

LUBECK PUBLIC SERVICE DISTRICT
POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
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July 21, 2006

BOARD MEETING

July 27, 2006

7:00 P. M.

AGENDA:

1. APPROVAL OF JULY 13, 2006 BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. POSSIBLE APPROVAL OF PROCURA MANAGEMENT FOR REHAB WORK
5. COST ESTIMATE FOR RESIDENTS OF PLEASANT HOME AREA
6. POSSIBLE ACTION ON EXISTING WATER PROJECTS
7. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
John Goodman WNUS
Steve Bayer WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

July 27, 2006
7:00 P.M.

Roger D. Martin, Chairman
Jerry R. Martin, Secretary
Paul W. Smith, Treasurer

Attending: Roger Martin, Paul Smith, Jerry Martin, Jim Cox, Rocky McConnell, Richard Hayhurst, Phil Postlewait, Mike Wright, Charlie Flinn, Sue Byrd, KJ Stephens, Bob Stephens, Judy Boston, Craig Richards, Edward MoComas, Jeffrey Saulton, Dave Wheeler Jr., Butch Parsons, Debbie Parsons, Jerry Parsons, Amy Johnson, Dana Wheeler.

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	318	509
	2 Lubeck	344	438
	3 Riverhill - Blenn. Heights	280	383
	4 DuPont Road	288	298
	5 Larkmead Road	100	338
	6 LMH - Homewood Road	0	292
	7 Washington Bottom	304	377
	8 New England Ridge	178	326
	9 Lubeck South	211	325
	10 Larkmead Area - Marrtown	63	339
	11 Route 68 South - Hopewell	0	224
	12 Mitchell's	56	80
	13 Westover & Wakefield II	11	12
	Total Customers	2,153	3,941

TREASURER'S REPORT:

Revenue Fund	\$45,841.41
Operations & Maintenance Fund	\$28,515.43
RUS Construction Account	\$77.75
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36

Transfer From Revenue to Operation & Maintenance Checking Account	\$68,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$8,997.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$19,900.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,500.00
Transfer From Revenue to WesBanco Tax Account	\$5,957.03
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meeting of July 13, 2006 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 5 water taps since the last Board meeting. There are 4 water taps to be installed. This gives us 37 water taps for 2006. Installed 3 sewer taps since the last Board meeting. The District has 0 sewer taps to be installed. This gives us 5 sewer taps for 2006.
- B) Repaired one service line leak.
- C) Completed work on installing the regulators in the Lost Pavement area.
- D) Worked on 2" reduction valve.
- E) Filled the Larkmead water tank.
- F) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

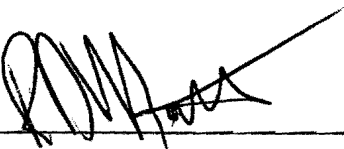
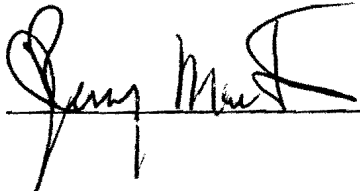
- A) Moved by Paul Smith, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Jerry Martin, seconded by Paul Smith that the District enter into a preferred provider agreement with Procura Management, inc. to provided the District rehabilitation through Brickstreet. Passed unanimously.
- C) Jim had cost estimates available for the residents of Pleasant Home Road, etc.

D) Moved by Jerry Martin, seconded by Paul Smith That the Board approve the attached resolution in the amount of \$244,434.55 for work completed on the water project. Passed unanimously.

E) Bob Stephen's was here to ask about sewer service or the lack thereof to the two homes across Lake Washington Road close to Bethel Baptist Church. Discussion was held.

F) A question was asked about why the District did not take meter readings to subtract water used in filling pools. Jim explained that we had done that in the past but was told by the Public Service Commission that we could no longer do it. It was the Board's position to begin offering convenience taps to those customers who wanted a water only tap to avoid sewer charges. Discussion was held about how those work.

G) Meeting adjourned.

 APPROVED  ATTESTED

**RESOLUTION OF THE LUBECK PUBLIC SERVICE DISTRICT APPROVING
INVOICES RELATING TO THE WATER PROJECT AND AUTHORIZING PAYMENT
THEREOF,**

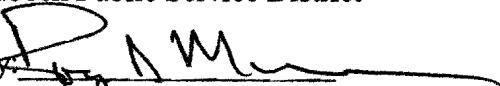
WHEREAS, the Lubeck Public Service District has reviewed the invoices attached hereto and incorporated herein by reference relation to the Project funded in part by the West Virginia Infrastructure & Jobs Development Council (IJDC) and Rural Utilities Service and find as follows

- a) That none of the items for which payment is proposed to be made has formed the basis for any disbursement theretofore made.
- b) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a Cost of the project.
- c) That each of such costs has been otherwise properly incurred.
- d) That the payment for each of the items proposed is due and owing, contingent upon satisfaction of the conditions contained in the attached motion for approval.


NOW, THEREFORE, BE IT RESOLVED Lubeck Public Service District by as follows: There is hereby authorized and directed the payment of the attached invoices as follows:

Vendor	Total	IJDC	RUS
Lubeck Public Service District	\$19,900.00	\$0.00	\$19,900.00
Everett L. Harper & Son - Contract 03-1	\$224,534.55		\$224,534.55
TOTAL	\$244,434.55	\$0.00	\$244,434.55

ADOPTED BY the Lubeck Public Service District, at the meeting held on the 27th day of July, 2006.

Lubeck Public Service District
 By: 

Its: CHAIRMAN

By: 
 Engineer