager gets no pay raise. Raises are to become effective with the first payroll in July. Passed unanimously. Commissioners reviewed employee evaluations.
- K) Moved by Roger Martin, seconded by Paul Smith that the District accept the financial statements for April 2005, as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.

L) Moved by Roger Martin, seconded by Paul Smith that the District adopt the water budget as attached for July 1, 2005 thru June 30, 2006. Past unanimously.

M) Moved by Roger Martin, seconded by Paul Smith that the District adopt the sewer budget as attached for July 1, 2005 thru June 30, 2006. Past unanimously.

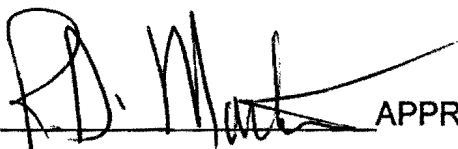

N) Mr. Flinn was here to show his need for getting water.

O) Question was asked about where the District was in bidding out the new billing software. Jim reported that he had just completed the specifications and was waiting for some input back from a couple of people.

P) Question was asked as to whether the company with the Jeep Liberty would take the meter truck on trade. Yes they will.

Q) Question was asked about why the Parkersburg sewer system was within the District's boundary. Jim responded that Parkersburg had built into the District back before the District had began taking sewer systems over. The District has stopped allowing Parkersburg the ability to extend any further into the District.

R) Meeting adjourned.

 APPROVED  ATTESTED

RESOLUTION OF LUBECK PUBLIC SERVICE DISTRICT APPROVING INVOICES RELATING TO CONSTRUCTION AND OTHER SERVICES FOR THE PROPOSED WATER PROJECT AND AUTHORIZING PAYMENT THEREOF

WHEREAS, Lubeck Public Service District has reviewed the invoices attached hereto and incorporated herein by reference relating to the construction of the Water Project (the "Project") funded in part by the West Virginia Infrastructure & Jobs Development Council (IJDC) and Rural Utilities Service (RUS) and finds as follows:

- a) That none of the items for which payment is proposed to be made has formed the basis for any disbursement theretofore made.
- b) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a cost of the Project.
- c) That each of such costs has been otherwise properly incurred.
- d) That the payment for each of the items proposed is due and owing.

NOW, THEREFOR, BE IT RESOLVED by the Board of Lubeck Public Service District as follows: There is hereby authorized and directed the payment of the attached invoices as follows:

Vendor	Total	IJDC	RUS
Lubeck PSD	\$53,906.35	\$53,820.10	\$86.25
Jackson Kelly PLLC (bond counsel)	\$30,000.00	\$30,000.00	
Richard Hayhurst (local counsel)	\$6,941.13		\$6,941.13
Philip R. Postlewait, Jr., CPA (Certification of Accounts, Etc.)	\$1,000.00		\$1,000.00
Burgess & Niple Engineers	\$138,000.00	\$138,000.00	
Wesbanco (Registrar Fee)	\$500.00	\$500.00	
TOTAL	\$230,347.48	\$222,320.10	\$8,027.38

Adopted by Lubeck Public Service District at a meeting held on the 26th day of May, 2005.

Lubeck Public Service District
 By: 
 Its: Acting Chairperson

LUBECK PUBLIC SERVICE DISTRICT

ARTICLE I

NAME AND PLACE OF BUSINESS

Section 1. The name of this Public Service District shall be LUBECK PUBLIC SERVICE DISTRICT (the "District").

Section 2. The principal office of the District will be located in Washington, West Virginia.

Section 3. The official seal of the District shall consist of 2 concentric circles between which circles shall be inscribed Lubeck Public Service District, and in the center "seal" as follows:

Section 4. The fiscal year of the District shall begin on the 1st day of July in each year and shall end on June 30 of the following year.

ARTICLE II

PURPOSE

Section 1. The District is organized and operated exclusively for the purposes set forth in Chapter 16, Article 13A of the Code of West Virginia, 1931, as amended (the "Act").

