

LUBECK PUBLIC SERVICE DISTRICT  
POST OFFICE BOX 700  
301 OX JOHNSON LANE  
WASHINGTON, WEST VIRGINIA 26181  
PHONE (304) 863-3341  
FAX:(304) 863-3791

July 6, 2007

BOARD MEETING

**July 12, 2007**

7:00 P. M.

AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. WATER PROJECT
5. PLEASANT HOME - SOUTH FORK WATER PROJECT
6. GRANULAR ACTIVATED CARBON FILTER
7. UNFINISHED BUSINESS

c: Jerry Martin      Parkersburg News  
Paul Smith      Parkersburg Sentinel  
Roger Martin      WXIL  
Craig Richards      WNUS  
Steve Bayer      WTAP  
Richard Hayhurst      Wood Co. Commission  
Phil Postlewait      Jim Cox

LUBECK PUBLIC SERVICE DISTRICT

July 12th, 7:00 P.M.

Roger D. Martin, Chairman  
 Jerry R. Martin, Secretary  
 Paul W. Smith, Treasurer

Attending: Roger Martin, Paul Smith, Jerry Martin, Rocky McConnell, Jim Cox, Bill Argabrite,  
 Edward McComas, Marie McComas, Sue Byrd, Craig Richards, Judy Boston

| NO. OF CUSTOMERS: | Section |                            | Sewer | Water |
|-------------------|---------|----------------------------|-------|-------|
|                   | 1       | Lake Washington Road       | 323   | 521   |
|                   | 2       | Lubeck                     | 348   | 452   |
|                   | 3       | Riverhill - Blenn. Heights | 280   | 404   |
|                   | 4       | DuPont Road                | 289   | 319   |
|                   | 5       | Larkmead Road              | 110   | 376   |
|                   | 6       | LMH - Homewood Road        | 0     | 313   |
|                   | 7       | Washington Bottom          | 305   | 418   |
|                   | 8       | New England Ridge          | 176   | 326   |
|                   | 9       | Lubeck South               | 208   | 325   |
|                   | 10      | Larkmead Area - Marrtown   | 66    | 351   |
|                   | 11      | Route 68 South - Hopewell  | 0     | 233   |
|                   | 12      | Mitchell's                 | 57    | 76    |
|                   | 13      | Westover & Wakefield II    | 19    | 21    |
|                   |         | Total Customers            | 2,181 | 4,135 |

TREASURER'S REPORT:

|                               |              |
|-------------------------------|--------------|
| Revenue Fund                  | \$31,002.48  |
| Operations & Maintenance Fund | \$4,529.66   |
| RUS Construction Account      | \$49.88      |
| IJDC Construction Account     | \$0.00       |
| United Bank Investment Fund   | \$288,613.36 |

|   |             |
|---|-------------|
| Transfer From Revenue to Operation & Maintenance Checking Account | \$67,000.00 |
| Transfer From Revenue to O & M Checking Account-UNITED BANK       | \$6,500.00  |
| Transfer From Revenue to O & M Checking Account-UNITED BANK       | \$0.00      |
| Transfer From United Bank Investment to O & M Account             | \$0.00      |
| Transfer From Revenue to United Bank Investment                   | \$0.00      |
| Transfer From Revenue to Operation & Maintenance Checking Account | \$0.00      |

The following transfers were made to cover payroll & bills since the last Board meeting:

|   |             |
|---|-------------|
| Transfer From Revenue to Operation & Maintenance Checking | \$14,000.00 |
| Transfer From Revenue to WesBanco Tax Account             | \$5,351.89  |
| Transfer From Revenue to Operation & Maintenance Checking | \$0.00      |
| Transfer From Revenue to WesBanco Tax Account             | \$0.00      |
| Transfer From Revenue to Operation & Maintenance Checking | \$0.00      |

BUSINESS: Prayer by Paul Smith.

