

LUBECK PUBLIC SERVICE DISTRICT
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June 8, 2007

BOARD MEETING

June 14, 2007

7:00 P. M.

AGENDA:

1. APPROVAL OF MAY 10, 2007 BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. WATER PROJECT
5. PLEASANT HOME - SOUTH FORK WATER PROJECT
6. GRANULAR ACTIVATED CARBON FILTER
7. RURAL WATER VOTING MEMBER
8. APPROVAL OF FINANCIAL STATEMENTS
9. UNFINISHED BUSINESS

c: Jerry Martin Parkersburg News
Paul Smith Parkersburg Sentinel
Roger Martin WXIL
Craig Richards WNUS
Steve Bayer WTAP
Richard Hayhurst Wood Co. Commission
Phil Postlewait Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

June 14th, 7:00 P.M.

Roger D. Martin, Chairman
 Jerry R. Martin, Secretary
 Paul W. Smith, Treasurer

Attending: Roger Martin, Paul Smith, Jerry Martin, Jim Cox, Richard Hayhurst, Phil Postlewait,
 Rocky McConnell, William Argabrite, Craig Richards, Sue Byrd, Marie McComas,
 Edward McComas, Judy Boston

NO. OF CUSTOMERS:	Section		Sewer	Water
	1	Lake Washington Road	323	519
	2	Lubeck	347	452
	3	Riverhill - Blenn. Heights	281	403
	4	DuPont Road	290	320
	5	Larkmead Road	106	369
	6	LMH - Homewood Road	0	314
	7	Washington Bottom	307	420
	8	New England Ridge	176	326
	9	Lubeck South	207	324
	10	Larkmead Area - Marrtown	65	351
	11	Route 68 South - Hopewell	0	230
	12	Mitchell's	57	76
	13	Westover & Wakefield II	17	19
		Total Customers	2,176	4,123

TREASURER'S REPORT:

Revenue Fund	\$55,049.37
Operations & Maintenance Fund	\$3,745.99
RUS Construction Account	\$49.88
IJDC Construction Account	\$0.00
United Bank Investment Fund	\$288,613.36

Transfer From Revenue to Operation & Maintenance Checking Account	\$65,500.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$15,500.00
Transfer From Revenue to O & M Checking Account-UNITED BANK	\$0.00
Transfer From United Bank Investment to O & M Account	\$0.00
Transfer From Revenue to United Bank Investment	\$0.00
Transfer From Revenue to Operation & Maintenance Checking Account	\$0.00

The following transfers were made to cover payroll & bills since the last Board meeting:

Transfer From Revenue to Operation & Maintenance Checking	\$17,000.00
Transfer From Revenue to WesBanco Tax Account	\$5,440.51
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to WesBanco Tax Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meeting of May 24, 2007 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

- A) Installed 7 water taps since the last Board meeting. There is 1 water tap to be installed. This gives us 18 water taps for 2007. The District has installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2007.
- B) Repaired 1 service line and 0 main line leaks.
- C) Changed out problem meter heads.
- D) Moved meter at Lake Washington.
- E) Fixed blowoff at Meldahl Place.
- F) Replaced main line valve on Route 68.
- G) Cleaned off one of the sand filter beds.
- H) Ran jetter at Bethel Place.
- I) Continuing to mow properties.
- J) Did turn offs and turn ons.
- K) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

A) May Water Pumped to System:	31,643,500 Gallons
Homewood Booster Station:	3,056,560 Gallons
New England Booster Station:	2,795,100 Gallons
High Water Usage and Day:	1,313,400 on 05/31
Low Water Usage and Day:	815,400 on 05/06

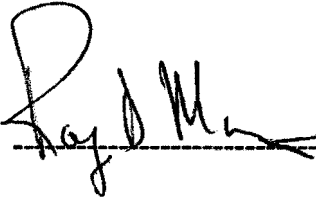
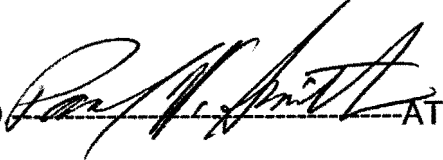
GENERAL BUSINESS:

- A) Moved by Paul Smith, seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Jerry Martin, seconded by Paul Smith that the District sign the Depository Agreement with Wesbanco for the Water Project. Passed unanimously.
- C) The District has finally received the 15 year warranty for the air stripper building.
- D) Moved by Paul Smith, seconded by Jerry Martin that the District approve the payment of \$62,444.08 as per the attached Payment Resolution. Passed unanimously.
- E) Pleasant Home - South Fork Water Project:
 - 1) Moved by Jerry Martin, seconded by Paul Smith that the District sign the Public Lands Corporation permit for the Pleasant Home - South Fork Water Project. Passed unanimously.
 - 2) The History & Culture Division is suppose to be finalizing their review either late this week or mid next week and send us a letter. With a clearance letter we will be able to advertise for our 30 day period.
 - 3) The District will be opening materials bids on June 29th at noon here at the office.
- F) Granular Activated Carbon Filter went on line on June 4. We are awaiting results of a sample taken when it went on line before we have a news release saying we are C-8 free.
- G) Moved by Jerry Martin, seconded by Paul Smith that the District appoint Jim Cox, Manager as the voting delegate and William Gibbs as alternate delegate to the twenty-second annual West Virginia Rural Water Association meeting to be held September 10, 2007. Passed unanimously.
- H) Moved by Jerry Martin, seconded by Paul Smith that the District accept the April 2007 financial statements as prepared by Philip R. Postlewait, Jr., CPA. Passed unanimously.
- I) The District's Consumer Confidence Report will be in the paper next Monday, June 18th.

J) It was reported that the new truck came in today.

K) Discussion was held concerning a backhoe.

L) meeting adjourned.

 APPROVED  ATTESTED

**RESOLUTION OF THE LUBECK PUBLIC SERVICE DISTRICT APPROVING
INVOICES RELATING TO THE WATER PROJECT AND AUTHORIZING PAYMENT
THEREOF,**

WHEREAS, the Lubeck Public Service District has reviewed the invoices attached hereto and incorporated herein by reference relation to the Project funded in part by the West Virginia Infrastructure & Jobs Development Council (IJDC) and Rural Utilities Service and find as follows

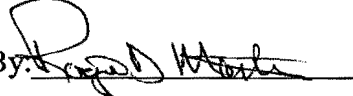
- a) That none of the items for which payment is proposed to be made has formed the basis for any disbursement theretofore made.
- b) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a Cost of the project.
- c) That each of such costs has been otherwise properly incurred.
- d) That the payment for each of the items proposed is due and owing, contingent upon satisfaction of the conditions contained in the attached motion for approval.

NOW, THEREFORE, BE IT RESOLVED Lubeck Public Service District by as follows: There is hereby authorized and directed the payment of the attached invoices as follows:

Vendor	Total	IJDC	RUS
Moody's of Dayton – Contract 03-5	\$17,177.50	\$0.00	\$17,177.50
Geiger Brothers – Contract 03-4	\$45,266.58	\$0.00	\$45,266.58
TOTAL	\$62,444.08	\$0.00	\$62,444.08

ADOPTED BY the Lubeck Public Service District, at the meeting held on the 14th day of June, 2007.

Lubeck Public Service District

By: 

Its: CHAIRMAN

By: 
Engineer