

LUBECK PUBLIC SERVICE DISTRICT  
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December 8, 2006

BOARD MEETING

**December 14, 2006**

7:00 P. M.

AGENDA:

1. APPROVAL OF NOVEMBER 9, 2006 BOARD MEETING AND SPECIAL BOARD MEETINGS OF DECEMBER 4 AND 9 MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. APPROVAL OF 2007 MEETING DATES
5. POSSIBLE ACTION ON HOMEWOOD ROAD
6. ACCEPTANCE OF FINANCIAL STATEMENTS
7. PLEASANT HOME AREA WATER
8. GAC UNIT
9. UNFINISHED BUSINESS

c: Jerry Martin      Parkersburg News  
Paul Smith      Parkersburg Sentinel  
Roger Martin      WXIL  
Craig Richards      WNUS  
Steve Bayer      WTAP  
Richard Hayhurst      Wood Co. Commission  
Phil Postlewait      Jim Cox

# LUBECK PUBLIC SERVICE DISTRICT

December 14th, 7:00 P.M.

**Roger D. Martin, Chairman**  
**Jerry R. Martin, Secretary**  
**Paul W. Smith, Treasurer**

**Attending: Roger Martin, Jerry Martin, Paul Smith, Jim Cox, Rocky McConnell, Phil Postlewait,**  
**Richard Hayhurst, Fred Shreve, Steve Walker, Betty Shreve, Sue Byrd, Craig Richards,**  
**Judy Boston, Bill Argabrite, Jeffery Saulton**

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	315	502
	2	Lubeck	346	437
	3	Riverhill - Blenn. Heights	280	377
	4	DuPont Road	288	296
	5	Larkmead Road	102	333
	6	LMH - Homewood Road	0	293
	7	Washington Bottom	303	373
	8	New England Ridge	176	327
	9	Lubeck South	204	317
	10	Larkmead Area - Marrtown	65	349
	11	Route 68 South - Hopewell	0	229
	12	Mitchell's	55	77
	13	Westover & Wakefield II	12	13
		Total Customers	2,146	3,923

### TREASURER'S REPORT:

Revenue Fund	\$135,947.39
Operations & Maintenance Fund	\$5,527.56
RUS Construction Account	\$48.75
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36
Transfer From Revenue to Operation & Maintenance Checking Account	\$34,500.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$26,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$137,500.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$13,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,508.00
Transfer From Revenue to Operation & Maintenance Checking	\$14,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,706.48
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Paul Smith, seconded by Jerry Martin that the minutes of the Board meeting of November 9, 2006 and the Special Board Meetings of December 4 and December 9, 2006 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 6 water taps since the last Board meeting. There is 1 water tap to be installed. This gives us 62 water taps for 2006. The District has installed 3 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 10 sewer taps for 2006.
- B) Helping Gary at the well field.
- C) Did turn offs and turn ons.
- D) Buried blow off in Wildwood.
- E) Repaired 2 main line leaks and 3 service line leaks.
- F) Changing meters.
- G) Ran sewer camera at Somer Villa and Bethel Place for services.
- H) Worked on yard restoration.
- I) Inspecting sewer installations.
- J) Ran sewer smoke tester in Lubeck.
- K) Raising of water meters.
- L) Maintenance of vehicles.
- M) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

November Water Pumped to System:	26,555,200 Gallons
Homewood Booster Station:	2,577,483 Gallons
New England Booster Station:	2,358,300 Gallons
High Water Usage and Day:	1,218,400 on 11/19
Low Water Usage and Day:	614,600 on 11/20


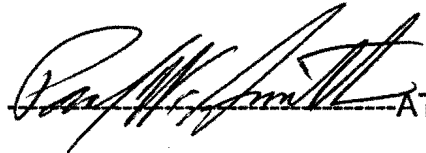
**GENERAL BUSINESS:**

- A) Moved by Jerry Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
  
- B) Moved by Paul Smith, seconded by Jerry Martin that the District adopt the meeting dates for 2007 as presented. Passed unanimously.
  
- C) Moved by Paul Smith, seconded by Jerry Martin that the District offer to purchase booster pumps for those homes who had, by previous testing, 40 PSI or less at the meter, and was located on the Homewood Road hydropneumatic booster system The District will pay up to \$500 for the residents to have the system installed. This is a one time offer in which the residents are to let the District know within 30 days if they want the booster pump. It is understood that once the booster pump has been delivered to the resident any maintenance, electric, etc. cost is the residents cost. The Resident and District will sign an agreement outlining the understanding of the agreement. The residents will have 60 days to install and send the invoices to the District for processing. Passed unanimously.
  
- D) Moved by Jerry Martin, seconded by Paul Smith that the District accept the October 2006 financial statements as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.
  
- E) Moved by Paul Smith, seconded by Jerry Martin that the District hire Burgess & Niple design the South Fork - Pleasant Homes Water Project for an amount of \$11,000. Passed unanimously.
  
- F) Archaeological Consultants of the Midwest                                 \$2,115.74  
Cultural Resource Analysts, Inc.   \$5,220.00  
Horizon Research Consultants, Inc.   \$5,782.83  
Paragon - Elected not to give me a price

Moved by Jerry Martin, seconded by Paul Smith that the District hire Archaeological Consultants of the Midwest, Inc. to the Phase 1 work on the South Fork - Pleasant Homes Water Project in the amount of \$2,115.74. Passed unanimously.

G) Moved by Jerry Martin, seconded by Paul Smith that the District approve the attached Resolution for payment of bills for the water project. Passed unanimously.

H) Meeting adjourned

 APPROVED  ATTESTED