

LUBECK PUBLIC SERVICE DISTRICT
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September 23, 2005

BOARD MEETING

SEPTEMBER 29, 2005

7:00 P. M.

AGENDA:

1. APPROVAL OF SEPTEMBER 15, 2005 MEETING AND SPECIAL BOARD MEETING SEPTEMBER 22, 2005.
- 2: DISCUSSION OF DISTRICT HAPPENINGS
- 3: APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. ACCEPTANCE OF THE ANNUAL AUDIT
5. POSSIBLE ACTION ON WATER PROJECTS
6. POSSIBLE ACTION ON CHANGING CHECKING ACCOUNTS
7. SIGNING OF SEWER EASEMENTS
8. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
John Goodman WNUS
Steve Bayer WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

September 29, 2005
7:00 P.M.

Roger D. Martin, Chairman
Jerry R. Martin, Secretary
Paul W. Smith, Treasurer

Attending: Paul Smith, Roger Martin, Jerry Martin, Rocky McConnell,
Jim Cox, Craig Richards, Bill Argabrite, David Gandee, Virginia Sines,
Judy Boston, C.R. Flinn, Mike Wright, and Keith Cutright.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	319	505
	2	Lubeck	346	439
	3	Riverhill - Blenn. Heights	277	371
	4	DuPont Road	286	294
	5	Larkmead Road	106	344
	6	LMH - Homewood Road	0	287
	7	Washington Bottom	306	379
	8	New England Ridge	179	321
	9	Lubeck South	213	327
	10	Larkmead Area - Marrtown	57	327
	11	Route 68 South - Hopewell	0	219
	12	Mitchell's	59	78
		Total Customers	2,148	3,891

TREASURER'S REPORT:

Revenue Fund	\$6,755.03
Operations & Maintenance Fund	\$5,188.87
RUS Construction Account	\$491.67
IJDC Construction Account	\$469.52
United Bank Investment Fund	\$303,584.34

Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$42,900.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account (Held)	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,342.90
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meetings of September 15, 2005 and the Special Meeting of September 22, 2005 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

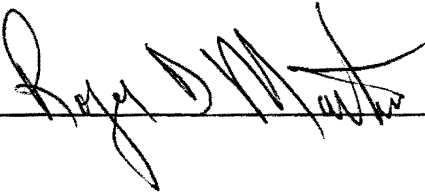
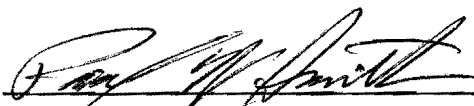
It was reported what has been going on in the District:

- A) Installed 5 water tap since the last Board meeting. There are 3 water taps to be installed. This gives us 43 water taps for 2005. The District has installed 2 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 11 sewer taps for 2005.
- B) Completed shut offs and turn ons.
- C) Training on the new line locator.
- D) Repaired one water line leak.
- E) Repaired yards from leak and tap installations.
- F) Ran the jetter and sewer camera in Bethel.
- G) Repaired hydrants.
- H) Cut trees from the entrance to the wastewater treatment plant.
- I) Started clearing right of way on New England Ridge.
- J) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Paul Smith, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Jerry Martin, seconded by Paul Smith that the District accept the July 1, 2004 - June 30, 2005 audit as performed by Altman and Associates, CPA's. Passed unanimously.
- C) The District has filed our Public Service Commission report for the period July 1, 2004 - June 30, 2005.
- D) Moved by Jerry Martin, seconded by Paul Smith that the District sign the sewer easements through the District's existing property at Tarrytowne, Bethel #1, and Lubeck Hills. Passed unanimously.

- E) Moved by Jerry Martin, seconded by Paul Smith that the District approve the payment request for the water project in the amount of \$339,058.49. See attached Resolution. Passed unanimously.
- F) Moved by Jerry Martin, seconded by Paul Smith that the District sign Change Order #2 for Everett L. Harper & Son, Inc. Contract 03-1 in the amount of \$5,578.00 for additional valves and hydrants. Passed unanimously.
- G) Moved by Jerry Martin, seconded by Paul Smith that the District sign Change Order #2 for Contract 03-2 and Change Order #1 for Contract 03-3 for Mid Atlantic Storage Systems, Inc. for a reduction of a total of \$1,284.00. Passed unanimously.
- H) Mr. Flinn was here to let us know of his continued interest in getting water.
- I) A question was asked about the two hearing before the Public Service Commission that are scheduled for October 6. Discussion was held on how these two cases might be handled. It was asked that the Board adjourn for a period of time for the Plaintiffs to discuss among themselves what might be done.
- J) Roger adjourned the meeting for a period of time.
- K) Roger reconvened the meeting after their discussion was held.
- L) Mr. Argabrite listed several requirements for the complaints to be dropped. Discussion was held concerning this. It was decided that the Board would consult with their attorney and either go to the hearings or call a special meeting.
- M) Moved by Roger Martin, seconded by Jerry Martin that the meeting be adjourned. Passed unanimously.

 APPROVED  ATTESTED

**RESOLUTION OF THE LUBECK PUBLIC SERVICE DISTRICT APPROVING
INVOICES RELATING TO THE WATER PROJECT AND AUTHORIZING PAYMENT
THEREOF,**

WHEREAS, the Lubeck Public Service District has reviewed the invoices attached hereto and incorporated herein by reference relation to the Project funded in part by the West Virginia Infrastructure & Jobs Development Council (IJDC) and Rural Utilities Service and find as follows


- a) That none of the items for which payment is proposed to be made has formed the basis for any disbursement theretofore made.
- b) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a Cost of the project.
- c) That each of such costs has been otherwise properly incurred.
- d) That the payment for each of the items proposed is due and owing.

NOW, THEREFOR, BE IT RESOLVED Lubeck Public Service District by as follows: There is hereby authorized and directed the payment of the attached invoices as follows:

Vendor	Total	IJDC	RUS
Lubeck PSD	\$3,585.95	\$3,585.95	\$0.00
Everett L. Harper	\$143,960.04	\$143,960.04	\$0.00
Mid Atlantic Storage Contract 03-2	\$44,550.00	\$44,550.00	\$0.00
Mid Atlantic Storage Contract 03-3	\$27,234.00	\$27,234.00	\$0.00
Geiger Brothers	\$84,030.00	\$84,030.00	\$0.00
Moody's of Dayton	\$35,698.50	\$35,698.50	\$0.00
TOTAL	\$339,058.49	\$339,058.49	\$0.00

ADOPTED BY the Lubeck Public Service District, at the meeting held on the 29th day of September, 2005

Lubeck Public Service District

By: 

Its: Chairman

By: 
Engineer