

LUBECK PUBLIC SERVICE DISTRICT

May 25 2006
7:00 P.M.

Roger D. Martin, Chairman
Jerry R. Martin, Secretary
Paul W. Smith, Treasurer

Attending: Paul Smith, Roger Martin, Jerry Martin, Rocky McConnell, Jim Cox, Richard Hayhurst, Craig Richards, Jeffrey Saulton- Parkersburg News, Bill Argabrite, Judy Boston, Charles Flinn, Michael Wright.

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	318	508
	2	Lubeck	347	441
	3	Riverhill - Blenn. Heights	276	373
	4	DuPont Road	288	298
	5	Larkmead Road	100	338
	6	LMH - Homewood Road	0	293
	7	Washington Bottom	304	376
	8	New England Ridge	178	326
	9	Lubeck South	210	323
	10	Larkmead Area - Marrtown	62	344
	11	Route 68 South - Hopewell	0	223
	12	Mitchell's	58	76
	13	Westover & Wakefield II	11	12
		Total Customers	2,152	3,931

TREASURER'S REPORT:

Revenue Fund	\$29,773.07
Operations & Maintenance Fund	\$5,610.03
RUS Construction Account	\$36.33
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36

Transfer From Revenue to Operation & Maintenance Checking Account	\$44,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,300.00
Transfer From Revenue to WesBanco Tax Account	\$5,584.56
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meeting of May 18, 2005 meeting be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 0 water taps since the last Board meeting. There are 0 water taps to be installed. This gives us 30 water taps for 2006. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 2 sewer taps for 2006.
- B) Did water line extension on Homewood Road.
- C) Run sewer camera and jetter at Wakefield.
- D) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Paul Smith, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Jerry Martin, seconded by Paul Smith that the Board accept the April 2006 financial statements as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- C) Moved by Jerry Martin, seconded by Paul Smith that the Board pay the invoices for the work completed on the water project as attached totaling \$58,147.43. Passed unanimously.
- D) The Board needs to go into Executive Session. Pursuant to 6-9A-4, Section 2A of the Open Governmental Statute, an executive session of the District's board is necessary to discuss the personnel matters. Moved by Jerry Martin, seconded by Paul Smith that the Board go into Executive Session for discussion of matters recited above. Passed unanimously.
- E) Moved by Jerry Martin, seconded by Paul Smith that the Board come out of Executive Session with no action or votes taken.

**RESOLUTION OF THE LUBECK PUBLIC SERVICE DISTRICT APPROVING
INVOICES RELATING TO THE WATER PROJECT AND AUTHORIZING PAYMENT
THEREOF,**

WHEREAS, the Lubeck Public Service District has reviewed the invoices attached hereto and incorporated herein by reference relation to the Project funded in part by the West Virginia Infrastructure & Jobs Development Council (IJDC) and Rural Utilities Service and find as follows

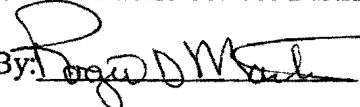
- a) That none of the items for which payment is proposed to be made has formed the basis for any disbursement theretofore made.
- b) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a Cost of the project.
- c) That each of such costs has been otherwise properly incurred.
- d) That the payment for each of the items proposed is due and owing, contingent upon satisfaction of the conditions contained in the attached motion for approval.

NOW, THEREFORE, BE IT RESOLVED Lubeck Public Service District by as follows: There is hereby authorized and directed the payment of the attached invoices as follows:

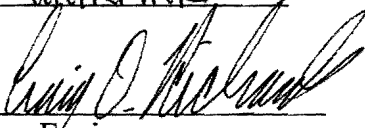
Vendor	Total	IJDC	RUS
Mid Atlantic Storage Contract 03-3	\$6,392.00	\$0.00	\$6,392.00
Lubeck PSD	\$11,481.06		\$11,481.06
Burgess & Niple	\$40,274.37		\$40,274.37
TOTAL	\$ 58,147.43	\$0.00	\$ 58,147.43

ADOPTED BY the Lubeck Public Service District, at the meeting held on the 25th day of May, 2006.

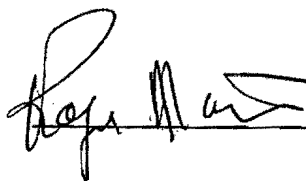
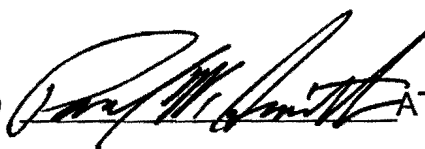
Lubeck Public Service District

By: 

Its: CHAIRMAN

By: 
Engineer

- F) Moved by Jerry Martin, seconded by Paul Smith that pay rates be approved for 2006 - 2007 as recommended by management. Raises are to become effective with the first payroll in July. Passed unanimously. Commissioners reviewed employee evaluations.
- G) Moved by Paul Smith, seconded by Jerry Martin that the District adopt the water budget as attached for July 1, 2006 thru June 30, 2007. Past unanimously.
- H) Moved by Jerry Martin, seconded by Paul Smith that the District adopt the sewer budget as attached for July 1, 2006 thru June 30, 2007. Past unanimously.
- I) Mr. Flinn was here to show his need for getting water. It was reported that pipe would be delivered tomorrow.
- J) Meeting adjourned.

 APPROVED  ATTESTED