

LUBECK PUBLIC SERVICE DISTRICT  
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December 2, 2005

BOARD MEETING

DECEMBER 8, 2005

7:00 P. M.

AGENDA:

1. APPROVAL OF NOVEMBER 29, 2005 BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. POSSIBLE ACTION ON WATER PROJECTS
5. POSSIBLE ACTION ON EMPLOYEE BONUS
6. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News  
Paul Smith Parkersburg Sentinel  
Roger Martin WXIL  
John Goodman WNUS  
Steve Bayer WTAP  
Richard Hayhurst Wood Co. Commission  
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

December 8, 2005  
7:00 P.M.

Roger D. Martin, Chairman  
Jerry R. Martin, Secretary  
Paul W. Smith, Treasurer

Attending: Paul Smith, Roger Martin, Jerry Martin, Jim Cox,  
Rocky McConnell, Mike Smith, Ron Miller and Judy Boston.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	316	500
	2	Lubeck	343	438
	3	Riverhill - Blenn. Heights	280	377
	4	DuPont Road	285	291
	5	Larkmead Road	105	342
	6	LMH - Homewood Road	0	286
	7	Washington Bottom	306	375
	8	New England Ridge	178	318
	9	Lubeck South	212	323
	10	Larkmead Area - Marrtown	58	336
	11	Route 68 South - Hopewell	0	219
	12	Mitchell's	59	81
		Total Customers	2,142	3,886

TREASURER'S REPORT:

Revenue Fund	\$69,440.67
Operations & Maintenance Fund	\$5,268.51
RUS Construction Account	\$527.60
IJDC Construction Account	\$471.06
United Bank Investment Fund	\$315,105.85

Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$42,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account (Held)	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,400.00
Transfer From Revenue to WesBanco Tax Account	\$5,604.89
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS: Prayer by Paul Smith.**

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meeting of November 29, 2005 be approved. Passed unanimously.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been happening in the District:

- A) Installed 2 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 58 water taps for 2005. The District has installed 1 sewer tap since the last Board meeting. There is 0 sewer tap to be installed. This gives us 13 sewer taps for 2005.
- B) Continuing to work on New England Extension.
- C) Did turn ons.
- D) Getting ready for winter with the vehicles, etc.
- E) Completed work orders, spotted lines, set meters.

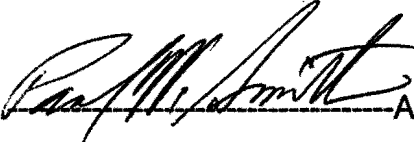
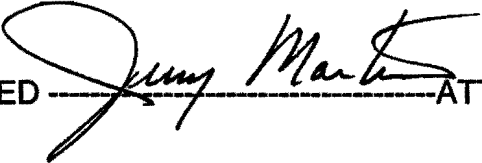
It was reported what Bill and Rod have been working on:

November Water Pumped to System:	23,356,000 Gallons
Homewood Booster Station:	222,000 Gallons
New England Booster Station:	2,424,000 Gallons
High Water Usage and Day:	974,000 on 11/12
Low Water Usage and Day:	545,000 on 11/13

**GENERAL BUSINESS:**

- A) Moved by Jerry Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Give out meeting dates for 2006.
- C) Moved by Jerry Martin, seconded by Paul Smith that the District sign Revised Change Order No. 1 with Geiger Brothers for painting of the exterior of the new plant addition under Contract 03-4 for a total cost increase of \$1,832.99. Passed unanimously.
- D) Mike Wright called and said his grandfather was in the hospital and they would not be here for the meeting tonight but that they are still interested in water.

- E) Jerry Martin stated that due to the extra efforts of the employees that they should be given a bonus. Moved by Jerry Martin, seconded by Paul Smith. Paul asked that the motion be amended to be that the employee received a full \$200 with taxes, etc. being added in addition, Jerry seconded saying that this was what he actually wanted. Passed unanimously.
  
- F) A question was asked about the new billing software. Jim reported that it had been installed and that all appears to be going well.
  
- G) Roger Martin moved that the Board adjourn, Paul smith seconded. Passed unanimously.

 APPROVED  ATTESTED