ARTICLE III

MEMBERSHIP

Section 1. The members of the Public Service Board of the District (the "Board") shall be those persons appointed by The County Commission of Wood County, West Virginia (the "County Commission"), or otherwise appointed pursuant to the Act, who shall serve for such terms as may be specified in the order of the County Commission or otherwise.

Section 2. Should any member of the Board resign or otherwise become legally disqualified to serve as a member of the Board, the District shall immediately notify the County Commission or other entity provided under the Act and request the appointment of a qualified person to fill such vacancy. Prior to the end of the term of any member of the Board, the District shall notify the County Commission or other entity provided under the Act of the pending termination and request the County Commission or other entity provided under the Act to enter an order of appointment or re-appointment to maintain a fully qualified membership of the Board.

Section 3. The District shall provide to the Public Service Commission of West Virginia, within 30 days of the appointment, the following information: the new board member's name, home address, home and office phone numbers, date of appointment, length of term, who the new member replaces and if the new appointee has previously served on the board, and such other information required under the Act.

Section 4. Each board member shall, within 6 months of taking office, successfully complete the training program established and administered by the Public Service Commission of West Virginia in conjunction with the West Virginia Department of Environmental Protection and the West Virginia Bureau for Public Health.

Section 5. Board members shall not be or become pecuniarily interested, directly or indirectly, in the proceeds of any contract or service, or in furnishing any supplies or materials to the District, nor shall a former board member be hired by the District in any capacity within a minimum of 12 months after such board member's term has expired or after such board member has resigned from the Board.

Section 6. Salaries of the board members shall be established as provided in Chapter 16, Article 13A, Section 4 of the Act. The District shall certify the number of customers served to the Public Service Commission of West Virginia on the first day of July

each year. Board members may be reimbursed for all reasonable and necessary expenses actually incurred in the performance of their duties.

Section 7. The members of the Board are not personally liable or responsible for any obligations of the District or the Board but are answerable only for willful misconduct in the performance of their duties.

ARTICLE IV

MEETINGS OF THE BOARD

Section 1. The members of the Board shall hold regular monthly meetings on such days of each month and at such place and hour as the members shall determine from time to time. If the day stated shall fall on a legal holiday, the meeting shall be held on the following day. Special meetings of the Board may be called at any time by the Chairperson or by a quorum of the Board.

Section 2. At any meeting of the Board, a majority of the members of the Board shall constitute a quorum. Each member of the Board shall have one vote at any meeting and if a quorum is not present, those present may adjourn the meeting to a later date.

Section 3. Unless otherwise waived, notice to members of regular meetings shall be by letter or telephone. Unless otherwise waived, notice to members of each special meeting shall be by letter or telephone not less than 72 hours before the date fixed for such special meeting. The notice of any special meeting shall state briefly the purposes of such meeting and the nature of the business to be transacted at such meeting, and no business other than that stated in the notice shall be transacted at such special meeting.

Section 4. Pursuant to Chapter 6, Article 9A, Section 3 of the Code of West Virginia, 1931, as amended, notice of the date, time, place and agenda of all regularly scheduled meetings of the Board, and the date, time, place and purpose of all special meetings of the Board, shall be made available, in advance, to the public and news media as follows:

Rule No. 1. Notice of Regularly Scheduled Meetings. Immediately after adoption of these Rules of Procedure and in January of each year thereafter, the Board shall instruct the Secretary to, and the Secretary shall, post, and leave posted throughout the year to which it applies, at the regular meeting place of the Board and at the Wood County Courthouse, where notices customarily are posted, a notice setting forth the date, time and

place of the Board's regularly scheduled meetings for the ensuing year. In addition, a copy of the agenda for each regularly scheduled meeting shall also be posted at the same location by the Secretary not less than 72 hours before such regular meeting is to be held.

