

LUBECK PUBLIC SERVICE DISTRICT
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May 18, 2007

BOARD MEETING

May 24, 2007

7:00 P. M.

AGENDA:

1. APPROVAL OF MAY 10, 2007 BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. WATER PROJECT
5. PLEASANT HOME - SOUTH FORK WATER PROJECT
6. GRANULAR ACTIVATED CARBON FILTER
7. EXECUTIVE SESSION
8. APPROVAL OF PAY RATES
9. APPROVAL OF WATER BUDGET
10. APPROVAL OF SEWER BUDGET
11. BIDS ON BACKHOE
12. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
Craig Richards WNUS
Steve Bayer WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

May 24th, 7:00 P.M.

Roger D. Martin, Chairman
 Jerry R. Martin, Secretary
 Paul W. Smith, Treasurer

Attending: Roger Martin, Paul Smith, Jerry Martin, Jim Cox, Rocky McConnell, Phil Postlewait,
 Jeffrey Saulton, Sue Byrd, Judy Boston

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	322	520
	2	Lubeck	348	453
	3	Riverhill - Blenn. Heights	281	402
	4	DuPont Road	289	319
	5	Larkmead Road	107	369
	6	LMH - Homewood Road	0	312
	7	Washington Bottom	307	419
	8	New England Ridge	175	325
	9	Lubeck South	207	324
	10	Larkmead Area - Marrtown	65	350
	11	Route 68 South - Hopewell	0	230
	12	Mitchell's	56	76
	13	Westover & Wakefield II	16	18
		Total Customers	2,173	4,117

TREASURER'S REPORT:

Revenue Fund	\$58,029.76
Operations & Maintenance Fund	\$4,027.15
RUS Construction Account	\$49.88
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36
Transfer From Revenue to Operation & Maintenance Checking Account	\$69,000.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$23,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,327.10
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meeting of May 10, 2007 meeting be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been happening in the District:

- A) Installed 4 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 11 water taps for 2007. The District has installed 1 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2007.
- B) Finished up all yard restorations.
- C) Repaired 2 service line and 0 main line leaks.
- D) Repaired hydrant.
- E) Started exercising valves.
- F) Completed work orders, spotted lines, set meters.

GENERAL BUSINESS:

- A) Moved by Jerry Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Water Project - Board directed Jim to get pricing on fiber optics to the wellfield.
- D) Pleasant Home - South Fork Water Project - Jim reported that we had gotten permission to advertise for materials for the project but then ran into a problem with Women and Minority Enterprises that have to be sent letters before we can advertise. The archaeological study turned up nothing and we should see the report sometime next week.
- E) Granular Activated Carbon Filter - Have loaded the carbon, done backwashing and will be ready do a trial start up next week. Roger directed to Jim to have a security system added to the GAC building and add those charges to DuPont.

F) The Board needs to go into Executive Session. Pursuant to 6-9A-4 of the Open Governmental Statute, an executive session of the District's board is necessary to discuss the compensation of any public officer or employee. Moved by Jerry Martin, seconded by Paul Smith that the Board go into Executive Session for discussion of matter recited above. Passed unanimously.

G) Moved by Jerry Martin, seconded by Paul Smith that the Board come out of Executive Session with no decisions having been made. Passed unanimously.

H) Moved by Jerry Martin, seconded by Paul Smith that pay rates be approved for 2007 - 2008 as recommended by management. Raises are to become effective with the first payroll in July. Passed unanimously. Commissioners reviewed employee evaluations.

I) Moved by Jerry Martin, seconded by Paul Smith that the District adopt the water budget as attached for July 1, 2007 thru June 30, 2008. Past unanimously. See attached.

J) Moved by Jerry Martin, seconded by Paul Smith that the District adopt the sewer budget as attached for July 1, 2007 thru June 30, 2008. Past unanimously. See attached.

K) Bids on a backhoe - Discussion was held on pricing and it was then put on hold to see how we might pay for one.

Leslie Equipment - John Deere	\$65,675.
Rish Equipment - Komatsu	\$62,332.
Walker Machinery - Cat	\$60,967.
State Equipment - Case	\$59,726.

L) Meeting adjourned.

 APPROVED  ATTESTED