- A) Moved by Jerry Martin, seconded by Paul Smith that the minutes of the Board meeting of June 28, 2007 be approved. Passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going in the District:

- A) Installed 1 water tap since the last Board meeting. There is 1 water tap to be installed. This gives us 21 water taps for 2007. Installed 0 sewer taps since the last Board meeting. There are 0 sewer taps to be installed. This gives us 1 sewer tap for 2007.
- B) Repaired 1 main line leak and 3 service line leaks.
- C) Flushed hydrants.
- D) Completed work orders, spotted lines, set meters.

It was reported what Bill and Rod have been working on:

|                                 |                    |
|---------------------------------|--------------------|
| A) June Water Pumped to System: | 31,714,400 Gallons |
| Homewood Booster Station:       | 5,562,824 Gallons  |
| New England Booster Station:    | 3,321,845 Gallons  |
| High Water Usage and Day:       | 1,523,000 on 06/27 |
| Low Water Usage and Day:        | 810,800 on 06/22   |

Used approximately 1.5 million gallon of water for flushing in June.

GENERAL BUSINESS:

- A) Moved by Jerry Martin, seconded by Paul Smith that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. Passed unanimously.
- B) Moved by Jerry Martin, seconded by Paul Smith that the District make a payment of \$91,653.18 for the Water Project Contracts based upon the attached Payment Request. Passed unanimously.
- C) Moved by Jerry Martin, seconded by Paul Smith that the District award the materials contract to HD Waterworks in the amount of \$105,794.42 for the Pleasant Home - South Fork Water Project. Passed unanimously.

D) Discussion was held concerning locations to store materials for the project, the possibility of getting the people started clearing right-of-ways for the water line and that the last publication has been in the paper.

E) Granular Activated Carbon Filter - DuPont feels they have come up with the problem being an air/vac release versus an air release only.

F) Unfinished Business

G) Meeting adjourned

 APPROVED  ATTESTED

**RESOLUTION OF THE LUBECK PUBLIC SERVICE DISTRICT APPROVING  
INVOICES RELATING TO THE WATER PROJECT AND AUTHORIZING PAYMENT  
THEREOF,**

WHEREAS, the Lubeck Public Service District has reviewed the invoices attached hereto and incorporated herein by reference relation to the Project funded in part by the West Virginia Infrastructure & Jobs Development Council (IJDC) and Rural Utilities Service and find as follows

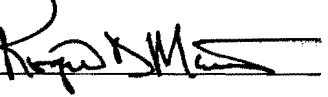
- a) That none of the items for which payment is proposed to be made has formed the basis for any disbursement theretofore made.
- b) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a Cost of the project.
- c) That each of such costs has been otherwise properly incurred.
- d) That the payment for each of the items proposed is due and owing, contingent upon satisfaction of the conditions contained in the attached motion for approval.

**NOW, THEREFORE, BE IT RESOLVED** Lubeck Public Service District by as follows: There is hereby authorized and directed the payment of the attached invoices as follows:

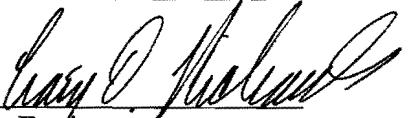
| Vendor                                  | Total       | IJDC   | RUS         |
|---|-------------|--------|-------------|
| Mid Atlantic Storage<br>- Contract 03-2 | \$30,009.72 | \$0.00 | \$30,009.72 |
| Mid Atlantic Storage<br>- Contract 03-3 | \$61,643.46 | \$0.00 | \$61,643.46 |
|   |             |        |             |
|   |             |        |             |
|   |             |        |             |
|   |             |        |             |
| <b>TOTAL</b>                            | \$91,653.18 | \$0.00 | \$91,653.18 |

**ADOPTED BY the Lubeck Public Service District, at the meeting held on the 12th day of July, 2007.**

Lubeck Public Service District

By: 

Its: CHAIRMAN

By:   
Engineer