

LUBECK PUBLIC SERVICE DISTRICT  
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January 12, 2007

BOARD MEETING

**January 25, 2007**

7:00 P. M.

AGENDA:

1. APPROVAL OF JANUARY 11, 2007 BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. HOMEWOOD ROAD
5. WATER PROJECT
6. PLEASANT HOME - SOUTH FORK WATER PROJECT
7. GRANULAR ACTIVATED CARBON FILTER
8. ACCEPTANCE OF FINANCIAL STATEMENTS
9. UNFINISHED BUSINESS

c: Jerry Martin      Parkersburg News  
Paul Smith      Parkersburg Sentinel  
Roger Martin      WXIL  
Craig Richards      WNUS  
Steve Bayer      WTAP  
Richard Hayhurst      Wood Co. Commission  
Phil Postlewait      Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

January 25, 7:00 P.M.

Roger D. Martin, Chairman  
 Jerry R. Martin, Secretary  
 Paul W. Smith, Treasurer

Attending: Roger Martin, Jerry Martin, Paul Smith, Jim Cox, Rocky McConnell, Phil Postlewait,  
 Jeffrey Saulton, Craig Richards, Judy Boston, Marie McComas, Sue Byrd, Linda Smith,  
 Steve Johnk

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	316	503
	2	Lubeck	345	436
	3	Riverhill - Blenn. Heights	279	375
	4	DuPont Road	288	296
	5	Larkmead Road	102	336
	6	LMH - Homewood Road	0	294
	7	Washington Bottom	301	369
	8	New England Ridge	175	326
	9	Lubeck South	204	319
	10	Larkmead Area - Marrtown	63	338
	11	Route 68 South - Hopewell	0	229
	12	Mitchell's	58	80
	13	Westover & Wakefield II	12	13
		Total Customers	2,143	3,914

**TREASURER'S REPORT:**

Revenue Fund	\$134,327.08
Operations & Maintenance Fund	\$4,189.13
RUS Construction Account	\$49.88
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36
Transfer From Revenue to Operation & Maintenance Checking Account	\$58,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$21,500.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$14,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,835.34
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meeting of January 11, 2007 be approved. Passed unanimously.

**DISCUSSION OF DISTRICT HAPPENINGS:**

It was reported what has been going on in the District:

- A) Installed 3 water taps since the last Board meeting. There are 0 water taps to be installed. This gives us 4 water taps for 2007. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 0 sewer taps for 2007.
- B) Repaired 1 service line and 1 main line leak.
- C) Have been testing water meters.
- D) Installed culvert at wastewater plant.
- E) Ran sewer camera for customer complaint. Was their problem.
- F) Worked on backhoe.
- G) Completed work orders, spotted lines, setting meters.

**GENERAL BUSINESS:**

- A) Moved by Jerry Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) The 8 pumps have been ordered for Homewood Road.
- C) Water project. Nothing to report.
- D) We are still waiting on the Governor to approve the Pleasant Home - South Fork Water Project.
- E) They continue to work on the Granular Activated Carbon Filter.
- F) Moved by Jerry Martin, seconded by Paul Smith that the financial statements for the month of December 2006 be accepted as presented by Philip R. Postlewait, Jr., CPA. Passed unanimously.

G) Unfinished business. Questions were asked about final inspection on the air stripper, the size of the GAC units, and the blower for the vac truck.

H) Meeting adjourned.

 APPROVED  ATTESTED