The Board shall also instruct the Secretary to, and the Secretary shall, distribute to each of the newspapers and other news media listed below a notice identical to that posted:

<u>News Media</u>	<u>Fax Number</u>
The Parkersburg News and The Parkersburg Sentinel	(304) 485-5122
WXIL	(304) 424-6955
WNUS	(304) 295-4389
WTAP	(304) 422-3920

A notice shall be considered distributed to a news medium when it has been faxed to such news medium at the fax number listed above. In January of each year after the adoption of these Rules of Procedure, the Board shall review the above list and shall amend such list as needed, in the opinion of the Board, to reflect properly all the newspapers and other news media that customarily cover news of the area served by the Board. In addition, a copy of the agenda for each regularly scheduled meeting shall also be distributed to the news media by the Secretary not less than 72 hours before such regular meeting is to be held.

In the event of any modification to the date, time, place or agenda of a regularly scheduled meeting of the Board, notice of such modification shall immediately be given to the public and news media by posting at the places and distributing to the news media in the manner set forth above not less than 48 hours before such regular meeting is to be held. A copy of the notice of such modification shall be attached to and made a part of the minutes of the meeting for which such notice was given.

Rule No. 2. Notice of Special Meetings. Not less than 72 hours prior to the date set for any special meeting of the Board, the Board shall instruct the Secretary to, and the Secretary shall, post at the regular meeting place of the Board and at the Wood County Courthouse, where notices customarily are posted, a notice setting forth the date, time, place and purpose or purposes of such special meeting. Business at such special meeting shall be limited to the purpose or purposes specified in said notice.

As soon as practical after the posting of said notice, but not less than 72 hours prior to the date set for such special meeting, the Secretary shall distribute to each of the

newspapers and other news media listed in Rule No. 1 hereof, a notice identical to that posted. Amendments made to such news media list, as provided for in said Rule No. 1, shall be incorporated by reference in this Rule No. 2. A notice shall be considered distributed to a news medium when it has been addressed to such news medium at the address listed in said Rule No. 1, or at such other address as the news medium has in writing requested be used, marked or stamped with first class postage and deposited in the United States mail.

A copy of such notice posted and distributed pursuant to this Rule No. 2 shall be attached to and made a part of the minutes of the meeting for which such notice was given.

Rule No. 3. Emergency Meetings. The Board may hold a meeting without providing the notice to the public and news media required by Rule No. 1 and Rule No. 2 hereof only in the event of an emergency requiring immediate official action. The existence for such an emergency requiring immediate official action shall be determined by the Board and shall be attested to in a certificate by the Secretary describing such emergency and setting forth the reason or reasons immediate official action is required, which certificate shall be attached to and made a part of the minutes of such emergency meeting.

Rule No. 4. Executive Sessions. The Board may hold an executive session during a regular, special or emergency meeting in accordance with Chapter 6, Article 9A, Section 4 of the Code of West Virginia, 1931, as amended. During the open portion of the meeting, prior to convening an executive session, the Chairperson shall identify the authorization under Chapter 6, Article 9A, Section 4 of the Code of West Virginia, 1931, as amended, for holding the executive session and present it to the Board and to the general public, but no decision may be made in the executive session. An executive session may be held only upon a majority affirmative vote of the Board members present. The Board may hold an executive session and exclude the public only when a closed session is required for any of the actions permitted under Chapter 6, Article 9A, Section 4 of the Code of West Virginia, 1931, as amended.

Rule No. 5. Minutes. The Board shall provide for the preparation of written minutes of all of its meetings. Subject to the exceptions set forth in Chapter 6, Article 9A, Section 4 of the Code of West Virginia, 1931, as amended, minutes of all meetings except minutes of executive sessions, if any are taken, shall be available to the public within a reasonable time after the meeting and shall include, at least, the following information:

- (1) The date, time and place of the meeting;
- (2) The name of each Board member present and absent;

- (3) All motions, proposals, resolutions, orders, ordinances and measures proposed, the name of the person proposing the same and their disposition; and
- (4) The results of all votes and, upon the request of a Board member, the vote of each Board member, by name.

