

LUBECK PUBLIC SERVICE DISTRICT  
POST OFFICE BOX 700  
301 OX JOHNSON LANE  
WASHINGTON, WEST VIRGINIA 26181  
PHONE (304) 863-3341  
FAX:(304) 863-3791

March 17, 2006

BOARD MEETING

**MARCH 23, 2006**

7:00 P. M.

AGENDA:

1. APPROVAL OF MARCH 9, 2006 BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. ACTION ON WADESVILLE WATER PROJECT
5. ACTION ON EXISTING WATER PROJECTS
6. UNFINISHED BUSINESS

c: Jerry Martin      Parkersburg News  
Paul Smith      Parkersburg Sentinel  
Roger Martin      WXIL  
John Goodman      WNUS  
Steve Bayer      WTAP  
Richard Hayhurst      Wood Co. Commission  
Phil Postlewait      Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

March 23, 2006  
7:00 P.M.

Roger D. Martin, Chairman  
Jerry R. Martin, Secretary  
Paul W. Smith, Treasurer

Attending: Roger Martin, Jerry Martin, Paul Smith, Jim Cox, Craig Richards,  
Rocky McConnell, Richard Hayhurst, Phil Postlewait, Mike Wright,  
Steve Johnk, Judy Boston, Bill Argabrite, Teresa Bradley and Charles Flinn.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	314	502
	2	Lubeck	343	438
	3	Riverhill - Blenn. Heights	277	372
	4	DuPont Road	285	293
	5	Larkmead Road	101	340
	6	LMH - Homewood Road	0	289
	7	Washington Bottom	302	371
	8	New England Ridge	178	326
	9	Lubeck South	212	324
	10	Larkmead Area - Marrtown	59	338
	11	Route 68 South - Hopewell	0	223
	12	Mitchell's	54	73
		Total Customers	2,125	3,889

**TREASURER'S REPORT:**

Revenue Fund	\$54,813.42
Operations & Maintenance Fund	\$5,114.56
RUS Construction Account	\$103.69
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$286,519.81

Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$56,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$3,000.00
Transfer From United Bank Investment to O & M Account	\$15,000.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$13,800.00
Transfer From Revenue to WesBanco Tax Account	\$5,514.11
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Roger Martin that the minutes of the Board meeting of March 9, 2006 meeting be approved. Passed unanimously.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what the field staff has been doing in the District:

- A) Installed 4 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 20 water taps for 2006. The District has installed 1 sewer tap since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2006.
- B) Repaired one main line and one service line leak.
- C) Working on water line road crossings at Wakefield Phase 2.
- D) Completed work orders, spotted lines, set meters.

**GENERAL BUSINESS:**

- A) Moved by Jerry Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Paul Smith, seconded by Jerry Martin that the District enter into an agreement with Burgess & Niple for the Study and Report Phase of the Wadesville Water Project for an amount of \$9,900 with payment for said agreement to be made as outlined within the agreement. This will allow the District to move the application forward to the Rural Utilities Services for funding. Passed unanimously.
- C) Moved by Paul Smith, seconded by Jerry Martin that the District approve the pay estimate #5 Revised for Mid Atlantic Storage, Contract 03-3 in the amount of \$10,620.00 and the District reimbursement in the amount of \$9,383.44 for a total of \$20,003.44. Copy attached. Passed unanimously.
- D) Report on question about the minutes of the February 9, 2006 Board meeting. Discussion was held.
- E) Discussion was held concerning the DuPont agreement.

**RESOLUTION OF THE LUBECK PUBLIC SERVICE DISTRICT APPROVING  
INVOICES RELATING TO THE WATER PROJECT AND AUTHORIZING PAYMENT  
THEREOF,**

**WHEREAS**, the Lubeck Public Service District has reviewed the invoices attached hereto and incorporated herein by reference relation to the Project funded in part by the West Virginia Infrastructure & Jobs Development Council (IJDC) and Rural Utilities Service and find as follows

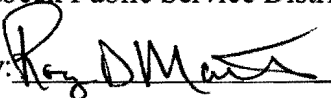
- a) That none of the items for which payment is proposed to be made has formed the basis for any disbursement theretofore made.
- b) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a Cost of the project.
- c) That each of such costs has been otherwise properly incurred.
- d) That the payment for each of the items proposed is due and owing, contingent upon satisfaction of the conditions contained in the attached motion for approval.

**NOW, THEREFORE, BE IT RESOLVED** Lubeck Public Service District by as follows: There is hereby authorized and directed the payment of the attached invoices as follows:


Vendor	Total	IJDC	RUS
Mid Atlantic Storage	\$10,620.00	\$0.00	\$10,620.00
Lubeck PSD	\$9,383.44		\$9,383.44
<b>TOTAL</b>	<b>\$20,003.44</b>	<b>\$0.00</b>	<b>\$20,003.44</b>

**ADOPTED BY** the Lubeck Public Service District, at the meeting held on the 23rd day of March, 2006.

Lubeck Public Service District

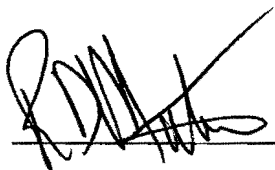
By: 

Its: CHAIRMAN

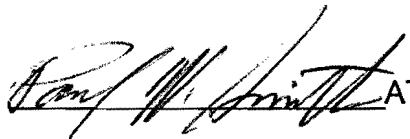
By:   
Engineer

F) Mr. Flinn was here to remind us of his need for water service.

G) Meeting adjourned.

A handwritten signature in black ink, appearing to be 'RDM', written over a horizontal line.

APPROVED

A handwritten signature in black ink, appearing to be 'Paul W. Smith', written over a horizontal line.

ATTESTED