

LUBECK PUBLIC SERVICE DISTRICT
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January 20, 2006

BOARD MEETING

JANUARY 26, 2006

7:00 P. M.

AGENDA:

1. APPROVAL OF JANUARY 12, 2006 BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. APPROVAL OF FINANCIAL STATEMENT
5. POSSIBLE ACTION ON WATER PROJECTS
6. POSSIBLE ACTION ON WATER PROJECT
7. RUSS ANDERSON - RE: PROFESSIONAL RADIATOR & TIRE
8. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
John Goodman WNUS
Steve Bayer WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

January 26, 2006
7:00 P.M.

Roger D. Martin, Chairman
Jerry R. Martin, Secretary
Paul W. Smith, Treasurer

Attending: Roger Martin, Jerry Martin, Paul Smith, Rocky McConnell,
Phil Postlewait, Richard Hayhurst, Dewey Queen, Ann Queen,
Bill Argabrite, Judy Boston, Russ Anderson, Mike Wright, Charles Flinn,
Craig Richards, and Jeffrey Saulton.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	313	499
	2	Lubeck	343	438
	3	Riverhill - Blenn. Heights	278	375
	4	DuPont Road	284	291
	5	Larkmead Road	103	340
	6	LMH - Homewood Road	0	289
	7	Washington Bottom	302	370
	8	New England Ridge	179	320
	9	Lubeck South	212	323
	10	Larkmead Area - Marttown	58	339
	11	Route 68 South - Hopewell	0	223
	12	Mitchell's	55	77
		Total Customers	2,127	3,884

TREASURER'S REPORT:

Revenue Fund	\$38,447.27
Operations & Maintenance Fund	\$4,142.81
RUS Construction Account	\$1.46
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$316,033.04

Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$52,500.00
Transfer From Revenue to O & M Checking Account-UNITED BANK (Held)	\$16,320.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$13,600.00
Transfer From Revenue to WesBanco Tax Account	\$5,422.14
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meeting of January 12, 2006 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

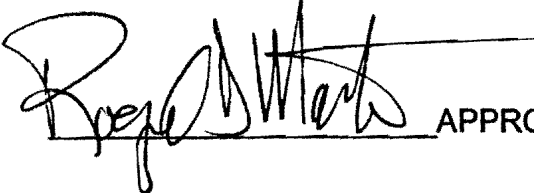

It was reported what has been going on in the District:

- A) Installed 0 water taps since the last Board meeting. There is 1 water tap to be installed. This gives us 2 water taps for 2006. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 0 sewer taps for 2006.
- B) Continue to work on laying water line on River Road.
- C) Made 2 hot taps to connect River Road and Westover subdivision.
- D) Reading water meters.
- E) Completed work orders, spotted lines, setting meters.

GENERAL BUSINESS:

- A) Moved by Paul Smith, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Jerry Martin, seconded by Paul Smith that the financial statements for the month of December 2005 be accepted as presented by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- C) Moved by Roger Martin, seconded by Jerry Martin that the District go into Executive Session to discuss financial and property matters, Article #9. Passed unanimously.
- D) Roger Martin noted that the District was back from the Executive Session with no business being transacted.
- E) Moved by Jerry Martin, seconded by Paul Smith that the District approve the payment request, contingent upon funding agencies approval, for the water project in the amount of \$148,897.77. See attached Resolution. Passed unanimously.

- F) Mr. Flinn was here to remind us of his need for water service. A question was asked as to how the request was coming for the line extension to Mr. Flinn. The Board responded that the request was being made and that the District would be expecting a response in the next little while.
- G) Mr. Russ Anderson attended the Board meeting asking for the District to consider using the services of Professional Radiator and Tire Service. Roger Martin asked if the District would receive a discount from them. Mr. Anderson responded by stating that they would guarantee the lowest possible price from any competitor. Mr. Anderson also stated that their standard hourly rate was \$45. Roger stated that the District would try them.
- H) Question was asked about the power outage costs. It was reported that the District is working on putting the final costs together now.
- I) Moved by Roger Martin, seconded by Jerry Martin that the District adjourn the meeting. Passed unanimously.

 APPROVED  ATTESTED

**RESOLUTION OF THE LUBECK PUBLIC SERVICE DISTRICT APPROVING
INVOICES RELATING TO THE WATER PROJECT AND AUTHORIZING PAYMENT
THEREOF,**

WHEREAS, the Lubeck Public Service District has reviewed the invoices attached hereto and incorporated herein by reference relation to the Project funded in part by the West Virginia Infrastructure & Jobs Development Council (IJDC) and Rural Utilities Service and find as follows


- a) That none of the items for which payment is proposed to be made has formed the basis for any disbursement theretofore made.
- b) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a Cost of the project.
- c) That each of such costs has been otherwise properly incurred.
- d) That the payment for each of the items proposed is due and owing.

NOW, THEREFOR, BE IT RESOLVED Lubeck Public Service District by as follows: There is hereby authorized and directed the payment of the attached invoices as follows:


Vendor	Total	IJDC	RUS
Burgess & Niple	\$24,495.93	\$0.00	\$24,495.93
Moody's of Dayton	\$74,961.00	\$0.00	\$74,961.00
Everett L. Harper & Son	\$49,440.84	\$0.00	\$49,440.84
TOTAL	\$148,897.77	\$0.00	\$148,897.77

ADOPTED BY the Lubeck Public Service District, at the meeting held on the 26th day of January, 2006.

Lubeck Public Service District

By: 

Its: CHAIRMAN

By: 
Engineer