Rule No. 6. No Actions by Reference. Except as otherwise expressly provided by law, the Board may not deliberate, vote, or otherwise take official action upon any matter by reference to a letter, number or other designation or other secret device or method, which may render it difficult for persons attending a meeting to understand what is being deliberated, voted or acted upon. However, this rule does not prohibit the Board from deliberating, voting or otherwise taking action by reference to an agenda, if copies of the agenda, sufficiently worded to enable the public to understand what is being deliberated, voted or acted upon, are available for public inspection at the meeting. The Board may not vote by secret or written ballot.

Rule No. 7. Broadcasting of Meetings. Except as otherwise provided in this rule, any radio or television station is entitled to broadcast all or any part of a Board meeting required to be open. The Board may regulate the placement and use of equipment necessary for broadcasting, photographing, filming or recording a meeting, so as to prevent undue interference with the meeting. The Board shall allow the equipment to be placed within the meeting room in such a way as to permit its intended use, and the ordinary use of the equipment may not be declared to constitute undue interference; provided, that if the Board, in good faith, determines that the size of the meeting room is such that all the members of the public present and the equipment and personnel necessary for broadcasting, photographing, filming and tape-recording the meeting cannot be accommodated in the meeting room without unduly interfering with the meeting and an adequate alternative meeting room is not readily available, then the Board, acting in good faith and consistent with the purposes of this rule, may require the pooling of the equipment and the personnel operating it.

Rule No. 8. Telephonic Meetings. Board meetings may be held by telephone conference or other electronic means. All Board members participating by telephone or other electronic means must be audible to all those personally present.

Section 5. All meetings of any committee of the Board shall be subject to the Rules of Procedure set forth in Section 4 above.

ARTICLE V

OFFICERS

Section 1. The officers of the Board shall be a Chairperson, Secretary and Treasurer. The Chairperson shall be elected from the members of the Board. The Secretary and Treasurer need not be members of the Board.

Section 2. The officers of the Board shall be elected each year by the members at the first meeting after the first day of January of each year. The officers so elected shall serve until the next annual election by the membership and until their successors are duly elected and qualified. Any vacancy occurring among the officers shall be filled by the members of the Board at a regular or special meeting. Persons selected to fill vacancies shall serve until the next annual organizational meeting of the Board when their successors shall be elected as hereinabove provided.

ARTICLE VI

DUTIES OF OFFICERS

Section 1. When present, the Chairperson shall preside as Chairperson at all meetings of the Board. The Chairperson shall, together with the Secretary, sign the minutes of all meetings at which the Chairperson shall preside. The Chairperson shall attend generally to the executive business of the Board and exercise such powers as may be conferred upon the Chairperson by the Board, by these Rules of Procedure, or prescribed by law. The Chairperson shall execute, and if necessary, acknowledge for record, any deeds, deeds of trust, contracts, notes, bonds, agreements, or other documents necessary, requisite, proper or convenient to be executed by or on behalf of the Board when and if directed by the members of the Board.

Section 2. If the Chairperson is absent from any meeting, the remaining members of the Board shall select a temporary chairperson.

Section 3. The Secretary shall keep a record of all proceedings of the Board which shall be available for inspection as other public records. Duplicate records shall be filed with the County Commission and shall include the minutes of all Board meetings. The Secretary shall, together with the Chairperson, sign the minutes of the meetings at which the Secretary is present. The Secretary shall have charge of the minute book, be the custodian of deeds and other documents and papers of the Board. The Secretary shall also perform such

other duties as may be required of the Secretary by law or as may be conferred upon the Secretary from time to time by the members of the Board.

