

LUBECK PUBLIC SERVICE DISTRICT
POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE (304) 863-3341
FAX:(304) 863-3791

November 3, 2006

BOARD MEETING

November 9, 2006

7:00 P. M.

AGENDA:

1. APPROVAL OF October 26, 2006 BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. POSSIBLE ACTION ON EXISTING WATER PROJECTS
5. PLEASANT HOME AREA WATER
6. HOMEWOOD ROAD PRESSURE
7. GAC UNIT
8. ACCEPTANCE OF FINANCIAL STATEMENTS
9. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
John Goodman WNUS
Steve Bayer WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

November 9, 2006
7:00 P.M.

Roger D. Martin, Chairman
Jerry R. Martin, Secretary
Paul W. Smith, Treasurer

Attending: Roger Martin, Paul Smith, Jerry Martin, Rocky McConnell, Phil Postlewait,
Jim Cox, Edward McComas, Marie McComas, Craig Richards, Scott Johnson,
Judy Boston, Sue Byrd, Steve Johnk, James White, Linda White, Ron Wigal,
Dana Wheeler

NO. OF CUSTOMERS:	Section		Sewer	Water
	1 Lake Washington Road		317	505
	2 Lubeck		344	435
	3 Riverhill - Blenn. Heights		280	380
	4 DuPont Road		288	296
	5 Larkmead Road		101	336
	6 LMH - Homewood Road		0	295
	7 Washington Bottom		303	375
	8 New England Ridge		176	326
	9 Lubeck South		205	319
	10 Larkmead Area - Marrtown		65	360
	11 Route 68 South - Hopewell		0	229
	12 Mitchell's		59	82
	13 Westover & Wakefield II		12	13
	Total Customers		2,150	3,951

TREASURER'S REPORT:

Revenue Fund	\$81,633.00
Operations & Maintenance Fund	\$5,974.86
RUS Construction Account	\$92.15
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36

Transfer From Revenue to Operation & Maintenance Checking Account	\$121,800.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,657.22
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meeting of October 26, 2006 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 1 water tap since the last Board meeting. There is 1 water tap to be installed. This gives us 56 water taps for 2006. The District has installed 0 sewer taps since the last Board meeting. There is 1 sewer tap to be installed. This gives us 7 sewer taps for 2006.
- B) Repaired 0 main line and 3 service line water leaks.
- C) Turn offs and turn ons.
- D) Ran the jetter at Bethel Place.
- E) Moved the water taps to the new line on Larkmead Road.
- F) Ran the sewer camera at T-Buck Apartments.
- G) Vehicle maintenance.
- H) Repaired the creek on Hopehill due to erosion toward water line.
- I) Repaired yards from leaks and taps.
- G) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

October Water Pumped to System:	25,912,100 Gallons
Homewood Booster Station:	2,608,900 Gallons
New England Booster Station:	2,498,600 Gallons
High Water Usage and Day:	980,000 on 10/11
Low Water Usage and Day:	622,500 on 10/29

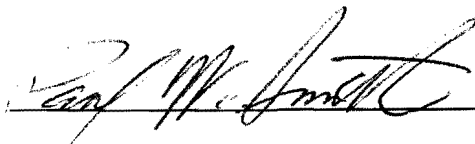
GENERAL BUSINESS:

- A) Moved by Paul Smith, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.

- B) Moved by Jerry Martin, seconded by Paul Smith that the District sign the reduction of the Pledge for the water project from \$1,572,597 to \$210,966, a reduction of \$1,361,631. Passed unanimously.
- C) Moved by Jerry Martin, seconded by Paul Smith that the District approve the payment request for the water project in the amount of \$77,543.40. See attached Resolution. Passed unanimously.
- D) We have two people from the Pleasant Home area working on Income Surveys and questionnaires on whether they would be willing to volunteer some help during construction. We would also point out that the District was able, with the help of Sue Byrd and Dana Wheeler, to get a commitment form the Wood County Commission for \$10,000 toward these areas.
- E) The District has not received any word from the Public Service Commission on the Homewood Road pressure situation.
- F) The District continues to wait on the Public Service Commission final ruling on DuPont's Granular Activated Carbon filter. However, it should be noted that the expected cost of the installation has gone from approximately \$1.3 to \$2 million.
- G) Moved by Jerry Martin, seconded by Paul Smith that the District accept the financial statements for the months of July - September 2006 for the water and sewer departments as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- H) The next meeting will be December 14, 2006 unless there becomes a need to hold a special meeting.
- I) Meeting adjourned.



APPROVED



ATTESTED

**RESOLUTION OF THE LUBECK PUBLIC SERVICE DISTRICT APPROVING
INVOICES RELATING TO THE WATER PROJECT AND AUTHORIZING PAYMENT
THEREOF,**

WHEREAS, the Lubeck Public Service District has reviewed the invoices attached hereto and incorporated herein by reference relation to the Project funded in part by the West Virginia Infrastructure & Jobs Development Council (IJDC) and Rural Utilities Service and find as follows

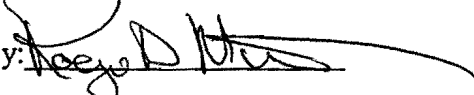
- a) That none of the items for which payment is proposed to be made has formed the basis for any disbursement theretofore made.
- b) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a Cost of the project.
- c) That each of such costs has been otherwise properly incurred.
- d) That the payment for each of the items proposed is due and owing, contingent upon satisfaction of the conditions contained in the attached motion for approval.

NOW, THEREFORE, BE IT RESOLVED Lubeck Public Service District by as follows: There is hereby authorized and directed the payment of the attached invoices as follows:


Vendor	Total	IJDC	RUS
Burgess & Niple	\$30,414.14	\$0.00	\$30,414.14
Geiger Brothers - Contract 03-4	\$47,129.26		\$47,129.26
TOTAL	\$77,543.40	\$0.00	\$77,543.40

ADOPTED BY the Lubeck Public Service District, at the meeting held on the 9th day of November, 2006.

Lubeck Public Service District

By: 

Its: CHAIRMAN

By: 
Engineer