Section 4. The Treasurer shall be the lawful custodian of all funds of the District and shall pay same out on orders authorized or approved by the Board. The Treasurer shall keep or cause to be kept proper and accurate books of accounts and proper receipts and vouchers for all disbursements made by or through the Treasurer and shall prepare and submit such reports and statements of the financial condition of the Board as the members may from time to time prescribe. The Treasurer shall keep and preserve all financial records of the District for 10 years and shall at all times have such records readily available for public inspection. At the end of the Treasurer's term of office, the Treasurer shall promptly deliver all financial records of the District to his successor in office. The Treasurer shall also perform such other duties as may be required of the Treasurer by law or as may be conferred upon the Treasurer from time to time by the members of the Board. The Treasurer shall furnish bond in an amount to be fixed by the Board for the use and benefit of the District.

Section 5. No money may be paid out by the District except upon an order signed by the Chairperson and Secretary, or such other person or persons authorized by the Chairperson or the Secretary, as the case may be, to sign such orders on their behalf. Each order for the payment of money shall specify the purposes for which the amount thereof is to be paid, with sufficient clearness to indicate the purpose for which the order is issued, and there shall be endorsed thereon the name of the particular fund out of which it is payable and it shall be payable from the fund constituted for such purpose, and no other. All such orders shall be reflected in the minutes of the next meeting of the Board.

Section 6. The members and officers of the Board shall make available to the County Commission, at all times, all of its books and records pertaining to the District's operation, finances and affairs, for inspection and audit.

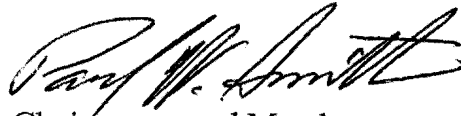
ARTICLE VII

AMENDMENTS TO RULES OF PROCEDURE

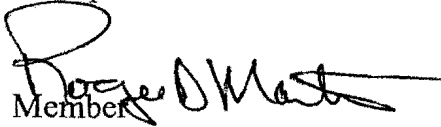
Section 1. These Rules of Procedure may be altered, changed, amended or added to at any regular or special meeting of the Board when a quorum is present and a majority of those present vote for the alteration, change, amendment or addition; but no such alteration, change, amendment or addition shall be made at any special meeting unless notice of the intention to propose such alteration, change, amendment or addition and a clear

statement of the substance thereof be included in the written notice calling such special meeting.

Adopted this 26th day of May, 2005.



Chairperson and Member



Member

Member

CERTIFICATION

Certified a true copy of the Rules of Procedure duly adopted by the Board of Lubeck Public Service District on May 26, 2005.

Dated this 17th day of June, 2005.

[SEAL]

Secretary
Roger D. Martin

05/20/05
101090/00308

**LUBECK PUBLIC SERVICE DISTRICT
WATER BUDGET
FOR THE YEAR ENDING JUNE 30, 2006**

	For the Period 04/30/05	Annualized	Budget
REVENUE			
Residential Service	869,660.43	1,043,592.52	1,050,000
Commercial Service	100,195.21	120,234.25	120,000
Industrial Service	73,857.66	88,629.19	88,000
Public Authority Service	28,010.60	33,612.72	34,000
Hauling Tap Service	3,573.01	4,287.61	5,000
Private Fire Protection	1,270.00	1,524.00	1,500
Penalties Received	21,711.97	26,054.36	26,000
Other Revenue	7,010.00	8,412.00	8,500
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Total Revenue	1,105,288.88	1,326,346.65	1,333,000
OPERATING EXPENSES			
Power & Pumping			
Wages	43,860.55	52,632.66	62,500
Power Purchased	16,202.46	19,442.95	20,000
Supplies		-	360
Maintenance - Wells	27,355.23	32,826.28	30,000
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Total Power & Pumping	87,418.24	104,901.89	112,860
Purification Expenses			
Wages	2,287.65	2,745.18	3,000
Chemicals	35,421.95	42,506.34	42,500
Supplies	18,704.20	22,445.04	22,500
Maintenance	32,958.09	39,549.71	40,000
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Total Purification	89,371.89	107,246.27	108,000
Transmission & Distribution			
Wages	53,663.11	64,395.73	72,300
Supplies	572.46	686.95	700
Water Testing Costs	2,748.35	3,298.02	3,300
Power Purchased	42,509.55	51,011.46	51,000
Maintenance - Structures	36.91	44.29	50
Maintenance - Mains	14,236.94	17,084.33	17,500
Maintenance - Pump House	3,706.40	4,447.68	5,000
Maintenance - Meters	10,419.73	12,503.68	12,500
Maintenance - Hydrants	6,786.45	8,143.74	3,000
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Total Transmission and Distribution	134,679.90	161,615.88	165,350

**LUBECK PUBLIC SERVICE DISTRICT
WATER BUDGET
FOR THE YEAR ENDING JUNE 30, 2006**

	For the Period 04/30/05	Annualized	Budget
Customer Accounting			
Wages - Meter Reading	7,584.58	9,101.50	9,400
Wages - Billing	19,093.97	22,912.76	23,600
Miscellaneous	(353.58)	(424.30)	500
Uncollectible Accounts	(130.35)	(156.42)	1,500
Total Customer Accounting	<u>26,194.62</u>	<u>31,433.54</u>	<u>35,000</u>
Administrative & General			
Wages	60,958.97	73,150.76	75,350
General Expenses	25,249.42	30,299.30	30,500
Outside Services	18,900.00	22,680.00	14,700
Legal Services		-	20,000
Insurance	26,486.46	31,783.75	29,000
Injuries and Damages		-	1,000
Welfare & Pension	126,276.52	151,531.82	173,300
Miscellaneous	6,727.42	8,072.90	8,000
Transportation Expenses	9,138.23	10,965.88	13,250
Maintenance of Property	7,131.83	8,558.20	8,600
Maintenance - Wages	75,840.68	91,008.82	94,000
Depreciation	253,600.00	304,320.00	305,000
Taxes	24,070.96	28,885.15	31,000
Interest - Deposits	15.34	18.41	50
C-8 Defense Costs	(9,049.05)	(10,858.86)	-
Total Administrative & General	<u>625,346.78</u>	<u>750,416.13</u>	<u>803,750</u>
Bond Service Interest			
Interest - WDA Bond	185,146.50	224,933.31	219,202
Interest - RUS Bond	16,330.12	20,552.00	18,250
Total Bond Service	<u>201,476.62</u>	<u>245,485.31</u>	<u>237,452</u>
Total Expenses	<u>1,164,488.05</u>	<u>1,401,099.02</u>	<u>1,462,412</u>
Income Before Other Income	<u>(59,199.17)</u>	<u>(74,752.37)</u>	<u>(129,412)</u>
OTHER INCOME			
Interest Income	1,416.40	1,699.68	5,900
Sinking Fund Income	6,126.51	7,351.81	7,400
Total Other Income	<u>7,542.91</u>	<u>9,051.49</u>	<u>13,300</u>
Net Income	<u>(51,656.26)</u>	<u>(65,700.88)</u>	<u>(116,112)</u>

**LUBECK PUBLIC SERVICE DISTRICT
WATER BUDGET
FOR THE YEAR ENDING JUNE 30, 2006**

	For the Period 04/30/05	Annualized	Budget
ADD:			
Depreciation	253,600.00	304,320.00	305,000
Interest Paid	201,476.62	245,485.31	237,452
	403,420.36	484,104.43	426,340
LESS:			
Principal Paid - Water Bond		-	263,820
Principal Paid - RUS		44,400.00	44,400
	403,420.36	439,704.43	118,120
Repayment of Customer Advances for Construction			14,000
Renewal and Replacement Reserve @ 2.5%			35,500
Fixed Asset Additions			55,000
			13,620
Cash Excess over Expenditures			13,620
		Coverage	1.38

Budget Adopted: 

Date: 5/26/05

**LUBECK PUBLIC SERVICE DISTRICT
SEWER BUDGET
FOR THE YEAR ENDING JUNE 30, 2006**

	For the Period 4/30/05	Annualized	Budget
REVENUE			
Sewer - Domestic Service	815,122.40	978,146.88	978,000
Sewer - Commercial Service	26,306.41	31,567.69	31,600
Sewer - Public Service	20,248.36	24,298.03	25,000
Penalties Received	12,771.60	15,325.92	15,300
Other Revenue	-		
Total Revenue	874,448.77	1,049,338.52	1,049,900
OPERATING EXPENSES			
Collecting System Expenses:			
Operation Supr & Engineering	670.04	804.05	800
Operation Labor		-	
Supplies & Expenses		-	
Maintenance of Collection System Plant	6,488.86	7,786.63	8,000
Total Collecting System Expenses	7,158.90	8,590.68	8,800
Pumping Expenses			
Power & Fuel	15,877.37	19,052.84	20,000
Supplies and Expenses	9,504.24	11,405.09	13,000
Maintenance, Supervision, Engineering	4,590.03	5,508.04	6,000
Maintenance - Structures & Improvements		-	100
Maintenance - Pumping Equipment	8,040.63	9,648.76	10,000
Total Pumping Expenses	38,012.27	45,614.73	49,100
Treatment and Disposal Expenses:			
Operation Labor	55,168.48	66,202.18	69,000
Supply & Expenses - Main Plant	36,025.92	43,231.10	43,200
Supply & Expenses - HyView Terrace	994.80	1,193.76	1,200
Power Purchased	45,185.70	54,222.84	55,000
Maintenance - Structures & Improvements	359.27	431.12	450
Maintenance - Treatment & Disp Equip		-	1,000
Sewer Plant Removal Expense	4,752.40	5,702.88	1,500
Total Treatment & Disposal Expenses	142,486.57	170,983.88	171,350
Customer Accounting Expenses			
Meter Reading	3,339.38	4,007.26	4,150
Billing, Collecting & Accounting	8,308.96	9,970.75	10,400
Total Customer Accounting Expenses	11,648.34	13,978.01	14,550

**LUBECK PUBLIC SERVICE DISTRICT
SEWER BUDGET
FOR THE YEAR ENDING JUNE 30, 2006**

	For the Period 4/30/05	Annualized	Budget
Administrative & General Expenses			
Administrative & General Salaries	42,475.95	50,971.14	52,500
General Office Expense	20.10		100
Accounting Services	12,375.00	14,850.00	14,900
Legal Services	-	-	1,500
Insurance - Facilities	26,136.46	31,363.75	29,000
Employee Welfare/Pension	45,172.37	54,206.84	54,900
Miscellaneous General Expenses	17,489.24	20,987.09	21,000
Maintenance - General Property	5,399.92	6,479.90	7,000
Transportation Expenses	3,276.71	3,932.05	4,500
Depreciation	570,500.00	684,600.00	684,600
Taxes	8,907.68	10,689.22	9,900
Interest - Deposits	13.71	16.45	20
Total Administrative & General Expense	731,767.14	878,096.44	879,920
Bond Service			
Administrative Fee - SRF	33,539.10	40,246.92	40,247
Total Bond Service	33,539.10	40,246.92	40,247
Total Expenses	964,612.32	1,157,510.66	1,163,967
Income Before Other Income	(90,163.55)	(108,172.14)	(114,067)
OTHER INCOME			
Interest Income	1,837.95	2,205.54	2,200
Sinking Fund Income	3,089.38	3,707.26	4,120
Total Other Income	4,927.33	5,912.80	6,320
Net Income	(85,236.22)	(102,259.34)	(107,747)
ADD			
Depreciation			684,600
			576,853
LESS			
Loan Payment			450,132
Cash Excess/Deficit	(85,236.22)		126,721
Renewal and Replacement Reserve @ 2.5%			26,248
Fixed Asset Additions			50,000
Cash Excess over Expenditures			50,474
	Coverage		1.28

Budget Adopted: Ray W. Smith

Date: 5/26/05